

Harrogate Borough Council
THE FORWARD PLAN OF KEY DECISIONS

1a. Dept Reference: DRS02/MW	1b. Plan Ref No: 03/10/DR15 (Assigned by DoA)
<p>2. Key Decision: (Title of item and description of the matter and why it is considered a key decision)</p> <p>Services relating to recruitment of temporary agency staff. Decision on procurement route for accessing temporary agency staff.</p> <p>Harrogate's level of expenditure on temporary and agency staff is approximately £400,000 pa. This is over £100,000 and hence identified as a key decision.</p>	
<p>3. Decision By: (Name and title of the decision maker - if Cabinet indicate and list members by name only)</p> <p>Cabinet – Cllrs Mike Gardner, Anthony Alton, Les Ellington, Michael Harrison, Jim Clark, Alan Skidmore and Robert Windass.</p>	
<p>4. Expected Date of the Decision: (or period within which decision will be made)</p> <p>December 2010.</p>	
5a. Principal Consultees: (List below)	5b. Means of Consultation: (List below)
<ul style="list-style-type: none"> • HBC services 	<ul style="list-style-type: none"> • via Corporate Procurement Group
<p>6. Documents Submitted to the Decision Maker: (NB - Do not list any documents which are in draft form: indicate if document is exempt)</p> <p>Report</p>	
<p>7. NOTES FOR PUBLIC</p> <p>(i) If you wish to make representations about this decision they should be sent in writing by: The deadline for representations about this decision has now passed but if further information is required, please contact:</p> <p>Marion Wrightson Business Support Manager Department of Resources Crescent Gardens Harrogate Borough Council HARROGATE HG1 2SG Tel 01423 556166 Fax 01423 556120 e-mail: marion.wrightson@harrogate.gov.uk</p>	
<p>(ii) If you require copies of documents shown at 6. above or as documents become available, please complete a document request form or contact the above address or telephone. Please Note: documents marked exempt are confidential and will not be made public.</p>	