



FORWARD PLAN

The decisions likely to be taken by North Yorkshire Council in the following 12 months are set out below:

Publication Date: 11 March 2024

Last updated: 11 March 2024

Period covered by Plan: 31 March 2025

PLEASE NOTE:-

In accordance with the Local Authorities (Executive Arrangements)(Meetings and Access to information)(England) Regulations 2012, at least **28 clear days' notice**, excluding the day of notification and the day of decision taking, must be published on the Forward Plan of any intended key decision. It is also a requirement that **28 clear days' notice** is published of the intention to hold an Executive meeting or any part of it in private for the consideration of confidential or exempt information. For further information and advice please contact the Democratic Services and Scrutiny Manager on 01609 533531.

FUTURE DECISIONS

Likely Date of Decision	**Decision Taker	In Consultation with (Executive Member or Corporate Director)	Description of Matter – including if the report contains any exempt information and the reasons why	Key Decision YES/NO	Decision Required	Consultees (i.e. the principal groups to be consulted)	Consultation Process (i.e. the means by which any such consultation is to be undertaken)	Contact details for making representations (Tel: 0845 034 9494) unless specified otherwise)	Relevant documents already submitted to Decision Taker
4 Mar 2024	Assistant Director - Technology	Deputy Leader & Executive Member for Finance & Resources	Procurement of additional Oracle Financial licence for NYC	Yes	Procurement of additional Oracle financial licence for NYC.	Internal services: Finance, Technology, Transformation and Procurement have already been consulted	Undertaken via emails and officer meetings over Teams	Madeline Hoskin, AD Technology madeline.hoskin@northyorks.gov.uk	Procurement of additional Oracle Financial licence for NYC
13 Mar 2024	Corporate Director of Environment		Swing Bridge Maintenance Contract	Yes	To procure and award an NEC 4 term service maintenance contract for Cawood Swing Bridge, A19 Toll Bridge, A63 Bypass Swing Bridge, Whitby Swing Bridge with a duration of two years. The approximate value of the contract will be £325k.	Whitby Harbour team and Selby Swing Bridge Operations team	This is an ongoing maintenance contract which has been in place for over a decade. The swing bridge team and harbour team have been informed that there will be a new contract, however, no consultation was necessary for this.	Philip Richardson, Bridges Manager, Highways & Transportation james.walker@northyorks.gov.uk (Bridge Engineer)	Swing Bridge Maintenance Contract
11 Mar 2024	Assistant Director - Housing	Assistant Director - Resources (Community	Planned Kitchen and Bathroom Upgrades	Yes	The decision is required to undertake the procurement for the Planned Kitchen and	Assistant Director for Housing Executive	Face to face meetings/briefings	Jacob Headlam, Category Procurement Officer - Place	Planned Kitchen and Bathroom Upgrades

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		Development)			Bathroom Upgrades contract. The procurement recommendation is to use a further competition on the Efficiency North General Building Works DPS - lot 28 for kitchen and bathroom upgrades. Two contracts will be procured that will cover the requirements.	Member for Culture, Arts and Housing. Assistant Director of Resources.		jacob.headlam@northyorks.gov.uk	
12 Mar 2024	Executive		Harrogate Convention Centre Redevelopment	Yes	To consider options relating to HCC following RIBA4 information			Gary Fielding, Corporate Director of Resources gary.fielding@northyorks.gov.uk	Harrogate Convention Centre Redevelopment section 24 consents pro-forma.pdf Harrogate Convention Centre Redevelopment
13 Mar 2024	Executive Member for Open to		Approval of West Harrogate Infrastructure	Yes	Officers are recommending approval of the West	Legal Climate Change	via email	Tracey Rathmell, Head of Delivery and	Approval of West Harrogate

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	Business		Delivery Strategy (WHIDS) and update for West Harrogate Parameters Plan (WHPP)		Harrogate Infrastructure Delivery Strategy (WHIDS). It has been prepared in order to establish the timing and delivery of the infrastructure to support the development sites in West Harrogate. This work will inform the section 106 requirements aiding efficient determination of planning applications. It includes estimated phasing, build-out trajectories and apportionment of costs. The strategy documents can be used as a tool for delivery of the developments and their associated infrastructure by relevant authorities, service providers and developers. Officers are recommending an update to the current	Equalities Finance Assistant Director Planning - Trevor Watson Corporate Director Community Development - Nic Harne		Infrastructure tracey.rathmell@northyorks.gov.uk	Infrastructure Delivery Strategy (WHIDS) and update for West Harrogate Parameters Plan (WHPP)

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					West Harrogate Parameters Plan (WHPP) appendix A (approved in February 2022).				
15 Mar 2024	Executive Member for Health & Adult Services	Assistant Director - Resources (HAS), Corporate Director of Health and Adult Services, Director of Public Health	Stopping the Start: our new plan to create a Smokefree Generation	Yes	To seek approval to accept this grant funding. The decision will be taken in consultation with the Assistant Director Resources and Executive Member Finance. Announced in October 2023 based on the recommendations from the Khan Review, 'Stopping the Start: our new place to create a smokefree generation' was published outlining the Government's efforts to achieve a national smoking prevalence of 5%. To support these efforts, further funding for stop smoking services was announced as part of	Not Applicable	Not Applicable	Katie Needham, Public Health Consultant, Health and Adult Services katie.needham@northyorks.gov.uk 01609787063	Stopping the Start: our new plan to create a Smokefree Generation

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					<p>this paper to achieve this Smokefree 2030 target.</p> <p>£70 million has been identified for these services over the next 5 years, starting in 2024-25. Funding per Local Authority area has been calculated based on local smoking prevalence. North Yorkshire's funding for 2024-25 has been identified as c£632k.</p>				
15 Mar 2024	Corporate Director of Environment	Executive Member for Highways & Transportation	Review of Fees and Charges for Hackney Carriage and Private Hire Licensing	Yes	To consider any objections to the proposed variation to Hackney Carriage and private hire Licence fees and to approve the fees with or without amendments.	Licence holders and members of the public	Statutory notice - newspaper Direct consultation with licence holders	Gareth Bentley, Head of Licensing gareth.bentley@northyorks.gov.uk	Review of Fees and Charges for Hackney Carriage and Private Hire Licensing
15 Mar 2024	Corporate Director of Environment		Vehicle Parts Procurement for North Yorkshire Council 2024	Yes	To seek approval for the procurement of a main vehicle parts supplier.	n/a	n/a	Andrew Sharpin, Fleet & Operations Manager Email: andrew.sharpin	Vehicle Parts Procurement for North Yorkshire Council

