

HARROGATE BOROUGH COUNCIL

DECISION NOTICE

Cabinet Member for: HOUSING

Date of Decision: 14 JULY 2009

**1. Decision No / Hsg 08/09/10
Your Ref:**

1a. Wards affected: ALL

2. Subject:

HOUSING SERVICE PLAN 2009

To approve the Housing Service Plan 2009.

3. A. The information given in this form is a fair and accurate record of the decision made by:

Portfolio Holder: Cllr J Buttefield

B. The Cabinet Member (Housing) declared the following interest:

C. Was a substitute appointed?: No

4. DECISION: (Completion of this Section is a statutory requirement)

Please state:

A. Decision/s made:

1. That the Housing Service Plan 2009 be approved

B. Reason/s for making decision:

1. The Housing Service Plan forms part of the Council's Corporate Planning process and has been drafted in accordance with the agreed Corporate Guidance to reflect the key priorities and objectives for Housing services for 2009/10

<p>C. Alternative options considered and rejected:</p> <p>1. Not to agree the draft Housing Service Plan This is not being recommended because it is considered that the Housing Service Plan as drafted reflects the Council's current Corporate and service priorities for Housing services.</p>							
<p>5. Please outline all additional material or information considered at the meeting whether written or oral and not detailed in the written report: N/A</p>							
<p>6. With regard to the written report please indicate:</p> <table border="0"> <tr> <td style="padding-left: 20px;">A. The number of appendices:</td> <td style="text-align: right;">ONE</td> </tr> <tr> <td style="padding-left: 20px;">B. The number of background papers and their location/file reference:</td> <td style="text-align: right;">NIL</td> </tr> <tr> <td style="padding-left: 20px;">C. The number of any additional papers considered which are to form part of the 'definitive report' on the matter:</td> <td style="text-align: right;">NIL</td> </tr> </table>		A. The number of appendices:	ONE	B. The number of background papers and their location/file reference:	NIL	C. The number of any additional papers considered which are to form part of the 'definitive report' on the matter:	NIL
A. The number of appendices:	ONE						
B. The number of background papers and their location/file reference:	NIL						
C. The number of any additional papers considered which are to form part of the 'definitive report' on the matter:	NIL						
<p>7. Was all or any part of the report deemed to be exempt? NO</p>							
<p>8. If so:</p> <table border="0"> <tr> <td style="padding-left: 20px;">A. Please state to which part of the report it is applicable and give the wording of the relevant paragraph of Schedule 12A to the Local Government Act 1972:</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">B. Is there an Exempt Decision Notice?</td> <td style="text-align: right;">NO</td> </tr> </table>		A. Please state to which part of the report it is applicable and give the wording of the relevant paragraph of Schedule 12A to the Local Government Act 1972:		B. Is there an Exempt Decision Notice?	NO		
A. Please state to which part of the report it is applicable and give the wording of the relevant paragraph of Schedule 12A to the Local Government Act 1972:							
B. Is there an Exempt Decision Notice?	NO						
<p>9. A. Is this a Key Decision? NO</p> <p><i>If so, please state</i></p> <p>B. Forward Plan reference number:</p> <p>C. Relevant Overview and Scrutiny Commission: COMMUNITY SERVICES</p>							

D. Date Member Services were supplied with report and accompanying papers for publication and consequent circulation to the Scrutiny Commission Chair:

E. Urgent Item of Business – Call-in
(Overview and Scrutiny Procedure Rule 16b)

If a matter is urgent and Call-in cannot be applied please state:

(i) Reasons:

(ii) Date of agreement of Scrutiny Commission Chair that the decision is urgent:

(iii) Means of communication of agreement:

10. Officers in attendance at the meeting during consideration of this item:

Alan Jenks, Head of Housing
Dawn Saxby, Executive Officer Housing Strategy
Corrine Firbank, Principal Solicitor
Catharine Osborne, Accountancy Technical Officer
Carol Loftus, Housing Needs Manager
Keith Watts, Tenancy Services Manager

11. Decision to be actioned by: (Please state name and post title of the appropriate Officer who would need to be notified of validation and Call-in)

A.Jenks (Head of Housing)
Please also notify
Mr L Williamson (Director of Community Services)

12. Please confirm that all Officers required to be consulted prior to forwarding this Decision Notice to the Member Services Section have been consulted: (e.g. Legal Services, Finance, Human Resources)

Yes

13. Date Decision Notice despatched to Member Services via Email:

14 July 2009

14. NOT TO BE COMPLETED UNLESS it was impracticable to include the Key Decision in the Forward Plan:

(See Access to Information Procedure Rules 15 and 16)

A. Call-in to apply: (Access to Information Procedure Rule 15)

Please state:

(i) Reasons:

(ii) Date Proper Officer and Scrutiny Commission Chair were supplied with report and papers:

B. Special Urgency Provision (Call-in cannot be applied):

(Access to Information Procedure Rule 16)

Please state:

(i) Reasons:

(ii) Date on which agreement obtained from Scrutiny Commission Chair that the decision is urgent:

(iii) Means of communication of agreement:

15. (For use in Member Services Section)

- | | |
|---|-------------------------------------|
| A. Decision Validated by: | Andy West – Member Services Manager |
| B. Date decision validated and published: | 15 July 2009 |
| C. Date Call-in procedure ends (if appropriate) - 4.30 pm on: | N/A |
| D. If 9D or 14A is answered give date of public notice: | N/A |
| E. File Ref and Officer Ref: | H237JUL14.DOC / CH |
| F. If Special Urgency Provision (14B above) has been applied please confirm that relevant item will be included on next Council Agenda | N/A |

H237JUL14

