



# Minutes

## Eastern Community Engagement Forum Partnership Board

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- Venue: The Regen Centre, Riccall
- Date: Wednesday 18 October 2017
- Time: 7pm
- Present: District and County Councillors  
K Arthur, J Deans, S Duckett, B Marshall and I Reynolds.
- Co-opted Members  
Bob Proctor (Chair), Howard Adamson, John Cook, Mike Cowling, Brian Keen, Gillian Little, Lesley Senior and Kate Urwin.
- Officers present: Alice Courtney, Democratic Services Officer, Selby District Council; Chris Hailey-Norris, Association of Voluntary Service (AVS) Development Officer; and Richard Welch, Principle Planning Policy Officer (Selby District Council) (up to minute 16).
- Others: Elizabeth Carstairs (Hemingbrough Parish Council) and seven funding applicants representing four funding applications.
- Public: 1 (up to minute 16).
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### 12. APOLOGIES FOR ABSENCE

The Democratic Services Officer informed the Partnership Board that apologies had been received from Councillors Liz Casling and Mike Jordan.

### 13. DISCLOSURES OF INTEREST

There were no disclosures of interest.

### 14. MINUTES

The Partnership Board considered the minutes of the meeting held on 21 June 2017.

**RESOLVED:**

**To approve the minutes of the Eastern CEF Partnership Board meeting held on 21 June 2017.**

**15. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM**

The Partnership Board considered feedback from Board members and the AVS Development Officer in relation to the recent Community Engagement Forum held at Escrick and Deighton Club.

It was noted that the Forum was a success and that the speakers acted as a positive example of communities working together, but concerns were raised regarding poor attendance of members of the public and the absence of a Police representative at the recent Forum.

The AVS Development Officer assured the Partnership Board that the CEF was advertised, and that the Police had committed to attending Forums and were currently investigating the absence of a Police representative at the recent Forum.

***At this point in the meeting, Councillors K Arthur and I Reynolds entered the room.***

***The Chair proposed that the order of the agenda be amended to allow the Pool of Sites Consultation to be considered first, followed by the funding applications. This was agreed by the Partnership Board.***

**16. POOL OF SITES CONSULTATION**

The Principle Planning Policy Officer introduced the site allocation consultation, and highlighted that the current consultation document sat alongside the development management document, which would be produced after the current consultation was completed.

The Partnership Board was informed that, in accordance with the Core Strategy, over-provision of dwellings in Sherburn had occurred, while there was under-provision of dwellings in Selby and Tadcaster. Therefore, the Principle Planning Policy Officer stated that more land needed allocating for housing in Selby and Tadcaster, but not in Sherburn.

The Principle Planning Policy Officer pointed out that the current consultation document highlighted how sites were assessed.

It was noted that the current consultation period ended on 27 November 2017, and the dates and locations of staffed sessions were outlined by the Principle Planning Policy Officer.

The Principle Planning Policy Officer received comments and questions in relation to the presentation, and the Chair thanked him for attending the meeting.

## **17. FUNDING APPLICATIONS**

### **17.1 Selby Tiger Sharks**

The application was for £1,660 for the provision of coaching courses for the volunteers at the swimming club. It was noted that the application had previously been deferred as the Board had stated there was insufficient information about which areas the swimming club members were from, and whether there was a high level of need for the service being offered. The Board therefore asked the applicant to attend to answer questions.

The applicant was present and highlighted that he had applied to the Eastern CEF as 42% of the members of the swimming club were from the Eastern CEF area, while a smaller percentage of members were from the other CEF areas.

The applicant also pointed out that the fact that members are drawn in from across the district demonstrated a high level of need as outlined in the Funding Framework.

The Partnership Board considered the application in line with the Funding Framework, and highlighted that it was supportive of the project, and agreed to fund the full amount of £1,660.

### **17.2 1<sup>st</sup> Cliffe Brownies**

The application was for £2,060 to provide set up costs for the first year of the new Brownie unit. A representative from the Brownie unit was present, and highlighted that there was a high level of need for the new Brownie unit, as it would follow on from the Rainbow unit for younger girls, and there was a long waiting list for the other nearest Brownie unit.