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								@northyorks.gov.uk	2024
18 Mar 2024	Assistant Director - Housing	Assistant Director - Resources (Community Development), Executive Member for Culture, Arts & Housing	Procurement of a Main Contractor to develop extensions to 4 No. Council owned properties	Yes	<p>The purpose of this report is to obtain approval to tender for an external Main Contractor to build extensions and carry out retrofit or refurbishment works to the properties list below</p> <ul style="list-style-type: none"> • 4 Jessamine Terrace, Spofforth • 111 Aismunderby Road, Ripon • 3 St Andrews Avenue, Harrogate • 2 Stockwell Place, Knaresborough <p>These properties have been identified as having the potential to be extended to provide suitable accommodation for families with urgent adaptation requirements or to accommodate families who are currently in an</p>	The decision taker will consult with the Assistant Director for Housing, Assistant Director of Resources and the Executive Member for Culture, Arts and Housing before reaching a decision.	Direct contact	Stephen Hynes, Capital Planned Works Project Manager stephen.hynes@northyorks.gov.uk	Procurement of a Main Contractor to develop extensions to 4 No. Council owned properties

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					<p>overcrowded property.</p> <p>The budget allowance for this contract is £630,000 in total</p> <p>The projects will be prioritised based on the greatest need and the team aim for all 4 projects to be completed by March 2025</p>				
19 Mar 2024	Executive		Network North: Phase 3 Bus Service Improvement Plan Funding Proposal	Yes	<p>To approve the submission of the Funding Plan Proposal template required by Department of Transport for approval an indicative allocation of £3.5M funding for bus services.</p> <p>Not open to call-in under Urgency Procedure.</p>	The Department for Transport requires that proposals are agreed through the North Yorkshire Bus Enhanced Partnership which includes bus company and passenger group representativ	Through North Yorkshire Bus Enhanced Partnership.	Andrew Clarke, Public & Community Transport Manager andrew.clarke@northyorks.gov.uk	Network North: Phase 3 Bus Service Improvement Plan Funding Proposal

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						es			
19 Mar 2024	Executive		Housing Strategy 2024 to 2029	Yes	To seek approval from the Executive to adopt the Housing Strategy 2024 to 2029.	The Housing Strategy has been subject to a broad consultation from 2 October to 11 December 2023. A programme of consultation has been undertaken with key partners and stakeholders, Registered Providers, Government agencies (such as Homes England) the Council's tenants and residents, and other key Council services so that the	Has been completed in line with above.	Hannah Heinemann, Head of Housing Delivery and Partnerships hannah.heinemann@northyorks.gov.uk	Housing Strategy 2024 to 2029

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						Strategy can be honed to ensure that it is relevant, ambitious and deliverable.			
19 Mar 2024	Executive		Department for Education (DfE) Grant - Financial Support for Local Authorities Supporting Maintained Schools in Financial Difficulty	Yes	<ul style="list-style-type: none"> Local Authority acceptance of the Department for Education (DfE) Grant funding of £972,188 in respect of Financial Support for Local Authorities Supporting Maintained Schools in Financial Difficulty. To approve the allocation of the grant funding to a number of local authority-maintained schools that are deemed to meet the eligibility requirements, as determined by the local authority, for the award of the grant funding. 	The local authority will consider the allocation of the grant funding on a case-by-case basis against eligibility requirements that are deemed to be appropriate and objective criteria for determining grant funding allocations to individual local authority-maintained schools.	No formal consultation process is required by the DfE on the utilisation of the grant however the local authority will proactively engage with relevant stakeholders in determining the allocation of the grant funding to individual local authority-maintained schools.	Howard Emmett howard.emmett@northyorks.gov.uk	Department for Education (DfE) Grant - Financial Support for Local Authorities Supporting Maintained Schools in Financial Difficulty
19 Mar 2024	Executive	Corporate Director	Delivering Better Value in SEND –	Yes	North Yorkshire Council has been	The change programme		Martin Surtees, Finance Project	Delivering Better Value

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		Children and Young People's Services	Acceptance of Grant Allocation from the Department for Education		participating in the Delivering Better Value in SEND programme, sponsored by the Department of Education through 2023. 52 other local authorities have participated in the programme, which is intended to identify opportunities to improve outcomes for children and young people with SEND and support local authorities in improving the financial sustainability of their high needs budgets. All authorities within the programme are entitled to apply for an implementation grant of up to £1 million to support the delivery of a change programme. A grant application of £1 million has been submitted – this will be assessed by the DfE, and at this stage we cannot say if the grant	contained in the grant application has been the subject of extensive discussion and consultation with key stakeholder groups, including Schools Forum and the High Needs Funding Sub Group, the five locality boards, parent and carer representatives, health sector partners and school headteacher networks. Critically the proposals were		Officer martin.surtees@northyorks.gov.uk	in SEND – Acceptance of Grant Allocation from the Department for Education

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					application will be successful. However, because the time availability to deploy the grant is restricted, we are planning for all eventualities – and this report will outline the considerations in whether North Yorkshire should accept the grant allocation, if such an offer is forthcoming	informed by case study workshops that involved parents and carers, school representatives, health sector colleagues and professionals from within Children and Young People's Services – facilitated by Newton Europe (who are the firm delivering the programme on behalf of the DfE. We will be further engaging with these partners to develop our thinking			

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						further about the delivery of the change programme – in anticipation of the grant application being successful			
19 Mar 2024	Executive		Boroughbridge High School, Boroughbridge – Proposal to remove Sixth Form Provision	Yes	To seek approval to publish Statutory Proposals to change the age range at Boroughbridge High School, effective from 31 August 2024, by ceasing the Sixth Form Provision.	Parents, Staff, Governors, Primary Feeder Schools, Local Secondary Schools, Local Elected Members, Town and parish councils, MP and other local stakeholders.	Consultation ran from 19 January to 1 March 2024. Consultation document issued to consultees and available on NYC website. If approved statutory proposals would be published on NYC website, in a local newspaper and placed on the school gate. The representation period for the statutory proposals would	John Lee, CYPS Strategic Planning Officer john.s.lee@northyorks.gov.uk	Boroughbridge High School, Boroughbridge – Proposal to remove Sixth Form Provision

