



Minutes

Tadcaster & Villages Community Engagement Forum (Partnership Board)

Venue:	The Ark, 33 Kirkgate, Tadcaster LS24 9AQ.
Date:	Monday 14 November 2016
Time:	7pm
Present:	<u>District and County Councillors</u> Councillors Don Mackay (Chair), Chris Metcalfe, Richard Sweeting and Keith Ellis. <u>Co-opted members</u> Bea Rowntree and Avis Thomas (Vice-Chair).
Apologies:	Co-opted member Kirsty Perkins.
Officers present:	Gill Marshall (Solicitor to the Council, Selby District Council), Janine Jenkinson (Democratic Services Officer, Selby District Council) and Chris Hailey-Norris (Development Officer Association of Voluntary Service (AVS)).
Others present:	Sara Gott (Chair, Friends of Tadcaster Library), Alison Wadsworth (Secretary, Friends of Tadcaster Library) and David Gluck (Executive Officer of Tadcaster & Rural Community Interest Company).
Public:	1

34. DISCLOSURES OF INTEREST

Avis Thomas declared a non-pecuniary interest in agenda item 9 - Future Projects that could be delivered by the Tadcaster and Rural Community Interest Company, by virtue of being a Director of Tadcaster and Rural Community

Interest Company. She remained in the meeting during consideration of this item, but did not participate in the discussion or vote.

35. MINUTES

The minutes of the Partnership Board meetings held on 22 September 2016 and 27 October 2016 were confirmed as correct records.

RESOLVED:

To confirm as correct records the minutes of the Partnership Board meetings held on 22 September 2016 and 27 October 2016.

36. CHAIR'S REMARKS

There were no remarks from the Chair.

37. UPDATE ON PREVIOUS ACTIONS / DECISIONS

The Development Officer explained that further to the change of community development partner, he would be refreshing the Tadcaster & Villages CEF Community Development Plan (CDP) and presenting it for adoption at the next Partnership Board meeting.

RESOLVED:

To note the update.

38. BOARD MEMBERSHIP

The Board considered ways of raising awareness of the vacant positions to encourage people to join the Partnership Board. It was suggested that an item be included in the Tadcaster Today publication and posters could be advertised in shops.

It was agreed to consider Board membership again at the next Partnership Board meeting.

RESOLVED:

To ask the Democratic Services Officer to include Board Membership as an agenda item for the next Partnership Board meeting.

39. BUDGET UPDATE

The Board noted the current CEF budget, as presented in the agenda.

RESOLVED:

To note the CEF budget update.

40. TADCASTER LIBRARY

Ms Sara Gott, provided the Board with an update on the work of the Friends of Tadcaster Library (FoTL). She reported that the FoTL had become a registered charity and officers had become Trustees. A Business Plan had been submitted to North Yorkshire County Council (NYCC) and negotiations in relation to the building survey, and Service Level Agreement (SLA) had been submitted. The Board was informed that Tom Jenkinson and Jenny Brookes from NYCC, Stronger Communities Team had provided support and assistance in relation to the lease arrangements. Ms Gott explained that FoTL were in the process of recruiting new volunteers; currently there were 11 volunteers running the library sessions. FoTL volunteers had received training and were now running a Wednesday afternoon session from 2pm to 6pm. Further volunteer recruitment would be promoted through social media; it was suggested that a FoTL interest story could be featured in Tadcaster Today. The Board was informed that originally the intention had been to employ a paid volunteer coordinator in post for six months; however there had been further discussion about the post continuing and taking on additional duties, including applying for funding.

The Board was informed that the majority of income generated by the FoTL came from users of the library and therefore the more people that used the service, the higher the income. Ms Gott explained that the closure of the River Wharfe Bridge had detrimentally impacted on the library's footfall and it was hoped that the re-opening of the Bridge would increase the number of people using the service. With regard to funding, Ms Gott indicated that FoTL intended to make a future application to the CEF.

The Development Officer agreed to meet with Ms Gott to provide support with submitting a funding application to the CEF and to discuss ways the CEF could assist FoTL with fundraising and volunteer recruitment.

The Board congratulated the FoTL on its work and achievements to date.

RESOLVED:

To note the update provided.

41. FUTURE PROJECTS THAT COULD BE DELIVERED BY THE TADCASTER AND RURAL COMMUNITY INTEREST COMPANY

The Partnership Board considered proposals submitted by the Tadcaster and Rural Community Interest Company (T & R CIC) which asked the Board to commission a number of projects to be delivered by the T & R CIC.

With regard to the Tadcaster Conservation Area Appraisal, the Solicitor to the Council advised the Board that Selby District Council would be undertaking a programme of Conservation Area appraisals throughout the District, including in the Tadcaster area and therefore the project may duplicate the work planned.

Some concern was raised regarding the lack of details provided in the project briefs, and Board members felt there was insufficient information to make a

decision on the proposals. The Development Officer was asked to complete a CEF project brief application form for each proposal and to submit the completed forms for consideration at the next Partnership Board.

RESOLVED:

To ask the Development Officer to complete CEF Project Briefs, including costings for each of the proposals, and to submit the applications for consideration at the next Partnership Board meeting.

42. UPDATE FROM THIRD SECTOR PARTNER AND NEW COMMUNITY DEVELOPMENT PLAN FOR 2016-19

The Development Officer circulated a handout that detailed potential themes for future CEF Forums and events.

