

## FORWARD PLAN

The decisions likely to be taken by North Yorkshire County Council in the following 12 months are set out below:

Publication Date: 15 August 2022

Last updated: 15 August 2022

Period covered by Plan: 31 August 2023

### PLEASE NOTE:-

In accordance with the Local Authorities (Executive Arrangements)(Meetings and Access to information)(England) Regulations 2012, at least **28 clear days' notice**, excluding the day of notification and the day of decision taking, must be published on the Forward Plan of any intended key decision. It is also a requirement that **28 clear days' notice** is published of the intention to hold an Executive meeting or any part of it in private for the consideration of confidential or exempt information. For further information and advice please contact the Democratic Services and Scrutiny Manager on 01609 533531.

**Should you wish to make representation on any of the matters being discussed in public please contact Daniel Harry (Democratic Services and Scrutiny Manager)**  
Email: [daniel.harry@northyorks.gov.uk](mailto:daniel.harry@northyorks.gov.uk) Tel: 01609 533531.

**FUTURE DECISIONS**

<b>Likely Date of Decision</b>	<b>**Decision Taker</b>	<b>In Consultation with</b> (Executive Member or Corporate Director)	<b>Description of Matter</b> – including if the report contains any exempt information and the reasons why	<b>Key Decision</b> <b>YES/NO</b>	<b>Decision Required</b>	<b>Consultees</b> (i.e. the principal groups to be consulted)	<b>Consultation Process</b> (i.e. the means by which any such consultation is to be undertaken)	<b>Contact details for making representations</b> (Tel: 0845 034 9494) unless specified otherwise)	<b>Relevant documents already submitted to Decision Taker</b>
23 Aug 2022	Executive		Q1 Performance Monitoring and Budget report	Yes	Financial and Performance Monitoring report including: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators.	Management Board		Gary Fielding, Corporate Director for Strategic Resources gary.fielding@northyorks.gov.uk	
23 Aug 2022	Executive		Transport Works Acts Order known as "The Network Rail (Church Fenton Level Crossing Reduction) Order"	Yes	To seek approval to engage in a statutory process which may involve a public inquiry and involving Selby District Council to make a joint response, if appropriate	Selby District Council, Network Rail (including local MP, local Cllrs & landowners)	42 calendar day consultation between 28 July and 8 September. Meetings with Network Rail up until consultation expires.	Graham North graham.north@northyorks.gov.uk	
6 Sep 2022	Executive		North Yorkshire Council Flood Risk Management Strategy	Yes	Recommend approval of North Yorkshire Council Flood Risk Management Strategy	Various partners/stakeholders eg District Councils, Parish Councils and residents	Various meetings, on-line survey	Emily Mellalieu, Development Management Team Leader mark.henderson@northyorks.gov.uk	
6 Sep 2022	Executive		Agree the Devolution Deal and commence consultation	Yes	Agree the Devolution Deal and commence consultation	Members' Seminar Group Leaders	Meetings and emails	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) <a href="mailto:barry.khan@northyorks.gov.uk">barry.khan@northyorks.gov.uk</a>	

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6 Sep 2022	Executive		Response to Motions on Climate Change	Yes	The Executive to consider the two Motions referred from County Council on 20 July 2022 and make recommendations to County Council on 16 November 2022.	Executive Senior Officers and Members	Meetings and emails	Neil Irving, Assistant Director - Policy, Partnerships and Communities neil.irving@northyorks.gov.uk	
6 Sep 2022	Executive		Outdoor Learning Service	Yes	To consider the outcome of the strategic review and full business case for the Outdoor Learning Service.	Not applicable	Not applicable	Amanda Newbold, Assistant Director, Education & Skills amanda.newbold@northyorks.gov.uk	
20 Sep 2022	Executive		Consideration of proposed amendments to the Council's Constitution for recommendation to full Council	Yes	Subject to any comments Members may have, to recommend the proposed amendments to the Constitution to full Council for approval.	Relevant NYCC Officers and Members The Members' Working Group on the Constitution	Correspondence and meetings.	Daniel Harry, Democratic Services and Scrutiny Manager daniel.harry@northyorks.gov.uk	
20 Sep 2022	Executive		Caedmon College, Whitby - targeted mainstream provision.	Yes	To publish statutory proposals to add a targeted mainstream provision for Special Educational Needs at Caedmon College, Whitby.	Parents, Staff, Governors, Local Elected Members, District Council, and	Public consultation from 16 June to 29 July.  Statutory proposals will be	Chris Reynolds, Head of SEND Strategic Planning and Resources chris.reynolds@northyorks.gov.uk	