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							be from 4 April to 2 May 2024. How representations may be made: In writing to the Corporate Director- Children and Young People’s Service, County Hall, Northallerton, DL7 8AE, or by email to schoolorganisation@northyorks.gov.uk by 2 May 2024		
19 Mar 2024	Executive		Fountains Earth, Lofthouse CE Endowed Primary School – School Closure Proposal	Yes	Following the publication of statutory notices, to determine whether to cease to maintain (to close) Fountains Earth, Lofthouse CE Primary School with effect from 31 March 2024. If there are no objections to the statutory notices, this decision will be taken	Staff, Governors, Local Elected Members, Parish Councils, Diocese, MP and other local stakeholders	Public consultation ran from 17 November 2023 to 22 December 2023. Consultation document issued to consultees and available on NYC website. Statutory notices will be published	Sue Turley Sue Turley Strategic Planning Officer	Report to Executive 23 January 2024 Fountains Earth, Lofthouse CE Endowed Primary School – School Closure Proposal

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					by the Executive Member for Education, Learning and Skills at their meeting with the Corporate Director - Children and Young People's Service		in the local press and at the school gates providing a further 4 week statutory representation period from 1 February to 29 February 2024.		
19 Mar 2024	Executive		Provision of Internal Audit, Counter Fraud and Related Governance Services	Yes	To approve a new long term service agreement (10 years with 5 year extension) for internal audit and related services	Audit Committee	A report is scheduled for presentation to Audit Committee on 10 December 2023	Karen Iveson, AD Finance incl. Pension Fund karen.iveson@northyorks.gov.uk	Provision of Internal Audit, Counter Fraud and Related Governance Services
19 Mar 2024	Executive		Redeployment of land to the north and south of Crosshills Lane, Selby	Yes	To approve the proposed redeployment of the property	Executive members and Management Board at the informal Executive meeting held on 8 June 2021		Philip Cowan, Non-Operational Property Manager, NYCC Property Services Philip.Cowan@northyorks.gov.uk	
19 Mar 2024	Executive Member for Children & Families		Supporting Families Programme	Yes	To agree that NYCC signs up to the Supporting Families Programme for 2023/2024 and 2024/2025			Barbara Merrygold, Head of Early Help, Children and Families Service barbara.merrygo	Supporting Families Programme

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								ld@northyorks.gov.uk	
19 Mar 2024	Executive Member for Education, Learning & Skills	Corporate Director Children and Young People's Services	DfE Teachers Pay Additional Grant (Special Schools and Pupil Referral Units) – Allocation Methodology	No	To consider the proposed funding allocation methodology for the DfE Teachers Pay Additional Grant funding to special schools and academies and pupil referral units for the 2023/24 and 2024/25 financial years. To approve the recommendation in respect of the funding allocation methodology to be used for the allocation of the grant to the special schools and academies and pupil referral units operating within North Yorkshire.	Local authority maintained special schools and academies and pupil referral units within North Yorkshire	Consultation document with e-response link emailed to consultees within North Yorkshire Consultation documents with e-response link posted on CYPInfo website	Howard Emmett howard.emmett@northyorks.gov.uk	DfE Teachers Pay Additional Grant (Special Schools and Pupil Referral Units) – Allocation Methodology
19 Mar 2024	Executive Member for Education, Learning & Skills	Deputy Leader & Executive Member for Finance & Resources	Holiday Activity and Food Programme (HAF) Grant Acceptance	Yes	To seek Executive Member approval to accept a grant in the sum of £1,410,570 from the Department for Education to deliver the national Holiday Activities & Food			Marie-Ann Jackson marie-ann.jackson@northyorks.gov.uk	Holiday Activity and Food Programme (HAF) Grant Acceptance

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					<p>Programme (HAF) for North Yorkshire in 2024/25.</p> <p>The HAF grant is offered to all upper tier authorities in England to provide a programme of free holiday activities and food during the main school holiday periods of Easter, Summer and Christmas. Free places are offered to all 'means tested free school meal' eligible school age children. Provision should be delivered in line with the grant criteria of:</p> <p>Easter - 4 hours per day for 4 days</p> <p>Summer – 4 hours per day for 16 days</p> <p>Christmas – 4 hours per day for 4 days</p> <p>Local Authorities have flexibility regarding how</p>				

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					<p>the provision is delivered and in North Yorkshire the programme is delivered as a consortia between the Council and local community based providers.</p> <p>The grant offer for the 2024/25 is marginally higher than the grant in 2023/24 (£1,378,320). The programme is fully funded by the DfE and no additional costs are incurred by North Yorkshire Council. jack</p>				
19 Mar 2024	Corporate Director Children and Young People's Services	Executive Member for Education, Learning & Skills	High Needs Budget 2024-25	Yes	To agree the High Needs Budget for 2024-25, setting out the financial pressures and funding available for expenditure that fall within the High Needs Block of the Dedicated Schools Grant.	No formal consultation although high needs funding and issues are regularly discussed at the North Yorkshire Schools Forum and North Yorkshire		Howard Emmett howard.emmett@northyorks.gov.uk	High Needs Budget 2024-25

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						High Needs Funding Sub-Group.			
20 Mar 2024	Assistant Chief Executive - Local Engagement		Public Space Protection Order - Scarborough	Yes	Proposal to move to public consultation for a Public Space Protection Order (PSPO) in Scarborough. The PSPO is intended to protect a public space from persistent or continuing anti-social behaviour, which is having a detrimental effect on the quality of life of those in the locality.	Residents of Scarborough North Yorkshire Police Community Groups Town centre Anti-theft group VCSE partners	Consultation will be primarily online, however hard copies will be made available for those without Internet access. Reasonable adjustments made where required to ensure the consultation is accessible to those with special requirements.	Maxine Smith maxine.smith@northyorks.gov.uk	Public Space Protection Order - Scarborough
22 Mar 2024	Corporate Director of Health and Adult Services	Executive Member for Health & Adult Services	Fees payable for external providers of social care provision	Yes	To approve fees and annual uplift level for 2024/2025	Independent Care Group	Direct negotiations via meetings and correspondence	Abigail Barron, AD Prevention & Service Development, Anton Hodge, AD Finance (HAS) anton.hodge@northyorks.gov.uk and Abigail.barron@	Fees payable for external providers of social care provision

