

HARROGATE BOROUGH COUNCIL DECISION NOTICE	
Cabinet Member for: Housing	
Date of Decision: 17 November 2009	
1. Decision No / Your Ref: Hsg 17/09/10	1a. Wards affected: All
2. Subject: Increasing Level of Empty Property Grant	
<p>3. A. The information given in this form is a fair and accurate record of the decision made by: Cllr Jean Butterfield</p> <p>Portfolio Holder: (Signature)</p> <p>B. The Cabinet Member (Housing) declared the following interest: None</p> <p>C. Was a substitute appointed?: No</p>	
<p>4. DECISION: (Completion of this Section is a statutory requirement)</p> <p>Please state:</p> <p>A. Decision/s made:</p> <p>That with immediate effect, the level of Empty Property Grant (EPG) funding be increased from a maximum £24,000 per unit to a maximum £30,000 per unit. The intermediate grant levels would also be increased commensurately.</p> <p>B. Reason/s for making decision:</p> <p>The grant levels have not been increased since 18th July 2003 and are falling short of required funding necessary to bring schemes forward. The grant increase will help secure current and future EPG units. EPG is presently funded through Regional Housing Board allocations and it is imperative that allocations are fully spent by the financial year end.</p>	

C. Alternative options considered and rejected:	
The alternative option is not to increase the level of grant at the current time. This will prejudice the delivery of affordable units through the EPG scheme.	
5. Please outline all additional material or information considered at the meeting whether written or oral and not detailed in the written report:	
None	
6. With regard to the written report please indicate:	
A. The number of appendices:	0
B. The number of background papers and their location/file reference:	0
C. The number of any additional papers considered which are to form part of the 'definitive report' on the matter:	0
7. Was all or any part of the report deemed to be exempt?	No
8. If so:	
A. Please state to which part of the report it is applicable and give the wording of the relevant paragraph of Schedule 12A to the Local Government Act 1972:	
B. Is there an Exempt Decision Notice?	No
9. A. Is this a Key Decision?	No
(Key Decisions are subject to the 5 working days Call-in procedure and must not be actioned until notification to proceed has been received)	
If so, please state	
B. Forward Plan reference number:	
C. Relevant Overview and Scrutiny Commission:	

<p>D. Date Member Services were supplied with report and accompanying papers for publication and consequent circulation to the Scrutiny Commission Chair:</p> <p>E. Urgent Item of Business – Call-in (Overview and Scrutiny Procedure Rule 16b)</p> <p><i>If a matter is urgent and Call-in cannot be applied please state:</i></p> <p>(i) Reasons:</p> <p>(ii) Date of agreement of Scrutiny Commission Chair that the decision is urgent:</p> <p>(iii) Means of communication of agreement:</p>
<p>10. Officers in attendance at the meeting during consideration of this item:</p> <p>A. Jenks (Head Of Housing) D. Saxby (Executive Officer Housing Strategy) C. Firbank (Legal Services) C. Osbourne (Resources) S.Deegan (DCS Graduate Trainee)</p>
<p>11. Decision to be actioned by: (Please state name and post title of the appropriate Officer who would need to be notified of validation and Call-in)</p> <p>Director of Community Services/DCS Heads of Service</p>
<p>12. Please confirm that all Officers required to be consulted prior to forwarding this Decision Notice to the Member Services Section have been consulted:</p> <p>Confirmed</p>
<p>13. Date Decision Notice despatched to Member Services via Email:</p> <p>17 November 2009</p>
<p>14. NOT TO BE COMPLETED UNLESS it was impracticable to include the Key Decision in the Forward Plan: (See Access to Information Procedure Rules 15 and 16)</p> <p>A. Call-in to apply: (Access to Information Procedure Rule 15)</p>

Please state:

(i) Reasons:

(ii) Date Proper Officer and Scrutiny Commission Chair were supplied with report and papers:

B. Special Urgency Provision (Call-in cannot be applied):
(Access to Information Procedure Rule 16)

Please state:

(i) Reasons:

(ii) Date on which agreement obtained from Scrutiny Commission Chair that the decision is urgent:

(iii) Means of communication of agreement:

15. (For use in Member Services Section)

- A. Decision Validated by:** Andy West
- B. Date decision validated and published:** 18 November 2009
- C. Date Call-in procedure ends (if appropriate) - 4.30 pm on:**
- D. If 9D or 14A is answered give date of public notice:**
- E. File Ref and Officer Ref:** H244NOV17.doc/CB
- F. If Special Urgency Provision (14B above) has been applied please confirm that relevant item will be included on next Council Agenda**