



Audit and Governance Committee: Action Log 2022-23

Record of progress on resolutions and action points

Date	Agenda number and subject	Action Point	Update(s)	Officer(s)	Status
26 Oct 2022	No 5 - Audit Action Log Performance & Development Reviews (PDR's)	To circulate the most current PDR completion figures for 2022-23	A response to the query relating to PDR completion figures was emailed to Members on 10 November 2022	Head of Business Development & Improvement	Completed
26 Oct 2022	No 8 - Corporate Complaints & Compliments Annual Report, April 2021 – March 2022 and Local Authority Ombudsman Annual Review Letter 2022	To confirm the accuracy of the figures for the stage 1 corporate complaints data provided for the Contracts service area, which was identical for the years of 2020-21 and 2021-22	Data double checked and is correct at four complaints received for both 2020-21 & 2021-22 for the Contracts service area. Response emailed to Members on 10 November 2022	Customer Services Manager	Completed
26 Oct 2022	No 10 - Statement of Accounts	To check the accuracy of figures contained within the report under officer remunerations and the movements in a number of senior officer posts between the 2020-21 & 2021-22 financial years, and the total value for member allowances in 2021-22 in the disclosure note, and further details as to the usage of the in-year transfer out of £8,507k from the Special Projects Unallocated Reserve also requested.	Comprehensive response emailed to Members on 28 October 2022	Accountant	Completed
26 Oct 2022	No 11 - Internal Audit, Counter Fraud & Information Governance Progress Report	To provide Members with a breakdown of percentage figures showing the amount of monies recovered against the cost to the Council of the counter fraud work required to investigate and make the recovery.	Comprehensive response emailed 24 November 2022	Counter Fraud Manager	Completed

Last updated: 28 November 2022