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								northyorks.gov.uk 01609 532141 & 01609 535371,	
22 Mar 2024	Corporate Director of Health and Adult Services	Executive Member for Health & Adult Services	Fees for inhouse community care services 2024/25	Yes	To approve the proposed changes in fees and charges for inhouse community care services, plus meals, transport and laundry services for 2024/25			Abigail Barron, AD Prevention & Service Development, Anton Hodge, AD Finance (HAS) anton.hodge@northyorks.gov.uk Abigail.barron@northyorks.gov.uk 01609 532141 & 01609 535371,	Fees for inhouse community care services 2024/25
22 Mar 2024	Corporate Director of Health and Adult Services	Executive Member for Health & Adult Services	Proposal for Harrogate and Rural Alliance partnership agreements 2024/2025	Yes	To agree the Harrogate and Rural Alliance partnership arrangements for 2024/25	NHS Commissioners and Providers	Meetings and correspondence	Karen Siennicki, Assistant Director Adults Social Care karen.siennicki@northyorks.gov.uk 01609 532175	Proposal for Harrogate and Rural Alliance partnership agreements 2024/2025
25 Mar 2024	Assistant Director - Housing		Procurement of Materials, Tools & Plant/Welfare Hire for Social Housing and Housing Renewal Teams	Yes	The purpose of this report it to obtain approval to tender for material suppliers as below •the Supply of	The decision taker will consult with the Assistant Director for Housing,	Direct contact	Donna Jobling donna.jobling@northyorks.gov.uk	Procurement of Materials, Tools & Plant/Welfare Hire for

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					Plumbing	Assistant Director of Resources and Cllr Myers before reaching a decision.			Social Housing and Housing Renewal Teams
2 Apr 2024	Director of Harrogate Convention Centre	Assistant Director - Resources (Community Development)	Harrogate Convention Centre Food Provision	Yes	To Direct Award from the YPO 1114 Food Deal 2 Framework to Turner & Price Ltd a contract for the supply of Lot 1 - Groceries, Lot 2 - Frozen Foods, Lot 3 - Fresh Fruit & Veg, Lot 4 - Chilled Food, Lot 5 - Meats and Lot 6 - Bakery goods to Harrogate Convention Centre	Executive Member for Open to Business Corporate Director of Community Development Assistant Director of Resources for Community Development NYC Procurement Board	Direct contact	John Wright, General Manager HCC Catering John.Wright@harrogateconventioncentre.co.uk	Harrogate Convention Centre Food Provision
9 Apr 2024	Executive Member for Children & Families		Sector Led Improvement Partner Programme (SLIP)?	Yes	To seek a decision for approval to accept of an offer of additional grant funding (for up to a total of £500,000) from the Department for Education (DfE)			Samantha Clayton Samantha.clayton@northyorks.gov.uk	Sector Led Improvement Partner Programme (SLIP)?

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					<p>under their Sector Led Improvement Partner (SLIP) Programme for 2024/2025.</p> <p>Decision required to confirm if NYC can accept this grant funding, under the Council's Grant Funding Application Process.</p>				
12 Apr 2024	Corporate Director of Environment		Selby Transforming Cities Fund Traffic Regulation Orders	Yes	For the Corporate Director Environment, under delegated powers, to approve the introduction of the Traffic Regulation Orders required for the Selby Transforming Cities Fund project.	<p>Executive Member for Highways and Transportation</p> <p>Member for Selby East Division</p> <p>Statutory consultation undertaken in line with Traffic Regulation Order process.</p> <p>Statutory stakeholders and affected</p>	Statutory consultation undertaken in line with Traffic Regulation Order process.	Tania Weston Email: tania.weston@northyorks.gov.uk , Tel No: 01609 532905	<p>Selby TCF Parking and Waiting No 51 Order 2024 124896</p> <p>Selby TCF Parking Waiting Plan 2 - accessible.pdf</p> <p>Selby TCF Parking Waiting Plan 3 - accessible.pdf</p> <p>Selby TCF Parking</p>

FUTURE DECISIONS

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						residents and businesses within the vicinity of the proposed schemes consulted before final implementation.			Waiting Plan 4 - accessible.pdf Selby TCF Parking Waiting Plan 5 - accessible.pdf Selby TCF Parking Waiting Plan 6 - accessible.pdf Selby TCF Parking Waiting Plan 7 - accessible.pdf Selby TCF Parking Waiting Plan 8 - accessible.pdf Selby TCF Parking Waiting Plan 9 - accessible.pdf

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									df Selby TCF Draft Parking and Waiting Order 2024 - accessible.p df Selby TCF Parking and Waiting Notice of Proposal - accessible.p df Selby TCF Parking Waiting Statement of Reasons - accessible.p df TRO 2013 consolidatio n order - accessible.p df TRO Bawtry Road - accessible.p df Selby TCF One Way

FUTURE DECISIONS

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									Order 2024 124947 - Draft Order - accessible.pdf Selby TCF One Way Order 2024 124947 - Mandatory cycle lane plan - accessible.pdf Selby TCF One Way Order 2024 124947 - Notice of Proposal - accessible.pdf Selby TCF One Way Order 2024 124947 - Statement of Reasons - accessible.pdf Selby TCF 20mph Zone Order 2024

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									124899 - Draft Order 2024 - accessible.pdf Selby TCF 20mph Zone Order 2024 124899 - 20mph zone Plan - accessible.pdf Selby TCF 20mph Zone Order 2024 124899 - Notice of Proposal - accessible.pdf Selby TCF 20mph Zone Order 2024 124899 - Statement of Reasons - accessible.pdf Selby TCF Prohibition of Driving Order 2024

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									124895 - Draft Order - accessible.p df Selby TCF Prohibition of Driving Order 2024 124895 - Notice of Proposal - accessible.p df Selby TCF Prohibition of Driving Order 2024 124895 - Statement of reasons - accessible.p df Selby TCF Prohibition of Driving Order 2024 124895- Plan - accessible.p df
12 Apr 2024	Corporate Director of Environment		Skipton Transforming Cities Fund Traffic	Yes	For the Corporate Director Environment, under delegated	Executive Member for Highways	Statutory consultation undertaken in line	Tania Weston Email: tania.weston@n	Skipton Transforming Cities

