



## Agenda

**Meeting:** North Yorkshire Local Access Forum

**Members:** Will Scarlett (Vice-Chair), Rachel Connolly, Patricia Coulson, Jeremy Dunford, Naomi Guthrie, Roma Haigh, David Lepper, Samantha Perks, Belinda Ryan, Robert Heseltine and David Jeffels.

**Date:** Wednesday, 22nd May, 2024

**Time:** 10.00 am

**Venue:** Project Room B, Ground Floor, County Hall, Northallerton, DL7 8AD

This meeting is being held as an in-person meeting. Members of the public are entitled to attend this meeting as observers for all those items taken in open session. Please contact the Democratic Services Officer whose contact details are below if you would like to find out more.

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download below. Anyone wishing to record is asked to contact, prior to the start of the meeting, the Democratic Services Officer whose contact details are below. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

### Business

1. **Election of Chair**

2. **Election of Vice Chair**

3. **Apologies for Absence**

4. **Declarations of Interest**

All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests.

5. **Minutes of the Meeting held on 24 January 2024**

**(Pages 3 - 8)**

To confirm as a correct record the minutes of the NY Local Access Forum held on 24 January 2024.

6. **Public Participation**

Members of the public may ask questions or make statements at this meeting if they have given notice to Dawn Drury of Democratic Services and supplied the text (contact details below) by midday on Friday 17 May 2024, three working days before the day of the meeting. Each speaker should limit themselves to 3 minutes on any item. Members

of the public who have given notice will be invited to speak:-

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);
- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

If you are exercising your right to speak at this meeting, but do not wish to be recorded, please inform the Chairman who will instruct anyone who may be taking a recording to cease while you speak.

- 7. Countryside Access Service Annual Report 2023-2024. (Pages 9 - 26)**
- 8. Secretary's Update Report (Pages 27 - 28)**  
Purpose: To update LAF members on developments since the last meeting.
- 9. Liaison and LAF Sub-group and Individual Updates (Pages 29 - 34)**  
Purpose: An opportunity for LAF members to update the Forum on District Council liaison and other LAF representative project activity since the last meeting.
- 10. NY Local Access Forum - Draft Revised Terms of Reference (Pages 35 - 44)**  
To consider, agree and adopt the revised Terms of Reference put forward by the LAF Terms of Reference Sub-Group. (Document shown with track changes for ease of reading)
- 11. Yorkshire, Humber and North Lincolnshire Regional Access Forum - Minutes from 13 September 2023 (Pages 45 - 60)**
- 12. Forward Plan (Pages 61 - 62)**  
To note the current Forward Plan and consider any additions or amendments.
- 13. Any Other Items**  
Any other items which the Chair agrees should be considered as a matter of urgency because of special circumstances

#### **Contact Details**

Enquiries relating to this agenda please contact Dawn Drury. Tel: 01757 292065 or e-mail:

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Website: [www.northyorks.gov.uk](http://www.northyorks.gov.uk)

Barry Khan  
Assistance Chief Executive  
(Legal and Democratic Services)

County Hall  
Northallerton

14 May 2024