

Harrogate Borough Council	
THE FORWARD PLAN OF KEY DECISIONS	
1a. Dept. Reference: DCS/FP/183	1b. Plan Ref No: 09/09/DCS 179 (Assigned by HLDS)
2. Key Decision: (Title of item and description of the matter and why it is considered a key decision)	
Trees & Woodland Policy and Strategy Document Seeking the adoption of the Policy and Strategy document with regards to management of all Council trees & woodlands, including Tree Preservation Orders and trees on development sites. It is considered a Key document as it will affect how the Council manages its tree assets.	
3. Decision by: (Name and title of the decision maker – if Cabinet indicate and list members by name only)	
Cllr Richard Cooper - Cabinet Member for Cultural Services	
4. Expected Date of the Decision: (or period within which decision will be made)	
November 2009 (To be confirmed)	
5a. Principal Consultees: (list below)	5b. Means of Consultation: (list below)
<ul style="list-style-type: none"> • All Town & Parish Councils • All Ward Councillors • Harrogate District Panel • NYCC Environmental Services • Forestry Commission • General Public • All Council staff • In Bloom & Conservation Groups 	<ul style="list-style-type: none"> • Letter drop with attached questionnaire • Placed on the Council's web site (briefing note and questionnaire) • Advertised in the local press • Documents left at appropriate Council receptions (draft document, briefing note and questionnaire) • E-mail sent out with appropriate attachments and points of contact for response
6. Documents submitted to the Decision Maker: (NB – do not list any documents which are in draft form: indicate if document is exempt)	
Trees & Woodland Policy and Strategy Document (Document Appendices) <ul style="list-style-type: none"> • Consultation list • The Arboricultural Survey Strategy • Tree Strategy Action Plan • Useful Contacts • Consultees Comments & Resulting Changes to the Draft Document 	
7. NOTES FOR PUBLIC	
(i) If you wish to make representations about this decision they should be sent in writing by Friday 16 October to Paul Casey, Arboricultural Manager, Brandreth House, St Luke's Avenue, Tel: 01423 841012, Customer Services: 0845 300 6091, e-mail: paul.casey@harrogate.gov.uk .	
(ii) If you require copies of documents shown at 6. above or as documents become available, please complete a document request form or contact the above address or telephone. Please Note: documents marked exempt are confidential and will not be made public.	