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			Regulation Orders		powers, to approve the introduction of the Traffic Regulation Orders required for the Skipton Transforming Cities Fund project.	and Transportation Member for Skipton West	with Traffic Regulation Order process.	orthyorks.gov.uk , Tel No: 01609 532905	Fund Traffic Regulation Orders TCF Skipton Parking and Waiting Order 2023 - Broughton Road Skipton Order 2012 - accessible.pdf TCF Skipton Parking and Waiting Order 2023 - Draft Order - accessible.pdf TCF Skipton Parking and Waiting Order 2023 - Notice of proposal - accessible.pdf TCF Skipton Parking and Waiting Order 2023 - Plan -

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									accessible.p df TCF Skipton Parking and Waiting Order 2023 - Plan 2 - accessible.p df TCF Skipton Parking and Waiting Order 2023 - Statement of reasons - accessible.p df Carleton Street TCF Skipton One way restriction - Draft Order - accessible.p df Carleton Street TCF Skipton One way restriction - Notice of proposal - accessible.p

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									df Carleton Street TCF Skipton One way restriction - Plan - accessible.p df Carleton Street TCF Skipton One way restriction - Statement of Reasons - accessible.p df
12 Apr 2024	Director of Public Health	Corporate Director of Health and Adult Services, Executive Member for Health & Adult Services	Contract for the Provision of Primary Care Services	Yes	To seek approval for the procurement of new contracts for the provision of Primary Care Services.	No formal consultation, but an engagement process will be carried out	An engagement process and meetings with interested parties	Naomi Smith, Programme Manager, Strategic Resources naomi.smith@northyorks.gov.uk	Contract for the Provision of Primary Care Services
16 Apr 2024	Executive		UK Shared Prosperity Fund and Rural England Prosperity Fund – 2024/25 delivery	Yes	To outline delivery of the UK Shared Prosperity Fund and Rural England Prosperity Fund to the end of the 2023/24	UKSPF Local Partnership Group Officers working	Through our regular meetings with the Partnership group	Mark Kibblewhite, Senior Policy Officer, Economic Growth	UK Shared Prosperity Fund and Rural England Prosperity

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			plan		financial year and to gain approval for the delivery programme of the 2024/25 financial year.	across NYC		mark.kibblewhite@northyorks.gov.uk	Fund – 2024/25 delivery plan
16 Apr 2024	Executive		Housing Assistance and Disabled Adaptations Policy	Yes	Due to the variations in approach towards the method of delivery of the disabled facilities grant, there were also some subtle variations between the legacy areas in relation to their policy approach and their interpretation and implementation of legislation. Whilst all areas are using the powers and flexibilities given within the legislation, there has been some variation in terms of scope of works undertaken along with differences in financial thresholds and parameters adopted. The report will outline how the policy seeks to draw together an interpretation of the	Health	A draft policy was submitted to the LGR Housing board post vesting day. As part of the LGR work, consultation had taken place with representatives from the LGR Housing work stream. A further task	Lynn Williams, Head of Housing Renewal lynn.williams@northyorks.gov.uk	Housing Assistance and Disabled Adaptations Policy

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					mandatory elements of Disabled Facilities Grant (DFG) legislation and the discretionary elements of the RRO into a single published document. The report will therefore sets out the key recommendations for the policy and seek agreement to adopt the North Yorkshire Housing Assistance and Disabled Facilities Grant Policy for the new authority. The new policy is to be adopted for all tenures, to provide a consistent approach to delivering adaptations for owners and tenants in the private sector and our own housing tenants.				
16 Apr 2024	Executive		Housing Enforcement Policy	Yes	The report will set out the detail of the proposed NYC housing enforcement policy, which is required in order for us to deliver	As this is based on statutory legislation, consultation has been	Consultation was undertaken initially as part of the LGR work streams. The policy has	Lynn Williams, Head of Housing Renewal lynn.williams@northyorks.gov.uk	Housing Enforcement Policy

FUTURE DECISIONS

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					our statutory duties in relation to housing standards in the private sector.	undertaken in house with environmental health and enforcement officers across the legacy council areas who deliver the service, in addition to other environmental health colleagues regionally and nationally.	been developed based on the good practice of other authorities, through information sharing at regional and national meetings. A housing enforcement workshop was utilised to discuss the key points of the policy amongst all staff delivering housing enforcement.		
16 Apr 2024	Executive		Annual Review of Member Champions	No	Annual Review of Member Champions	Leader	Emails	Daniel Harry, Democratic Services and Scrutiny Manager daniel.harry@northyorks.gov.uk	Annual Review of Member Champions
16 Apr 2024	Executive		Amendments to the Council's Constitution	Yes	Consideration of proposed amendments to the Council's Constitution for recommendation to full Council.	Relevant NYC Officers and Members The Members'	Correspondence and meetings	Moira Beighton moira.beighton@northyorks.gov.uk	Amendments to the Council's Constitution

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					Subject to any comments Members may have, to recommend the proposed amendments to the Constitution to full Council for approval.	Working Group on the Constitution			
16 Apr 2024	Executive		Adoption of the “Protecting Dark Skies in the Nidderdale National Landscape (Area of Outstanding Natural Beauty) Supplementary Planning Document	Yes	To consider and agree adoption of the “Protecting Dark Skies in the Nidderdale National Landscape (formerly Area of Outstanding Natural Beauty) Supplementary Planning Documents (SPD)”, which supports the implementation of the Harrogate Local Plan 2014-2035.	Executive Member for Open to Business	Correspondence and meetings	Natasha Durham, Planning Manager (Policy) natasha.durham@northyorks.gov.uk	Adoption of the “Protecting Dark Skies in the Nidderdale National Landscape (Area of Outstanding Natural Beauty) Supplementary Planning Document
16 Apr 2024	Executive	Corporate Director Children and Young People's Services	Reviewing appropriate funding responsibility for pupils unable to attend school because of health	Yes	To consider a proposal to implement school contributions in line with the DfE's recently published guidance “Arranging education for children who cannot	Schools Forum High Needs Funding Sub-Group.	Discussion with the High Needs Funding Sub-Group	Martin Surtees, Finance Project Officer martin.surtees@northyorks.gov.uk	Reviewing appropriate funding responsibility for pupils unable to attend