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						other local stakeholders.	published on NYCC website. Statutory notice will be published in local newspaper and placed on schools gates. Statutory proposals representation period from 29 September to 27 October 2022.  In writing to the Corporate Director- Children and Young People's Service, County Hall, Northallerton, DL7 8AE, or by email to schoolorganisation@northyorks.gov.uk by 27 Oct 2022	k	
20 Sep 2022	Executive		Review of Special Educational Needs and Disabilities Provision: proposals to	Yes	Feedback from school organisation consultation and to request publication of statutory notices as appropriate.	Parents / Carers, Professionals , children and young people,	The consultation will follow the statutory process. All details of the consultation will be available on	Chris Reynolds, Head of SEND Strategic Planning and Resources chris.reynolds@	

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			change provision at Brompton Hall School			Special Schools and North Yorkshire Schools	the NYCC public website; alternative formats can be provided upon request. In writing to jane.lesage@northyorks.gov.uk	northyorks.gov.uk	
20 Sep 2022	Executive		Selby Outsourced Services Model	Yes	To review Selby Outsourced Services Model	Member Working Group on Waste	Meetings and emails	Karl Battersby, Corporate Director for Business and Environmental Services karl.battersby@northyorks.gov.uk	
20 Sep 2022	Executive		Ethical Decision Making Framework Review	Yes	To update members on the review of the Ethical Decision Making Framework undertaken in April 2022 with recommendations and proposals for future application.	NYCC Adult Social Care (ASC) staff who have used the framework, lead officers including Governance, Practice and members of ASC leadership team.	Meetings and correspondence	Chris Jones-King, Assistant Director Adult Social Care, Care and Support, Richard Webb, Corporate Director of Health and Adult Services <a href="mailto:lisa.moore@northyorks.gov.uk">lisa.moore@northyorks.gov.uk</a>	

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20 Sep 2022	Executive		Approval to submit Free Special School Application.	Yes	Consideration of specialist provision targeted capital programme and approval in principle of free special school application.	Not applicable	Not applicable	Chris Reynolds, Head of SEND Strategic Planning and Resources chris.reynolds@northyorks.gov.uk	
20 Sep 2022	Executive		Second Homes Council Tax discount	Yes	To endorse the Policy and recommend progression through to Full Council	N/A.	Representations to: Kerry Metcalfe Kerry.metcalfe@scarborough.gov.uk (01723) 383542 Sherri Williamson <a href="mailto:sherri.williamson@scarborough.gov.uk">sherri.williamson@scarborough.gov.uk</a> (01723) 232379	Gary Fielding, Corporate Director for Strategic Resources gary.fielding@northyorks.gov.uk	
20 Sep 2022	Executive	Executive Member for Education and Skills, including early years, schools, apprenticeships, FE colleges & UTC`s, and engagement with the skills agenda of the LEP	Allocation of the Ukrainian Refugee (Educational) Grant	Yes	To approve the proposed allocation of the Ukrainian Refugee (Educational) Grant, between local authority and relevant educational establishments.	Not applicable	Not applicable	Howard Emmett howard.emmett@northyorks.gov.uk	

