HARROGATE BOROUGH COUNCIL
DECISION NOTICE

Cabinet Member for: Environment, Waste Reduction and Recycling

Date of Decision: 13 December 2017

1. Decision No/ Your Ref: EWRR026Dec13/CC

1a. Wards affected: All

2. Subject:

Parks and Environmental Services Fees and Charges for 2018-19

3. A. The information given in this form is a fair and accurate record of the decision made by Councillor Richard Cooper:

Portfolio Holder: (Signature) .....

B. The Cabinet Member (Acting CMEWRR) declared the following interest: None

C. Was a substitute appointed?: No

4. DECISION:

Please state:

A. Decision made:

That the changes to fees and charges in line with the 2.5% or more increase recommended in the Medium Term Financial Strategy are approved as set out in the report and in Appendices A and B.

That those changes where there is discretion and where an increase of less than 2.5% has been recommended, as set in paragraphs 7-16 of the report and in Appendices A and B, are referred to Cabinet for decision.

B. Reason for making decision:

In order to align fees and charges to the Council's Medium Term Financial Strategy. Where market conditions indicate that it would not be desirable, variations have been made and will be kept under review.

	C. Alternative options considered and rejected: Not to align charges to market conditions. This is recommended for rejection as this could adversely affect income.	
5.	**Please outline all additional material or information considered at the meeting whether written or oral and not detailed in the written report:**	N/A
6.	**With regard to the written report please indicate:**	
	A. The number of appendices:	Two
	B. The number of background papers and their location/file reference:	None
	C. The number of any additional papers considered which are to form part of the 'definitive report' on the matter:	None
7.	**Was all or any part of the report deemed to be exempt?**	Appendix B
8.	***If so:***	
	A. Please state to which part of the report it is applicable and give the wording of the relevant paragraph of Schedule 12A to the Local Government Act 1972:	
	B. Is there an Exempt Decision Notice?	No
9.	**A. Is this a Key Decision?**	No
	If so, please state:	
	B. Forward Plan reference number:	
	C. Relevant Overview and Scrutiny Commission:	
	D. Date Member Services were supplied with report and accompanying papers for publication and consequent circulation to the Scrutiny Commission Chair:	
	E. Urgent Item of Business – Call-in	

If a matter is urgent and Call-in cannot be applied please state:

(i) Reasons:
(ii) Date of agreement of Scrutiny Commission Chair that the decision is urgent:
(iii) Means of communication of agreement:

10. Officers in attendance at the meeting during consideration of this item:

Patrick Kilburn, Head of Parks & Environmental Services
Jon Clubb, Commercial and Development Manager
Mike Foster, Finance

11. Decision to be actioned by:

Jon Clubb, Commercial and Development Manager

12. Please confirm that all Officers required to be consulted prior to forwarding this Decision Notice to the Member Services Section have been consulted: Finance and Legal have been consulted.

13. Date Decision Notice despatched to Member Services via Email:

13 December 2017

14. NOT TO BE COMPLETED UNLESS it was impracticable to include the Key Decision in the Forward Plan:

A. Call-in to apply:
Please state:
(i) Reasons:
(ii) Date Proper Officer and Scrutiny Commission Chair were supplied with report and papers:

B. Special Urgency Provision (Call-in cannot be applied):
Please state:
(i) Reasons:
(ii) Date on which agreement obtained from Scrutiny Commission Chair that the decision is urgent:
(iii) Means of communication of agreement:

15. (For use in Member Services Section)

A.	**Decision Validated by:**	Andy West
B.	**Date decision validated and published:**	13 December 2017
C.	**Date Call-in procedure ends (if appropriate) – 4.30 pm on:**	N/A
D.	**If 9D or 14A is answered give date of public notice:**	N/A
E.	**File Ref and Officer Ref:**	EWRR026Dec13/CC
F.	**If Special Urgency Provision (14B above) has been applied please confirm that relevant item will be included on next Council Agenda:**	N/A

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5.8.02