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			needs		attend school because of health needs”				school because of health needs
16 Apr 2024	Executive		Domestic Abuse Policy for Housing Directorate	Yes	<p>To inform members of our new duty to have a Domestic Abuse Policy in place for our Housing Service in order to comply with new regulations and adopt best practice.</p> <p>We are currently also working towards an accreditation through the Domestic Abuse Housing Alliance which involves improving our response to domestic abuse in order to reduce harm to residents and our tenants.</p>	<p>People with lived experience of domestic abuse working with our commissioned service IDAS (Independent Domestic Abuse Services)</p> <p>Key local partner agencies through the Domestic Abuse Local Partnership Board</p> <p>Staff in the Housing Directorate</p> <p>Domestic</p>	<p>We will consult a group of people who are victims or survivors of domestic abuse via a webinar</p> <p>We will ask key agencies to comment on the draft policy by circulating the document by email</p> <p>We will consult with key staff in the council by email and offer the opportunity to meet individually to gather feedback</p>	Joanne Marriott, Domestic Abuse Housing Alliance Officer Joanne.Marriott@northyorks.gov.uk	Domestic Abuse Policy for Housing Directorate

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						Abuse Champions within the council some of whom are survivors of domestic abuse Care & Independence & Housing OSC			
16 Apr 2024	Executive		Scarborough Harbour West Pier	Yes	The report will seek approval: 1. Confirm the allocation From the Scarborough Local Investment Fund 2. To set the budget for the Works for the redevelopment of Scarborough Harbour West Pier 3. Approves entry into contract for selected developer the Scarborough Harbour West Pier	Community Development : Economic Development , Regeneration , Tourism and Skills, Resources Environment: Harbours, Resources Legal and Democratic Services: Legal Resources: Property, Procurement	Email and briefing	Helen Jackson, Regeneration Projects Manager helen.jackson1@northyorks.gov.uk	Scarborough Harbour West Pier

FUTURE DECISIONS

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						and Commercial			
23 Apr 2024	Corporate Director Children and Young People's Services	Executive Member for Children & Families	Contract for the Provision of a Disabled Children's Approved Providers List	Yes	To seek approval for the procurement of a new contract for the provision of a Children's Approved Providers List .	No formal consultation will be undertaken, but an engagement process will be carried out.	An engagement process and meetings with interested parties	Gemma Sheader gemma.sheader@northyorks.gov.uk	Contract for the Provision of a Disabled Children's Approved Providers List
1 May 2024	Assistant Director - Property, Procurement & Commercial		Contract for Hard Facilities Management Fire Equipment: Inspection and Supply	Yes	To undertake a procurement exercise for Hard Facilities Management Fire Equipment: Inspection and Supply	Relevant officers - internal	Internal communication, discussions and meetings as required	Katherine Edge, Senior Property Officer katherine.edge@northyorks.gov.uk	Contract for Hard Facilities Management Fire Equipment: Inspection and Supply
7 May 2024	Executive		Proposed extra care housing scheme	Yes	To approve funding to support the development of an extra care housing scheme in Whitby. To review the proposed scheme and outcome of the procurement.			Michael Rudd, Head of Housing Marketing Development (Commissioning), Health and Adult Services michael.rudd@northyorks.gov.uk	
7 May 2024	Executive		Harrogate Transforming	Yes	For Executive to approve the	Executive Member for	Statutory consultation	Tania Weston Email:	Harrogate Transforming

OFFICIAL - SENSITIVE

FUTURE DECISIONS

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			Cities Fund Traffic Regulation Orders		introduction of the Traffic Regulation Orders required for the Harrogate Transforming Cities Fund project.	Highways and Transportation Harrogate & Knaresborough Area Constituency Committee Member for Valley Gardens & Central Harrogate Statutory consultation undertaken in line with Traffic Regulation Order process. Statutory stakeholders and affected residents and businesses within the vicinity of the proposed schemes consulted before final	undertaken in line with Traffic Regulation Order process.	tania.weston@northyorks.gov.uk , Tel No: 01609 532905	g Cities Fund Traffic Regulation Orders

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						implementati on.			
7 May 2024	Executive		School term dates for the academic year 2025- 2026	Yes	The school term and holiday dates for the academic year 2025-2026 have been consulted upon. Executive will be required to determine the calendar for 2025-2026 for North Yorkshire community and voluntary controlled schools. If there are no objections to the proposals this decision will be taken by the Executive Member for Education and Skills.	All head teachers of North Yorkshire schools, trade unions, teacher associations and local authorities across Yorkshire and the North East.	By email to schoolorganisa tion@northyorks.gov.uk by 11 April 2024.	Lisa Herdman, Lead for Admissions, Education and Skills lisa.herdman@n orthyorks.gov.uk	School term dates for the academic year 2025-2026
7 May 2024	Executive		Managing Adult Social Care Pressures	Yes	To update Members on actions being taken to address adult social care waiting times and workforce pressures and to set out the evaluation of the Ethical Decision-Making Framework that was put in place in			Richard Webb, Corporate Director of Health and Adult Services richard.webb@n orthyorks.gov.uk	

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					January 2022				
10 May 2024	Corporate Director of Health and Adult Services	Executive Member for Health & Adult Services	Esk Moors Lodge Extra Care Scheme – Extension to contract	Yes	Approval to utilise the 1-year contract extension option for the background support service at Esk Moors Lodge extra care scheme, Castleton from 1 October 2024 – 30 September 2025.	N/A	N/A	Michael Rudd, Head of Housing Marketing Development (Commissioning), Health and Adult Services michael.rudd@northyorks.gov.uk / 01609 535347	Esk Moors Lodge Extra Care Scheme – Extension to contract
13 May 2024	Corporate Director of Environment	Executive Member for Highways & Transportation	Whitby Harbourside Public Realm	Yes	To feedback the results of a public consultation on outline proposals for improvements to Whitby harbourside public realm, including proposals to signalise the junction of Spital Bridge and A171 and decide on the next steps for the scheme.	Whitby residents/bus inesses and visitors. All NYC members within the boundary of the former Scarborough district. Statutory consultee list for all Traffic Regulation Order consultations . Yorkshire	Media, public consultation and on line.	Helen Watson, Improvement Manager, Highways and Transportation helen.1.watson@northyorks.gov.uk	Whitby Harbourside Public Realm

