

Please ask for: Alison Hartley
Direct Dial: 01757 292095

Your Ref: Mrs Samantha Jones
Email: ahartley@selby.gov.uk

12/04/2021

IPCO
Investigatory Powers Commissioner's Office
PO Box 29105
London
SW1V 1ZU

Dear Sir

Re: IPCO Surveillance and CHIS inspection of Selby District Council

Thank you for your letter dated 15 February. I acknowledge receipt, and I was pleased to note that there are no formal recommendations.

I have spoken with Alison Hartley, and she found the MS Teams discussion with Mrs Samantha Jones very constructive and has started to progress an Action Plan (attached) to address the helpful observations made by Mrs Jones.

Yours faithfully

Janet Waggott

Janet Waggott
Chief Executive

ISSUE	ACTION	DEADLINE DATE	RESPONSIBLE OFFICER	COMPLETED DATE
Report on non-use of RIPA Authorisations 20/21 to Audit and Governance Committee in line with IPCO recommendations		July 2021	AH	
Revise & Update RIPA Policy and report to Audit & Governance Committee to accord with para 4.47 Home Office Surveillance Code of Practice and IPCO recommendations		July 2021	AH Support: KB	
Align RIPA with new SDC Overt Surveillance Policy & Training Programme	Raise at Corporate Information Governance Group	April 2021	AH Support: AC/KB	1 st April 2021
	Meet with Veritau to prepare joint training programme	June 2021	AH Support: KB/AC	
	Report New Surveillance Policy to Audit & Governance Committee	July 2021	AH	
	Deliver Joint Training Programme to Officers regarding covert and overt surveillance	August 2021	AH Support: AC/KB	
Refresh the Review Retention and Destruction Policies at SDC	Establish a workstream at Corporate Information Governance Group	10 June 2021	AH Support: Leadership Team & Heads of Service	