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20 Sep 2022	Executive		Harrogate Convention Centre Redevelopment Project - Business Case for Phase 1	Yes	To consider the draft Full Business Case for Phase 1 of the Harrogate Convention Centre Redevelopment Project; the outcome of the tender exercise; and whether to now award a contract to develop the design, price and programme of the Phase 1 works to RIBA Stage 4	Briefing to key NYCC officers and Members – 26th July 2022 Harrogate Borough Council (HBC) Cabinet – meeting date: 17th August 2022 HBC Council – meeting date: 21st September 2022	Presentation and verbal briefing to NYCC Officers and Members. Written report to HBC Cabinet and HBC Council meetings.	Melanie Carr, Principal Democratic Services & Scrutiny Officer Jonathan.Dunk@harrogate.gov.uk Tel:01423 500600	
20 Sep 2022	Executive		Redeployment of land to the north and south of Crosshills Lane, Selby	Yes	To approve the proposed redeployment of the property	Executive members & Management Board at the informal Executive meeting held on 8 June 2021		Philip Cowan, Non-Operational Property Manager, NYCC Property Services Philip.Cowan@northyorks.gov.uk	
18 Oct 2022	Executive		Woodfield Community Primary School, Harrogate	Yes	To close Woodfield Community Primary School and to determine future catchment	Parents, Staff, Governors, Local Elected Members,	Public consultation ran from 6 June to 4 July 2022.	John Lee, CYPS Strategic Planning Officer john.s.lee@northyorks.gov.uk	

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					arrangements.	Borough Council, Diocesan Boards and other local stakeholders	Statutory representation period from 8 Sept to 6 October 2022. Representations in writing to the Corporate Director- Children and Young People's Service, County Hall, Northallerton, DL7 8AE, Or by email to schoolorganisation@northyorks.gov.uk by 6 October 2022.		
18 Oct 2022	Executive		Council Tax Reduction Scheme	Yes	To consider feedback from the statutory consultation process and recommend progression to Full Council		Representations to: Kerry Metcalfe Kerry.Metcalfe@scarborough.gov.uk (01723) 383542 Marcus Lee marcus.lee@ryedale.gov.uk 01653 600666 Ext. 43210 Mob: 07425458631	Gary Fielding, Corporate Director for Strategic Resources gary.fielding@northyorks.gov.uk	



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18 Oct 2022	Executive		Appointment to District Companies and Outside Bodies	Yes	To appoint where necessary to the positions that will be vacated upon the cessation of the District and Borough Councils	District and Borough Councils All Councillors	Emails	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	
18 Oct 2022	Executive		Enforcement Policies for new Unitary Authority	Yes	To approve the relevant Enforcement Policies for the new Unitary Authority	Members' Seminar	Meetings	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	
18 Oct 2022	Executive		Independent Remuneration Panel Recommendations for 2023/24	Yes	To consider the recommendations of the Independent Remuneration Panel for 2023/24 and make recommendations to full Council	All Councillors	By email	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	
18 Oct 2022	Executive		Member Grant Scheme	Yes	To consider options for the development of the Member Grant Scheme for North Yorkshire Council from 1 April 2023.	Member Working Group on Member Support.	Meetings	Neil Irving, Assistant Director - Policy, Partnerships and Communities neil.irving@northyorks.gov.uk	
18 Oct 2022	Executive		Approve an Organisational Development Strategy for the	Yes	To consider the proposed Organisational Development Strategy	Member Working Group on Member	Meetings	Justine Brooksbank, Assistant Chief Executive	

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			new Unitary Authority		for North Yorkshire Council from 1 April 2023.	Support and Member Working Group on the Constitution.		(Business Support) justine.brooksbank@northyorks.gov.uk	
18 Oct 2022	Executive		Approve the operating model for the Area Constituency Committees	Yes	To review options for the operating model for the Council's Area Constituency Committees from 1 April 2023 onwards.	Member Working Group on Localities and Member Working Group on the Constitution	Meetings	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	
18 Oct 2022	Executive		Council Tax Harmonisation	Yes	To consider options for Council Tax harmonisation	Relevant officers and Members	Meetings and emails	Gary Fielding, Corporate Director for Strategic Resources gary.fielding@northyorks.gov.uk	
18 Oct 2022	Executive		North Yorkshire Council Branding	Yes	To gain approval for the new branding for North Yorkshire Council	Member Working Group and Members and officers	Meetings and emails	Vanessa Glover, Head of Communications vanessa.glover@northyorks.gov.uk	
18 Oct 2022	Executive		Review of Leisure Services	Yes	Agree recommended changes to the operation of leisure assets in Selby post vesting day	Richard Webb Sponsor LGR Culture Leisure & Sport workstream	No consultation undertaken. The decision is made by the Executive.	Richard Webb, Corporate Director of Health and Adult Services c/o LGR Project Management	