The Partnership Board considered the application in line with the Funding Framework, and was supportive of the project however had concerns over the £500 that was attributed to a theatre trip including travel and food. Therefore, the Partnership Board agreed to fund £1,560, to exclude the theatre trip.

### **17.3 Hemingbrough Bowls Club**

The application was for £5,933 to allow provision to support individuals with difficulties to participate in bowls. The applicant was present and highlighted that the project would help to decrease isolation in the area.

The Partnership Board considered the application in line with the Funding Framework and was supportive of the aims of the project, and agreed to fund the full amount of £5,933.

### **17.4 Hemingbrough Hagg Lane Green Conservation Group**

The application was for £949.99 for the provision of rustic seating for the Pond 2 Area, and a hot dog steamer which would be used at the events that the group organised for local residents. The applicant was present and highlighted the success of the events run by the group and also stated the conservation area was used on a daily basis by a variety of people within the community.

The Partnership Board considered the application in line with the Funding Framework and was supportive of the proposed project to improve the Pond 2 Area, however the Board did not feel that there was a need for a hot dog steamer. The Board therefore agreed to fund the rustic seating element of the application, to the value of £450.

**RESOLVED:**

- i) To approve £1,660 of funding for Selby Tiger Sharks.**
- ii) To approve £1,560 of funding for 1<sup>st</sup> Cliffe Brownies.**
- iii) To approve £5,933 of funding for Hemingbrough Bowls Club.**
- iv) To approve £450 of funding for Hemingbrough Hagg Lane Green Conservation Group.**

## **18. COMMUNITY DEVELOPMENT PLAN**

The AVS Development Officer provided an oral report in relation to the updated Community Development Plan document that had been circulated to the Partnership Board prior to the meeting.

The AVS Development Officer highlighted that he was working on a pilot scheme for community transport with co-opted member Gillian Little, which was an action agreed at the recent Community Engagement Forum. The Partnership Board was informed that a funding application would be submitted to the next Partnership Board meeting.

**RESOLVED:**

**To note the Community Development Plan update.**

## **19. MARKETING AND PUBLICITY**

The AVS Development Officer highlighted that the Riccall Village Institute had a large space within their premises and they wanted to consult the community on how to best use the space. The Partnership Board was informed that the Riccall Village Institute had expressed an interest in hosting the next Community Engagement Forum, and had requested for publicity to go to every house in Riccall so that the community knew about the consultation.

To ensure that there was enough time to deliver publicity for the next Community Engagement Forum, the Partnership Board agreed to swap the dates for the next

Forum and Partnership Board, so that the Partnership Board would take place on 15 November 2017 and the Forum would take place on 31 January 2018.

The Partnership Board discussed better utilising the Selby District Council communications team to publicise the CEF.

The AVS Development Officer also informed the Partnership Board that he had researched plaques to be displayed by organisations that had received CEF funding, and noted that plaques would be purchased after the new CEF logo had been finalised.

The Partnership Board asked the AVS Development Officer to research the cost of flag poles/posters to be displayed outside buildings that were hosting the next Community Engagement Forums to increase public awareness of the CEF.

**RESOLVED:**

- i) **To amend the dates of the next Forum and Partnership Board meeting as outlined above.**
- ii) **To ask the AVS Development Officer to research the cost of flag poles / posters to be displayed outside Community Engagement Forum venues.**

## **20. IMPACT REPORTS**

The Board considered the following impact reports from previously funded applications:

- Kelfield Village Institute
- Riccall and District Resilience Plan
- The Bruff Club
- Yorkshire Energy Doctor

**RESOLVED:**

**To note the impact reports.**

## **21. BUDGET UPDATE**

The Partnership Board considered the Eastern CEF budget.

**RESOLVED:**

**To note the budget update.**

## **22. NEXT MEETING**

The Board confirmed the dates and locations of the next Forum and Partnership Board meeting.

**RESOLVED:**

- i) To confirm the next Partnership Board meeting as Wednesday 15 November 2017, 7pm at the Regen Centre, Riccall.**
  - ii) To confirm the next Forum as Wednesday 31 January 2018, 6.30pm at the Riccall Village Institute.**
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The Chair closed the meeting at 8.55 pm.