

HARROGATE BOROUGH COUNCIL DECISION NOTICE	
Cabinet Member for:	Housing
Date of Decision:	29 September 2009
1. Decision No/ Your Ref:	Hsg 13/09/10
1a. Wards affected:	All
2. Subject:	REPOSSESSION PREVENTION LOAN FUND
3. A. The information given in this form is a fair and accurate record of the decision made by Councillor Jean Butterfield, Cabinet Member (Housing):	
Portfolio Holder: (Signature)
B. The Cabinet Member (Housing) declared the following interest:	None
C. Was a substitute appointed?:	No
4. DECISION: (Completion of this Section is a statutory requirement)	
Please state:	
A. Decisions made:	
i)	That approval be given to use the £57,000 funding provided by CLG to set up a Repossession Prevention Fund.
ii)	To give delegated authority to the Housing Needs Manager, Executive Officer Housing Strategy or Head of Housing to sign Loan Agreements on behalf of the Council.
B. Reasons for making decision:	
i)	Although the £57,000 is not ring-fenced for homelessness prevention, CLG have clearly stated that this funding should be used to set up a repossession prevention fund.

<p>ii) This fund will be used to help prevent households becoming homeless and as such will contribute to the Council's effort to reduce the number of households in temporary accommodation.</p> <p>C. Alternative option considered and rejected:</p> <p>Not using the £57,000 to set up a repossession prevention fund. This is not considered an option as CLG have been very clear in that they expect every local authority to set up one of these funds.</p>						
<p>5. Please outline all additional material or information considered at the meeting whether written or oral and not detailed in the written report: N/A</p>						
<p>6. With regard to the written report please indicate:</p> <table data-bbox="264 954 1181 1263"> <tr> <td>A. The number of appendices:</td> <td>0</td> </tr> <tr> <td>B. The number of background papers and their location/file reference:</td> <td>0</td> </tr> <tr> <td>C. The number of any additional papers considered which are to form part of the 'definitive report' on the matter:</td> <td>0</td> </tr> </table>	A. The number of appendices:	0	B. The number of background papers and their location/file reference:	0	C. The number of any additional papers considered which are to form part of the 'definitive report' on the matter:	0
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<p>7. Was all or any part of the report deemed to be exempt? No</p>						
<p>8. If so:</p> <p>A. Please state to which part of the report it is applicable and give the wording of the relevant paragraph of Schedule 12A to the Local Government Act 1972:</p> <p>B. Is there an Exempt Decision Notice?</p>						
<p>9. A. Is this a Key Decision? No</p> <p><i>If so, please state:</i></p> <p>B. Forward Plan reference number:</p> <p>C. Relevant Overview and Scrutiny Commission:</p>						

- D. Date Member Services were supplied with report and accompanying papers for publication and consequent circulation to the Scrutiny Commission Chair:**
- E. Urgent Item of Business – Call-in**

If a matter is urgent and Call-in cannot be applied please state:

- (i) Reasons:**
- (ii) Date of agreement of Scrutiny Commission Chair that the decision is urgent:**
- (iii) Means of communication of agreement:**

10. Officers in attendance at the meeting during consideration of this item:

Alan Jenks, Head of Housing
Dawn Saxby, Executive Officer (Strategic Housing)
Jo Kilburn, Housing Policy Officer
Carol Loftus, Housing Needs Manager
Alison Best, Legal
Catharine Osborne, Finance

11. Decision to be actioned by:

Jo Kilburn, Housing Policy Officer

12. Please confirm that all Officers required to be consulted prior to forwarding this Decision Notice to the Member Services Section have been consulted: Head of Housing, Executive Officer Housing Strategy, Housing Needs Manager, Internal Audit, Legal Services, Accountancy

13. Date Decision Notice despatched to Member Services via Email:

29 September 2009

14. NOT TO BE COMPLETED UNLESS it was impracticable to include the Key Decision in the Forward Plan:

A. Call-in to apply:

Please state:

- (i) Reasons:**

<p>(ii) Date Proper Officer and Scrutiny Commission Chair were supplied with report and papers:</p> <p>B. Special Urgency Provision (Call-in cannot be applied):</p> <p><i>Please state:</i></p> <p>(i) Reasons:</p>
<p>(ii) Date on which agreement obtained from Scrutiny Commission Chair that the decision is urgent:</p> <p>(iii) Means of communication of agreement:</p>
<p>15. (For use in Member Services Section)</p> <p>A. Decision Validated by: Andy West</p> <p>B. Date decision validated and published: 30 September 2009</p> <p>C. Date Call-in procedure ends (if appropriate) – 4.30 pm on:</p> <p>D. If 9D or 14A is answered give date of public notice:</p> <p>E. File Ref and Officer Ref: H243SEP29.doc/CB</p> <p>F. If Special Urgency Provision (14B above) has been applied please confirm that relevant item will be included on next Council Agenda:</p>