

FORM -KD(FP)

<b>Harrogate Borough Council</b> <b>NOTICE OF KEY DECISION TO BE TAKEN ON BEHALF OF THE AUTHORITY</b> <b>(for inclusion in the Forward Plan)</b>		
<b>1a. Dept Reference:</b>	<b>1b. Plan Ref No:</b> (Assigned by Member Services)  DR001Feb13	<b>1c. Date of Publication:</b> (Assigned by Member Services) <b>21 February 2013</b>
<b>2. Key Decision:</b> (Title of item and description of the matter and why it is considered a key decision)  Award of tender for the banking services contract from April 2014 to March 2017 with the option of a 2 year extension. Considered to be a key decision due to the anticipated cost.		
<b>3. Decision By:</b> (Name and title of the decision maker - if Cabinet indicate and list members by name only)  Head of Financial Management in consultation with the Cabinet Member for Finance and Resources		
<b>4. Expected Date of the Decision:</b> (or period within which decision will be made - this must be at least 28 clear days after the publication date shown in 1c. above)  July 2013		
<b>5. Exceptions to 4 above and cases of special urgency:</b> (Regulations 10 & 11 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012)  State reasons why giving 28 days' notice under Regulation 9 is either, impracticable (Regulation 10) or the matter is a case of special urgency (Regulation 11):		
<b>6. Documents Submitted to the Decision Maker:</b> (NB - Do not list any documents which are in draft form: indicate if document is exempt) Exempt report – due to prices for the service provided by tenders being commercially sensitive.		
<b>7. Other documents relevant to the above may also be submitted to the decision maker. To obtain copies of, or extracts from, these documents (if any) please contact:</b> (Details of report author - post title, address, telephone number and email address)  Ann Moller, Senior Assistant Accountant, Harrogate Borough Council, Council Offices, Crescent Gardens, Harrogate, HG1 2SG, telephone 01423 551633, email <a href="mailto:ann.moller@harrogate.gov.uk">ann.moller@harrogate.gov.uk</a>		
This key decision will be taken at a meeting of the decision maker referred to in 3. above. The dates of all these meetings are published on the Council's website - <a href="http://www.harrogate.gov.uk">www.harrogate.gov.uk</a> The agenda and reports for the relevant meeting will be published 5 clear days before it takes place. The papers will be made available on the website and can also be inspected at the Council Offices, Crescent Gardens, Harrogate, HG1 2SG or purchased from Member Services at the same address. Telephone: 01423 556007. Email: <a href="mailto:membserv@harrogate.gov.uk">membserv@harrogate.gov.uk</a>  (Please Note: documents marked exempt are confidential and will not be made public)		

