

**North Yorkshire Local Access Forum****4 February 2016****Forward Plan****Report of the Secretary****1.0 Purpose of the Report**

- 1.1 To invite members of the Local Access Forum to consider items of business for future meetings.

**2.0 Background**

- 2.1 The 'Guidance on Local Access Forums in England' published by the Department for Environment, Food and Rural Affairs (Defra) strongly recommends that forums prepare a forward work programme which sets out the forum's priorities and special areas of interest.
- 2.2 This can play an important role in helping the forum to:
- Ensure a focus on issues which are the most relevant for the area
  - Clarify the issues on which the County Council or other section 94(4) bodies would benefit from receiving advice
  - Timetable when specific matters are likely to be considered
  - Inform the public about the forum's work
  - Identify training needs
  - Review effectiveness and prepare an annual report.

**3.0 Forward Plan**

- 3.1 The Local Access Forum is scheduled to meet three times per year. Future meeting dates are:
- 6 July 2016
  - 12 October 2016
  - 11 January 2017
  - 6 April 2017
- Meetings are scheduled to start at 10.00am.
- 3.2 The Forum will need to consider items of business for future meetings. The attached draft forward plan presents a starting point.

**4.0 Recommendation**

- 4.1 That the Local Access Forum considers items of business for future meetings.

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NORTHALLERTON

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**Background Documents:** None

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# NORTH YORKSHIRE LOCAL ACCESS FORUM

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## Forward Plan 2016/17

<b>Date of Meeting</b>	
<b>Standing items</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Matters Arising</li> <li>• Public Questions and Statements</li> <li>• Consultations</li> <li>• Secretary's Update Report</li> <li>• Forward Plan</li> </ul>
<b>6 July 2016</b>	<ul style="list-style-type: none"> <li>• LAF Annual Report</li> <li>• Harrogate draft Local Plan consultation (provisional)</li> <li>• PLAN Selby – Draft Preferred Options consultation (provisional)</li> <li>•</li> </ul>
<b>12 October 2016</b>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>
<b>11 January 2017</b>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>
<b>6 April 2017</b>	<ul style="list-style-type: none"> <li>• LAF Annual Report</li> <li>•</li> <li>•</li> <li>•</li> </ul>