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						Coast			
13 May 2024	Corporate Director of Environment		Introduction of a Dynamic Purchasing System - Passenger Transport Services	Yes	To agree to the introduction of a Dynamic Purchasing System for all Passenger Transport Services.	Bus and Taxi Service providers	Market Engagement with Bus and Taxi providers will form part of the project implementation plan	Catherine Price Email: Catherine.price@northyorks.uk	Introduction of a Dynamic Purchasing System - Passenger Transport Services
15 May 2024	Full Council		Housing Strategy 2024 to 2029	Yes	To seek approval from Full Council to adopt the Housing Strategy 2024 to 2029.	The Housing Strategy has been subject to a broad consultation from 2 October to 11 December 2023. A programme of consultation has been undertaken with key partners and stakeholders, Registered Providers, Government agencies (such as Homes	Has been completed in line with above.	Hannah Heinemann, Head of Housing Delivery and Partnerships hannah.heinemann@northyorks.gov.uk	Housing Strategy 2024 to 2029

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						England) the Council's tenants and residents, and other key Council services so that the Strategy can be honed to ensure that it is relevant, ambitious and deliverable. It has also been presented to Executive on 19 March 2024.			
15 May 2024	Full Council		Decision on whether to proceed with a Community Governance Review of Dishforth Parish Council	No	To present draft Terms of Reference for a community governance review of Dishforth Parish Council and to make recommendation on whether to proceed with a community governance review			Elizabeth Jackson 01423 556409	Decision on whether to proceed with a Community Governance Review of Dishforth Parish Council
15 May 2024	Full Council		Housing Assistance and	Yes	Due to the variations in approach towards the	Health Officers	A draft policy was submitted to the	Lynn Williams, Head of Housing	Housing Assistance

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			Disabled Adaptations Policy		method of delivery of the disabled facilities grant, there were also some subtle variations between the legacy areas in relation to their policy approach and their interpretation and implementation of legislation. Whilst all areas are using the powers and flexibilities given within the legislation, there has been some variation in terms of scope of works undertaken along with differences in financial thresholds and parameters adopted. The report will outline how the policy seeks to draw together an interpretation of the mandatory elements of Disabled Facilities Grant (DFG) legislation and the discretionary elements of the RRO into a single published document. The report will therefore set out the key	Members Executive (12 March 2024)	LGR Housing board post vesting day. As part of the LGR work, consultation had taken place with representatives from the LGR Housing work stream.	Renewal lynn.williams@northyorks.gov.uk	and Disabled Adaptations Policy

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					recommendations for the policy and seek agreement to adopt the North Yorkshire Housing Assistance and Disabled Facilities Grant Policy for the new authority.				
15 May 2024	Full Council		Amendments to the Council's Constitution	No	Consideration of proposed amendments to the Council's Constitution recommended by the Executive. Subject to any comments Members may have, to approve the proposed amendments to the Constitution.	Relevant NYC Officers and Members The Members' Working Group on the Constitution The Executive	Correspondence and meetings	Moira Beighton moira.beighton@northyorks.gov.uk	Amendments to the Council's Constitution
28 May 2024	Executive		Q4 Performance Monitoring and Budget Report	Yes	Q4 Performance Monitoring and Budget report including: Revenue Plan; Capital Plan/ Treasury Management and Prudential Indicators	Management Board	Meetings	Gary Fielding, Corporate Director of Resources gary.fielding@northyorks.gov.uk	Q4 Performance Monitoring and Budget Report

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28 May 2024	Executive		York & North Yorkshire Key Route Network	Yes	To seek agreement on the finalised draft of the North Yorkshire parts of the proposed Key Route Network for York and North Yorkshire ahead of approval by the Mayoral Combined Authority.	Environment Executive Member	By email to HAM@northyorks.gov.uk	James Gilroy, Team Leader, Highway Asset Management Email: james.gilroy@northyorks.gov.uk	York & North Yorkshire Key Route Network
18 Jun 2024	Executive		North Yorkshire Joint Health and Wellbeing Strategy	Yes	To consider the proposed North Yorkshire Joint Health and Wellbeing Strategy and recommend it for adoption to the Council. NOTE: The North Yorkshire Health and Wellbeing Board's Terms of Reference state that "The Joint Health and Wellbeing Strategy will be referred to the Council for approval as part of the Council's Policy Framework."	<ul style="list-style-type: none"> •The public and partners •North Yorkshire Health and Wellbeing Board (finalised draft) in May 2024 •Executive on 18 June 2024 •Council on 24 July 2024 NOTE: There is on-going liaison with the North Yorkshire Health and Wellbeing	In terms of the public and partners, a period of public consultation is planned for autumn/winter 2023. In terms of the formal meetings referred to above, the process will be via presentation and discussion of the proposed Strategy at the relevant Committee meetings.	Louise Wallace, AD Health and Integration louise.wallace@northyorks.gov.uk	North Yorkshire Joint Health and Wellbeing Strategy

FUTURE DECISIONS

Likely Date of Decision	**Decision Taker	In Consultation with (Executive Member or Corporate Director)	Description of Matter – including if the report contains any exempt information and the reasons why	Key Decision YES/NO	Decision Required	Consultees (i.e. the principal groups to be consulted)	Consultation Process (i.e. the means by which any such consultation is to be undertaken)	Contact details for making representations (Tel: 0845 034 9494) unless specified otherwise)	Relevant documents already submitted to Decision Taker
						Board, who will be asked to approve a draft Strategy to be consulted on, at its meeting on 29 November 2023.			
18 Jun 2024	Executive		Consultation on changes to the Council's Home to School Travel Policy	Yes	To report the outcome of a consultation on a proposed new Home to School Travel Policy for North Yorkshire. To seek approval of the proposed policy to move forward for adoption by the Council in July 2024.	Parents / carers, schools, governors, NYC councillors, neighbouring councils, parish councils, academy trusts, transport contractors, Diocese, MP and other stakeholders.	Public consultation between 19 February and 10 April 2024. Consultation documents available on NYC website. Several engagement activities undertaken with a mixture of virtual and in-person events.	Amanda Newbold, AD Education Services Amanda.newbold@northyorks.gov.uk	Report to Executive Member for Education, 23 January 2024 Consultation on changes to the Council's Home to School Travel Policy
18 Jun 2024	Executive		Adult Learning and Skills Service Accountability Agreement 2024-25	Yes	As a provider of adult education in receipt of grant funding of over £1m we must write and publish an	The document will have been produced	Whilst the document must respond to local key priorities it is key to the service	Paul Cliff, Shared Head of Adult Learning and Skills paul.cliff@northy	Adult Learning and Skills Service Accountabilit