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						Selby Exec council.		office, LGRPMO@northyorks.gov.uk	
25 Oct 2022	Executive		Annual complaints report including LGSCO complaints	No	Information only.	None.	None.	Dani Reeves, Senior Officer, Chief Executive's Office dani.reeves@northyorks.gov.uk; 01609 532272	
25 Oct 2022	Executive		Director of Public Health Annual Report - Learning from Covid-19	No	Under the National Health Service Act 2006, Directors of Public Health 'must prepare an annual report on the health of the people in the area of the local authority'. Executive are being asked to consider and note the report.	Engagement has been undertaken with key stakeholders and community groups involved in Covid-19 response.	Qualitative engagement with individuals and small groups.	Louise Wallace, AD Health and Integration shanna.carrell@northyorks.gov.uk	
25 Oct 2022	Executive		Local Area SEND Strategy Adoption	Yes	Executive to recommend to Full Council adoption of the Local Area SEND Strategy			Chris Reynolds, Head of SEND Strategic Planning and Resources chris.reynolds@northyorks.gov.uk	
8 Nov 2022	Executive		Policy Framework approval of Key Policies	Yes	Policy Framework approval of Key Policies required for the new Unitary	Management Board	Meetings	Barry Khan, Assistant Chief Executive (Legal & Democratic	

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					Authority			Services) barry.khan@nort hyorks.gov.uk	
8 Nov 2022	Executive		Double Devolution - process for the consideration of identifying pilot town/parish Councils	Yes	Proposal to launch the process to all town and parish councils to submit an expression of interest to work to become pilots for double devolution of unitary council services or assets. This decision is the launch of the expressions of interest process only.	Executive members, senior officers, parish and town councils	Meetings and emails.	Neil Irving, Assistant Director - Policy, Partnerships and Communities neil.irving@nort hyorks.gov.uk	
18 Oct 2022	Executive		Taxi Licensing Policy and Conditions	Yes	To recommend to the County Council the Policy and Conditions for Taxi Licensing	Member Working Group on Licensing & Members' Seminar Transport, Economy & Environment Overview and Scrutiny Committee - 20 Oct 2022		Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@nort hyorks.gov.uk	
8 Nov 2022	Executive		Care market proposals for South Craven	No	To update Executive on proposals for the development of the adult social care market in South	Local stakeholders	Stakeholder meetings	Michael Rudd, Head of Housing Marketing Development (Commissioning)	

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					Craven and secure formal approval for the proposals			, Health and Adult Services michael.rudd@northyorks.gov.uk	
8 Nov 2022	Executive		Report on progress since the publication of the report of the North Yorkshire Rural Commission in July 2021	No	To receive and consider report on progress since the publication of the report of the North Yorkshire Rural Commission in July 2021	Rural Task Force	Meetings	Neil Irving, Assistant Director - Policy, Partnerships and Communities neil.irving@northyorks.gov.uk	
8 Nov 2022	Executive		Review of Special Educational Needs and Disabilities Provision: proposals to change provision at Brompton Hall School	Yes	To consider the response to statutory notices and determine the decision to change school designation			Chris Reynolds, Head of SEND Strategic Planning and Resources chris.reynolds@northyorks.gov.uk	
8 Nov 2022	Executive		Council Tax Reduction Consultation	Yes	A public consultation will be required for harmonising the council tax reduction schemes.	Members of the public.	Formal consultation process.	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	
8 Nov 2022	Executive		Caedmon College, Whitby - targeted mainstream provision.	Yes	This item is subject to approval by Executive on 20 September 2022 to publish statutory proposals.	Parents, Staff, Governors, Local Elected Members,	Public consultation from 16 June to 29 July. Statutory	Chris Reynolds, Head of SEND Strategic Planning and Resources	

