



Minutes

Community Engagement Forum Partnership Board (Eastern)

Venue:	The Regen Centre, Riccall
Date:	Wednesday 21 October 2015
Time:	7.00 p.m.
Present:	<u>District and County Councillors</u> Councillors Liz Casling (Chair), James Deans, Brain Marshall, Ian Reynolds, Karl Arthur and Steve Shaw-Wright. <u>Co-opted Members</u> John Cook, Brian Keen, Lesley Senior, and Bob Procter.
Apologies:	Councillor S Duckett, Keith Dawson, Edwards Kinsella, and Kay McSherry.
Officers present:	Rose Norris (Executive Director, Communities, Selby District Council), Chris Hailey-Norris (Association of Voluntary Service (AVS)), Tom Jenkinson (Stronger Communities Delivery Manager (Selby), North Yorkshire County Council), Marie-Ann Jackson (Head of Stronger Communities, (County-Wide Projects), North Yorkshire County Council) Palbinder Mann (Democratic Services Manager, Selby District Council) and Janine Jenkinson, (Democratic Services Officer, Selby District Council).
Public:	Gillian Little

1. DISCLOSURES OF INTEREST

There were no declarations of interest made.

2. MINUTES

The minutes of the Partnership Board held on 15 July 2015 were considered.

RESOLVED:

To approve the minutes of the Eastern Partnership Board meeting held on 15 July 2015.

3. CONSTITUTIONAL CHANGES AND BOARD MEMBERSHIP

The Executive Director, Communities explained the background to the recent changes to the Selby District Council Constitution, the reasons for the changes and the effect on Community Engagement Forums (CEFs).

It was explained that the revised Constitution aimed to strengthen the governance framework and ensure compliance with local government legislation.

The Executive Director, Communities explained that the administrative functions would be undertaken by Democratic Services at Selby District Council and that a procurement process had been undertaken to award a contract for the delivery of community engagement functions. Following the procurement process, AVS had been awarded the contract to support the Eastern CEF in relation to community engagement.

In response to a query, the Executive Director, Communities explained that the membership of the Partnership Board would consist of all district and county councillors that represented wards within the CEF area, and up to eight co-opted members. It was further explained that the recent ward boundary changes had resulted in some of Barlby Ward (Eastern) being incorporated into the new Selby East Ward and the revised membership of the Partnership Board reflected the revised ward boundaries.

It was explained that the Chair would continue to be appointed by Selby District Council, and a Vice Chair would be appointed by the Partnership Board.

With regard to the approval of funding applications, the Executive Director, Communities explained that funding applications could be considered by a Sub-Committee appointed by the Board. The Eastern Partnership Board decided not to appoint a Funding Sub-Committee and agreed to consider all finding applications at Partnership Board meetings.

RESOLVED:

- I. To appoint the co-opted membership of the Eastern CEF Partnership Board as: John Cook, Brian Keen, Kay McSherry, Lesley Senior, Mike Cowling, Bob Procter, Keith Dawson, and Edward Kinsella.**
- II. To ask the Democratic Services Officer to offer a standing invitation to attend future Eastern CEF Partnership Board meetings to Tom Jenkinson (North Yorkshire County Council) and Gillian Little (member of public in attendance).**

- III. **To ask the Democratic Services Officer to contact Keith Dawson to ask if he would be willing to act as the Vice Chair of the Partnership Board.**

The Executive Director, Communities left the meeting at this point.

4. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

It was explained that the last Community Engagement Forum had been held on Wednesday 30 September 2015 at 6.30 p.m. The Regen Centre, Landing Lane, Riccall.

The focus of the Forum had been 'Community Motivation – Two Perspectives' Dreaming Dreams - transforming more than a building' All Saints Church, Bolton Percy, Planning Committee.

Board members highlighted the importance of publicity and attracting members of the public along to Forum meetings. It was agreed that the Chair, Bob Procter and the AVS Officer would meet to discuss the promotion of the Eastern Public Forum meetings.

The Board requested that a summary of the AVS Officer's role was included on the next Partnership Board agenda.

RESOLVED:

- I. **To note the update.**
- II. **To agree that the Chair, Bob Procter and the AVS Officer would meet to consider the promotion of the Eastern Public Forum meetings.**
- III. **To include a summary of the AVS Officer's role on the next Eastern Partnership Board agenda.**

5. COMMUNITY DEVELOPMENT PLAN (CDP)

The AVS Officer circulated an updated version of the Community Development Plan, dated October 2015. The following parts of the Plan were discussed:

Engage more people within the Eastern CEF Area

The Chair reported that a 'Give It A Go' event, aimed to engage people in the Eastern CEF Area had been arranged for Spring 2016. The event would provide local sporting activities for members of the public to 'give it a go'.