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					<p>accountability statement to form part 2 of our funding agreement with the Skills Funding Agency. We have also been advised that to meet financial procedure rules we must also document approval to receive the recurring grant funding that will make up part 1 of the documentation.</p> <p>The statement is a mandatory part of the legislation linked to our current funding arrangements but must make clear reference to a document, written by West and North Yorkshire Chamber of commerce called the Learning Skills Improvement Plan (LSIP) and the key priorities of the council. This document is this year's version of a document approved for 2023-24 and our</p>	<p>with full internal consultation with colleagues in inclusion service, economic development, training and learning and the wider localities teams, external consultation is based upon work with local further education providers as part of the LSIP steering board, with colleagues from the combined authority as part of the work to shape the MCA skills</p>	<p>to position this within the wider education landscape. Open consultation is not deemed necessary as the plan aligns the strategic direction of the service (subject to full open consultation) with these priorities the document must detail the key role the service plays in the adult education ecosystem, so consultation with these stakeholder groups is essential and will involve direct feedback on drafts of the document.</p>	<p>orks.gov.uk</p>	<p>y Agreement 2024-25</p>

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					response is largely based upon the strategy for adult learning and skills engagement that we consulted on in July 2022 and just defines targets based on the LSIP and national skills requirements	strategy and with colleagues at Yorkshire Learning Providers.			
12 Jul 2024	Corporate Director of Health and Adult Services	Executive Member for Health & Adult Services	Specialist Care Approved Provider List	Yes	To agree an additional Approved Provider List to ensure commissioning from care providers of specialist care.	People with Lived Experience, via community groups representing people who may need access to specialist care providers. The Market Development Board, which includes representatives from the voluntary sector, independent	The exact detail of how the consultation process will be managed is still to be developed, however, it is anticipated that several engagement events will be held both in-person and virtually to gain the views of people.	Steven Crutchley, Service Development Manager Email: Steven.Crutchley@northyorks.gov.uk/Tel No: 01609 532518	Specialist Care Approved Provider List

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						sector and health. Care providers of specialist care services. Children			
17 Jul 2024	Full Council		Annual Overview and Scrutiny Report 2023/24 - A review of the work of overview and scrutiny committees in 2023/24 and looking ahead to the work that will be undertaken in 2024/25	No	Approve the annual report of the Council's six thematic overview and scrutiny committees	Scrutiny Board	Email distribution of the final draft of the report to the Chairs of the Council's six thematic overview and scrutiny committees	Daniel Harry, Democratic Services and Scrutiny Manager, Christine Phillipson, Democratic Services & Scrutiny Officer daniel.harry@northyorks.gov.uk; christine.phillips@northyorks.gov.uk,	Annual Overview and Scrutiny Report 2023/24 - A review of the work of overview and scrutiny committees in 2023/24 and looking ahead to the work that will be undertaken in 2024/25
24 Jul 2024	Full Council		North Yorkshire Joint Health and Wellbeing Strategy	No	To adopt the North Yorkshire Joint Health and Wellbeing Strategy. NOTE: The North Yorkshire Health and Wellbeing Board's	•The public and partners •North Yorkshire Health and Wellbeing Board	In terms of the public and partners, a period of public consultation is planned for autumn/winter	Louise Wallace, AD Health and Integration louise.wallace@northyorks.gov.uk	North Yorkshire Joint Health and Wellbeing Strategy

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					Terms of Reference state that “The Joint Health and Wellbeing Strategy will be referred to the Council for approval as part of the Council’s Policy Framework.”	(finalised draft) on May 2024 •Executive on June 2024 •Council on 24 July 2024 NOTE: There is on-going liaison with the North Yorkshire Health and Wellbeing Board, who will be asked to approve a draft Strategy to be consulted on, at its meeting on 29 November 2023.	2023. In terms of the formal meetings referred to above, the process will be via presentation and discussion of the draft Strategy at the relevant Committee meetings.		
20 Aug 2024	Executive		Q1 Performance Monitoring and Budget Report	Yes	Q1 Performance Monitoring and Budget report including: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators	Management Board	Meetings	Gary Fielding, Corporate Director of Resources gary.fielding@northyorks.gov.uk	Q1 Performance Monitoring and Budget Report

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13 Nov 2024	Full Council		Local Transport Plan Approval	Yes	To recommend the draft Local Transport Plan for approval before being passed to the Mayoral Combined Authority for recommendation and approval	Executive, Transport, Economy, Environment and Enterprise Overview & Scrutiny Committee and all Area Constituency Committees	Various committees, informal member working groups, public consultation and public and stakeholder engagement.	Louise Neale louiseanne.neale@northyorks.gov.uk	Local Transport Plan Approval
19 Nov 2024	Executive		Q2 Performance Monitoring and Budget Report	Yes	Q2 Performance Monitoring and Budget report including: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators	Management Board	Meetings	Gary Fielding, Corporate Director of Resources gary.fielding@northyorks.gov.uk	Q2 Performance Monitoring and Budget Report
21 Jan 2025	Executive		Revenue Budget 2025/26 and Medium Term Financial Strategy - To make recommendation to Full Council	Yes	To consider and recommend to Council the Revenue Budget for 2025/26 and the Medium Term Financial Strategy (MTFS) including: Revenue Plan; Capital Plan; Treasury Management; Prudential Indicators	Management Board	Budget consultation process	Gary Fielding, Corporate Director of Resources gary.fielding@northyorks.gov.uk	Revenue Budget 2025/26 and Medium Term Financial Strategy - To make recommendation to Full Council
18 Feb	Executive		Q3 Performance	Yes	Q3 Performance	Management	Meetings	Gary Fielding,	Q3

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2025			Monitoring and Budget Report		Monitoring and Budget report including: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators	Board		Corporate Director of Resources gary.fielding@northyorks.gov.uk	Performance Monitoring and Budget Report
19 Feb 2025	Full Council		To consider North Yorkshire Council's Revenue Budget 2025/26 and the Medium Term Financial Strategy (MTFS)	Yes	To consider the Revenue Budget for 2025/26 and the Medium Term Financial Strategy (MTFS) including the: Capital Plan; Treasury Management; Prudential Indicators.	Management Board Executive	Meetings	Gary Fielding, Corporate Director of Resources gary.fielding@northyorks.gov.uk	To consider North Yorkshire Council's Revenue Budget 2025/26 and the Medium Term Financial Strategy (MTFS)

Should you wish to make representation as to the matter being discussed in public please contact Daniel Harry
Email: (daniel.harry@northyorks.gov.uk) Tel: 01609 533531.