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					If statutory notices have been published and there are no objections received, the decision will be taken by the Executive Member for Education, Learning and Skills Following the publication of statutory proposals, to determine whether to add a targeted mainstream provision for Special Educational Needs at Caedmon College, Whitby.	District Council, and other local stakeholders.	proposals representation period from 29 Sept to 27 Oct 2022. Representations in writing to the Corporate Director- Children and Young People's Service, County Hall, Northallerton, DL7 8AE, or by email to schoolorganisation@northyorks.gov.uk	chris.reynolds@northyorks.gov.uk	
8 Nov 2022	Executive		Approval of consultation with Town and Parish Council on the draft Parish Charter for the new Council	Yes	Approval of consultation with Town and Parish Council on the draft Parish Charter for the new Council	Parish and Town Councils. Relevant officers and members.	Meetings and emails.	Neil Irving, Assistant Director - Policy, Partnerships and Communities neil.irving@northyorks.gov.uk	
8 Nov 2022	Executive		Harrogate Development	Yes	To seek approval to construct and operate an NYCC owned dementia care facility in Harrogate	Other service providers Service users CQC Harrogate Borough	Formal consultation process in line with governance. Informal Open days. Community meetings	Dale Owens, Assistant Director Prevention & Service Development, Commissioning	

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						Council Local community		(HAS)	
29 Nov 2022	Executive		Q2 Performance Monitoring and Budget Report	Yes	Financial and Performance Monitoring report incl: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators.	Management Board.		Gary Fielding, Corporate Director for Strategic Resources gary.fielding@northyorks.gov.uk	
13 Dec 2022	Executive		Agree creation of Mayoral Combined Authority subject to consultation responses	Yes	Agree creation of Mayoral Combined Authority subject to consultation responses	Management Board Members' Seminar Group Leaders	Meetings and emails	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	
13 Dec 2022	Executive		Future arrangements for the Harrogate and Rural Alliance	Yes	To approve the continuation of the Harrogate and Rural Alliance and agree the proposed legal framework and consultation process.	NHS Commissioners and Providers	Correspondence, meetings and Council website	Chris Jones-King, Assistant Director Adult Social Care, Care and Support chris.jones-king@northyorks.gov.uk	
13 Dec 2022	Executive		Approval of new Constitution	Yes	To approve the Constitution for the new Unitary Authority	Executive Corporate and Partnerships Overview and Scrutiny Committee	Formal meetings of those committees	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	

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10 Jan 2023	Executive		Creation of a wholly owned Council company providing ICT and connectivity services	Yes	Creation of a wholly owned trading company to provide ICT and connectivity services.	Executive Members.	Report and meetings.	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	
10 Jan 2023	Executive		Approval of Housing Allocations Policy	Yes	To make recommendations to County Council regarding the approval of Housing Allocations Policy for the new Unitary Authority	Members' Seminar Corporate & Partnerships Overview and Scrutiny Committee	Meetings and emails	Gary Fielding, Corporate Director for Strategic Resources gary.fielding@northyorks.gov.uk	
10 Jan 2023	Executive		To consider a Housing Strategy and relevant HRA matters	Yes	To consider a Housing Strategy and relevant HRA matters and recommendations to County Council	Members' Seminar Corporate & Partnerships Overview and Scrutiny Committee - 5 Dec 2022	Meetings and emails	Gary Fielding, Corporate Director for Strategic Resources gary.fielding@northyorks.gov.uk	
24 Jan 2023	Executive		The role of the local Member and Member Support	Yes	The role of the local Member and Member Support	Member Working Group on Member Support	Meetings	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	
24 Jan 2023	Executive		Council Pay Policy	Yes	To comply with the statutory requirement to publish the Council's Pay Policy	Management Board and Group Leaders	Meetings Emails	Justine Brooksbank, Assistant Chief Executive	



