

North Yorkshire County Council

Pension Board

13 January 2022

Administration Report

1. Purpose of the Report

To provide Pension Board members with an update on key initiatives undertaken by the administration team of the North Yorkshire Pension Fund.

2. Pension Fund Committee paper

Included for information at **Appendix 1 & Appendix 1a** is the administration paper and appendices provided to the Pension Fund Committee at their November 2021 meeting.

3. Breaches Log

Included at **Appendix 2** is the North Yorkshire Pension Fund's Breaches Log for review. There are four new breaches this time relating to:

- Accidental disclosure of personal information to an employer as a result of data not being recorded correctly on the administration system
- A letter was found on a printer within County Hall which appears to have automatically printed out during some system issues.
- Late reporting to HMRC of a tax charge due to exceeding the annual allowance.

4. Annual Benefit Statements

Of the 1,158 unissued active statements we have:

- Issued 645
- Identified 122 no longer eligible for a statement
- 391 still to work through

Deferred statement work has now been completed and we can confirm 100% of eligible deferred members have now received a 2021 statement.

5. Major Projects

5.1. Data Reconciliation

- Data reconciliation work is now completed and the final position is as reported in the Pension Fund Committee administration report.

5.2. i-Connect - Employer portal

- A significant number of data differences have been identified on the preliminary files for both NYCC & CYC.
- These difference shave significantly slowed down the on-boarding of these and subsequent employers but we continue to work through them.
- On-boarding will be completed as soon as possible.

5.3. Pensioner payroll

- This work stream has now been completed and is now part of our business as usual.
- All records have been updated for those pensioners who have opted out of electronic payslips and P60s. Paper payslips will continue to be issued to these pensioners whenever their monthly pension changes by more than £5.
- Approximately 5,000 pensioners opted out, a quarter of our pensioner population. Pensioners are able to change their preference at any time and these changes will now fall into normal work in future

6. Broadacres

Broadacres Housing Association (BHA) would like to join the North Yorkshire Pension Fund (NYPF) and want their assets and liabilities to be covered by a transfer agreement with Hambleton District Council. BHA is currently an employer in the London Pension Fund Authority (LPFA).

Following a meeting with policy advisers at the Department for Levelling Up, Housing & Communities (DLUHC), an agreed approach has been set out between the NYPF, Hambleton District Council and BHA. NYPF will be seeking legal and actuarial advice before contributing to the application form that BHA must submit to DLUHC.

A formal agreement is being sought prior to an application being submitted to DLUHC to ensure that any risk that the Fund is exposed to is managed effectively.

Following a consultation with the NYPF, the LPFA and BHA, the Secretary of State will determine whether the transfer of BHA from the LPFA to the NYPF can proceed and, if so will issue a direction to transfer the assets and liabilities of BHA from the LPFA to the NYPF.

7. Cyber Security

Whilst the North Yorkshire Pension Fund is covered by the wider North Yorkshire County Council (NYCC) cyber security framework both CIPFA and the Pensions Regulator are now looking for pension fund specific cyber security reviews.

Work is underway to establish what form this review should take and what technical support and information the NYCC IT team will be able to provide to support this.

8. Common and Conditional Data Scores

- 8.1. As previously advised the Fund measures its data quality each year and provides the information to the Pensions Regulator in the annual return. To put these into context the following is a table of the scores for the partner funds in the Border to Coast group who have provided a response. The NYPF scores are shown at the bottom of the table:

Common Score	Conditional Score
95.78%	84.38%
95.90%	97.10%
97.80%	94.20%
93.00%	95.00%
94.95%	97.52%

9. LGPC Bulletins

9.1. The LGPC regularly issues bulletins, which can include actions for administering authorities. The NYPF reviews every bulletin and logs any actions highlighted. A log of the actions is included at **Appendix 3** to enable Pension Board Members to ensure appropriate activities are being undertaken

10. Recommendation

- 10.1. That Pension Board Members note the contents of this report.
- 10.2. That Pension Board Members note the contents of the Breaches Log and determine whether a report to the Regulator is required.

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05 January 2022
Background Papers - Nil