Board members considered the following:

A Village Revitalised	A Forum event held a Bolton Abbey about the development of a resident project to save the historic church and tower.
Eye to Eye	An interactive workshop covering all aspects of eye health, vision screening, reducing the risk of blindness, and support services for people who have sight problems.
Grass Roots Organisation Training Event	CEF initiative to provide additional support and development opportunities for a range of small community based groups and ideas across the Tadcaster and Villages CEF area.
'What a load of old rubbish!'	An opportunity to discuss and tackle the issue of fly tipping with key agencies.
Addressing Transport Needs	An opportunity to address questions to a panel of transport providers.
'Give it a Go' family event	An event to encourage people to try something new, a new sport or activity.
Caring for Carers	An opportunity to receive practical support and information about the range of services available for carers.
Strictly Community	A campaign to encourage groups to submit CEF project proposals at a Forum event, before being considered by the CEF Partnership Board.

The Board highlighted that fly-tipping was not an issue in the Tadcaster and Villages CEF area and therefore agreed not progress this idea.

There was some discussion regarding volunteering and ways of encouraging residents to get involved with volunteering opportunities. The Development Officer explained that the key to engaging people was to make them aware of the variety of volunteering opportunities open to everyone. The Development Officer

explained that the 'Give it a Go' event involved promoting the diversity of volunteering opportunities available to people of all ages and skills.

The Board suggested that 'volunteering / building a sustainable community' be incorporated into the CDP as objectives.

Councillor Metcalfe explained that Selby District Council and North Yorkshire County Council were both working on the same priorities as the CEF and he requested that the Development Officer explore opportunities to work with partners to maximise the CEFs outcomes.

The Development Officer was asked to draft a project proposal for the CEF to host a 'community day' that aimed to encourage residents to become involved in volunteering opportunities.

RESOLVED:

- I. **The Partnership Board agreed it was supportive of the Forum and project proposals, with the exception of 'What a load of old rubbish!' and asked the Development Officer to draft further detailed proposals that included details of partner organisations that could be involved and for the proposals to be considered at the next Partnership Board.**
- II. **To ask the Development Officer to draft a project brief for the development of a 'Community Day' to be presented at the next Partnership Board.**

43. 'PROJECT TADCASTER' UPDATE

Councillor Metcalfe provided the Board with an update on 'Project Tadcaster'. He explained that the project had been superseded by the new PLAN Selby and that Selby District Council would be engaging with Tadcaster Town Council to develop plans.

The Board was informed that David Gluck, Executive Officer of Tadcaster & Rural Community Interest Company had been making arrangements to deliver a celebration event in Tadcaster to mark the re-opening of the River Wharfe Bridge. The Bridge was scheduled to re-open on Friday 27 January 2017 and a day of celebrations would be held on Sunday 29 January 2017.

The Board was informed that further details regarding the celebration day would be published to the <http://tadcasterbridge.co.uk/> website on Friday 18 November 2016.

It was confirmed that £9,800 had been secured from the Lottery 'Celebration Fund' to fund the celebration day. The Board was informed that all funding for the events would be sourced from private rather than public funds.

The Partnership Board welcomed the update.

RESOLVED:

To note the update provided.

44. FUNDING APPLICATIONS

The Partnership Board considered the following funding applications:

Selby Community Recycling and Arts Project CIC (SCRAP)

The application was for £911 to fund start-up costs for a project that supported people with learning and / or physical disabilities to develop skills, knowledge and experiences that lead to new employment opportunities. The application explained that applications had been submitted to the other four Community Engagement Forums for a £911 contribution. The application stated that it was anticipated that after the first year, the project would generate sufficient income to cover the cost of replacements and associated costs.

Board members considered the application. Concerns were raised in relation to: the sustainability of the project, the lack of evidence to indicate that the project would provide clear benefits to the residents of the CEF area, and in relation to part of the funding being to support revenue.

RESOLVED - To refuse the application on the grounds that there was a lack of evidence that the project would be sustainable or provide extensive benefit to residents of the CEF area.

Harrogate District Hospice Care – Just ‘B’ Young People’s Emotional Wellbeing Support

The application explained that the £911.25 funding would be used to support young people at Tadcaster Grammar School to develop their emotional health and wellbeing by working with individuals and groups to promote resilience in the face of difficulties.

The application explained that the funding would be used to employ an experienced worker who would deliver support for one day per week at Tadcaster Grammar School. The project would pilot a model of support which could be rolled out across the STAR cluster of schools.

The Board considered the application. It was pointed out that a significant number of pupils that attended Tadcaster Grammar School came from outside the Tadcaster and Villages CEF area. Board members also felt that given the project related to education and health, there were more appropriate bodies that the applicant could apply to for funding.

RESOLVED - To refuse the application, on the grounds that there was not enough evidence that the funding would benefit residents in the CEF area and other suitable funding sources were available.

45. FUTURE FORUMS

Themes for future Forums had been discussed previously under agenda item 10 - Update from Third Sector Partner and New Community Development Plan for 2016-19.

RESOLVED:

- I. To note that the next Partnership Board meeting would be held on Monday 16 January 2017 at 7 pm.**
- II. To note that the next Forum meeting would be held on Monday 28 November 2016 at 6.30pm.**

The meeting closed at 9 pm.