Address Transport Issues

There was some discussion about public transport needs in the Eastern CEF area and what public transport provision would best meet the needs of the community.

The AVS Officer suggested that in order to establish what the main transport issues in the CEF area were, that a questionnaire, seeking feedback from residents, be circulated as widely as possible.

It was further suggested that a panel of transport providers be invited to attend the next public CEF Forum meeting. The Board agreed to invite representatives from public transport operators to the next Forum meeting to discuss concerns and issues affecting the area.

Encourage information sharing between communities, activities and organisations

In order to encourage information sharing, the Democratic Services Officer was asked to compile a list of local publications, including parish magazines within the Eastern CEF area that could be asked to promote CEF events.

Abolish Loneliness

Brain Keen, informed the Board that he was exploring the potential of developing a road show of cinema screening in all the villages in the Eastern CEF area, with the aim of bringing people together.

The AVS Officer reported that a new service, Friendship in Selby District, had recently been set up and a Friendship Coordinator had been appointed on 1 October 2015.

Increase activities for younger people / impact on Anti Social Behaviour

It was reported that Keith Dawson, the Partnership Board Lead member for this item, had been working to establish a Youth Committee for the Eastern CEF area.

Work had also been on-going regarding the creation of activity quarterly taster days to be held at the Regen Centre; with the aim of providing opportunities to promote a wide range of activities for young people.

The Head of Stronger Communities, (NYCC) informed the Partnership Board of the Stronger Communities programme. The programme had been developed in response to the significant financial challenges faced by North Yorkshire County Council.

The programme aimed to work with local residents, community groups and other partners from the public and private sectors across North Yorkshire, to support communities to play a greater role in the delivery of local services. The Head of

Stronger Communities Board explained that the Stronger Communities Team would identify opportunities to co-produce a range of local support and services aimed at improving the well-being of people of all ages.

The programme included four priorities areas: libraries, services for children and young people; community transport; and services for older people and vulnerable adults.

As part of the package of support available from the Stronger Communities programme, a rolling grants fund had been established for community and voluntary groups to access, in collaboration with the relevant locality based stronger communities' delivery manager. The Board was informed that grants of three levels of funding to support the development of community groups and activities were available (up to a maximum of £15,000), and applications could be submitted at any time. Board members were advised to contact the Stronger Communities Delivery Manager (Selby), Tom Jenkinson at tom.jenkinson@northyorks.gov.uk for further information about the funding available or to discuss a potential application.

The Partnership Board thanked the Head of Stronger Communities and the Stronger Communities Delivery Manager (Selby) for attending the meeting.

RESOLVED:

- I. To ask the AVS Officer to invite representatives from Utopia, Sustrans, Age Concern UK, Community Transport and North Yorkshire County Council to discuss transport issues along to the next Eastern CEF Forum meeting on Wednesday 25 November 2015.**
- II. To ask the AVS Officer to prepare a draft questionnaire that could be circulated to Board members for comments, prior to be being distributed throughout the Eastern CEF area, in advance of the November Forum meeting.**

6. MARKETING AND PUBLICITY

Marketing and publicity had been discussed under Item 4. It had been agreed that the Chair, Bob Procter and the AVS Officer would liaise to consider the promotion of the Eastern Public Forum meetings.

RESOLVED:

- I. To agree that the Chair, Bob Procter and the AVS Officer would liaise to consider the promotion of the Eastern Public Forum meetings.**

7. FUNDING APPLICATIONS RECEIVED

The Partnership Board considered the following application:

8.1 – Business Start Up

The application was for £1,000 to enable vulnerable adults to have the full support they needed to access the holidays of their dreams. The project would provide a range of holiday experience both within the UK and abroad tailored to each individual's needs and abilities.

The Partnership Board agreed to refuse the application because it did not meet the funding allocation criteria detailed below:

For applications to be awarded over £750 and up to £1000 the application must evidence:

- How the project meets at least 2 of the objectives in the CDP for their CEF area.
- Extensive and detailed benefits for one or more defined groups in their CEF area.
- Clear evidence for a high level of need and extensive community consultation e.g. research conducted or a small pilot.
- The continued involvement of the community or a defined group throughout the project.

RESOLVED:

I. To refuse application 8.1 - Business Start Up.

8. ANY OTHER BUSINESS

The Chair invited all members of the Partnership Board to join the Partnership Board Working Group. It was explained that the Working Group got together to development projects in relation to the Eastern CEF Community Development Plan. Board members were asked to contact the Chair directly if they wished to join the Group.

9. NEXT MEETING

The date for the next Partnership Board was to be confirmed.

RESOLVED:

- I. **To ask the Democratic Services Officer to liaise with the Chair and the AVS Officer to confirm the date of the next Partnership Board meeting.**

The Chair closed the meeting at 8.25 p.m.
