

**Harrogate Borough Council**  
**THE FORWARD PLAN OF KEY DECISIONS**

1a. <b>Dept Reference:</b> DHH/FP76	1b. <b>Plan Ref No:</b> 1103/HH72 (Assigned by DoA)
2. <b>Key Decision:</b> (Title of item and description of the matter and why it is considered a key decision)  <b>FORMER HOUSING TENANT DEBTS TO BE WRITTEN OFF 2003/2004</b> To agree what former housing tenant debts should be written-off as irrecoverable in 2002/2003. This is a key decision because it may have a significant effect on communities living in all wards.  <b>Wards Affected:</b> ALL WITH COUNCIL HOUSING STOCK	
3. <b>Decision By:</b> (Name and title of the decision maker - if Cabinet indicate and list members by name only)  CABINET MEMBER (FINANCE) Cllr J Clark	
4. <b>Expected Date of the Decision:</b> (or period within which decision will be made)  January/February 2004	
5a. <b>Principal Consultees:</b> (List below)	5b. <b>Means of Consultation:</b> (List below)
<ul style="list-style-type: none"> <li>• Tenants Advisory Forum</li> </ul>	<ul style="list-style-type: none"> <li>• Report to meeting of Forum</li> </ul>
6. <b>Documents Submitted to the Decision Maker:</b> (NB - Do not list any documents which are in draft form: indicate if document is exempt)	
7. <b>NOTES FOR PUBLIC</b>  <b>(i) If you wish to make representations about this decision they should be sent in writing by: 31<sup>st</sup> December 2003 to</b> Mr A Jenks (Assistant Director Public Sector Housing) Department of Health & Housing, Springfield House, Kings Rd, Harrogate HG 1 5NX <b>Telephone</b> 01423556849 <b>Email</b> alan.jenks@harrogate.gov.uk	
<b>(ii) If you require copies of documents shown at 6. above or as documents become available, please complete a document request form or contact the above address or telephone. Please Note: documents marked exempt are confidential and will not be made public.</b>	