**FUTURE DECISIONS**

<b>Likely Date of Decision</b>	<b>**Decision Taker</b>	<b>In Consultation with</b> (Executive Member or Corporate Director)	<b>Description of Matter</b> – including if the report contains any exempt information and the reasons why	<b>Key Decision</b> <b>YES/NO</b>	<b>Decision Required</b>	<b>Consultees</b> (i.e. the principal groups to be consulted)	<b>Consultation Process</b> (i.e. the means by which any such consultation is to be undertaken)	<b>Contact details for making representations</b> (Tel: 0845 034 9494) unless specified otherwise)	<b>Relevant documents already submitted to Decision Taker</b>
								(Business Support) justine.brooksbank@northyorks.gov.uk	
24 Jan 2023	Executive		Revenue Budget 2023/24 and Medium Term Financial Strategy	Yes	To consider and recommend to Council the Revenue Budget for 2023/24 and the Medium Term Financial Strategy (MTFS) incl: • Revenue Plan • Capital Plan • Treasury Management • Prudential Indicators	Proposals will be subject to the appropriate consultation process.	Budget consultation process.	Gary Fielding, Corporate Director for Strategic Resources gary.fielding@northyorks.gov.uk	
24 Jan 2023	Executive		Council Plan for the new council	Yes	To consider draft Council Plan for the new council	Corporate and Partnerships Overview and Scrutiny Committee & Management Board	Meetings	Neil Irving, Assistant Director - Policy, Partnerships and Communities neil.irving@northyorks.gov.uk	
7 Feb 2023	Executive		Future arrangements for the Harrogate and Rural Alliance	Yes	To consider feedback from the consultation and approve the final legal framework.	NHS Commissioners and Providers	Correspondence and meetings	Chris Jones-King, Assistant Director Adult Social Care, Care and Support <a href="mailto:chris.jones-king@northyorks.gov.uk">chris.jones-king@northyorks.gov.uk</a>	

**FUTURE DECISIONS**

<b>Likely Date of Decision</b>	<b>**Decision Taker</b>	<b>In Consultation with</b> (Executive Member or Corporate Director)	<b>Description of Matter</b> – including if the report contains any exempt information and the reasons why	<b>Key Decision</b> <b>YES/NO</b>	<b>Decision Required</b>	<b>Consultees</b> (i.e. the principal groups to be consulted)	<b>Consultation Process</b> (i.e. the means by which any such consultation is to be undertaken)	<b>Contact details for making representations</b> (Tel: 0845 034 9494) unless specified otherwise)	<b>Relevant documents already submitted to Decision Taker</b>
21 Feb 2023	Executive		Q3 Performance Monitoring and Budget Report	Yes	Q3 Performance Monitoring and Budget report including: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators.	Management Board		Gary Fielding, Corporate Director for Strategic Resources at gary.fielding@northyorks.gov.uk	
21 Mar 2023	Executive		Confirm Statutory Instrument to create Combined Authority	Yes	Confirm Statutory Instrument to create Combined Authority	Members' Seminar Management Board Group Leaders	Meetings and emails	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	
21 Mar 2023	Executive		Approval of Customer Service Standards and Policies	Yes	Approval of Customer Service Standards and Policies: - Corporate Complaints Policy - Vexatious Customer Policy - Customer Service Standards	Member Working Group on Customer	Meetings	Robert Ling robert.ling@northyorks.gov.uk	
21 Mar 2023	Executive		Pilots town/parish councils who have additional powers and responsibilities for the unitary council	Yes	Process for the consideration of identifying a number of pilots town/parish councils who have additional powers and responsibilities for the unitary council and the process for considering such transfers	Member Working Group on Locality	Meetings of the Member Working Group	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	

**FUTURE DECISIONS**

<b>Likely Date of Decision</b>	<b>**Decision Taker</b>	<b>In Consultation with</b> (Executive Member or Corporate Director)	<b>Description of Matter</b> – including if the report contains any exempt information and the reasons why	<b>Key Decision</b> <b>YES/NO</b>	<b>Decision Required</b>	<b>Consultees</b> (i.e. the principal groups to be consulted)	<b>Consultation Process</b> (i.e. the means by which any such consultation is to be undertaken)	<b>Contact details for making representations</b> (Tel: 0845 034 9494) unless specified otherwise)	<b>Relevant documents already submitted to Decision Taker</b>