

North Yorkshire Health and Wellbeing Board

Minutes of the meeting held via Microsoft Teams, on Wednesday 18th January 2023

Board Members	Constituent Organisation
County Councillors	
County Councillor Michael Harrison (Chair)	Executive Member for Health and Adult Services
County Councillor Janet Sanderson	Executive Member for Children and Young People's Service
Integrated Care Systems	
Wendy Balmain	Place Director for North Yorkshire - Humber and North Yorkshire Integrated Care System
Ali Jan Haider	Director of Integrated Health and Care, Bradford District and Craven Health and Care Partnership – part of West Yorkshire Integrated Care System
Local Authority Officers	
Stuart Carlton	Corporate Director, Children and Young People's Service, North Yorkshire County Council
Louise Wallace	Director of Public Health, North Yorkshire County Council
Richard Webb	Corporate Director, Health and Adult Services, North Yorkshire County Council
Elected Member District Council Representative	
Councillor Richard Foster	Leader, Craven District Council
Other Members	
Ashley Green	Chief Executive, Healthwatch North Yorkshire
Shaun Jones	Interim Locality Director, NHS England (North East and Yorkshire)
Jill Quinn	Chief Executive, Dementia forward (Voluntary Sector Representative)
Co-opted Members	
Jonathan Coulter	Chief Executive, Harrogate and District NHS Foundation Trust
Brian Cranna	Tees, Esk and Wear Valleys NHS Foundation Trust (Mental Health Trusts Representative – substitute for Brent Kilmurray)
Tom Hirst	Area Manager, Director of Capabilities, North Yorkshire Fire and Rescue Service (Emergency Services Representative – substitute for Lisa Winward)
Mike Padgham	Chair, Independent Care Group (Care Providers Representative)
Sally Tyrer	Chair, Yorkshire Local Medical Committee (Primary Care Representative)

In Attendance (North Yorkshire County Council) unless stated:-
Patrick Duffy (Legal and Democratic Services)

Copies of all documents considered are in the Minute Book

23. Welcome by the Chair

The Chair welcomed Members of the Board and confirmed this is a public meeting.

24. Minutes

Resolved -

That the Minutes of the meeting held on 28th November 2022 be approved as an accurate record.

25. Apologies for absence

Apologies for absence were submitted by:

- Amanda Bloor, Chief Operating Officer and Deputy Chief Executive, Humber and North Yorkshire Integrated Care System
- Richard Flinton, Chief Executive, North Yorkshire County Council
- Brent Kilmurray, Chief Executive, Tees, Esk and Wear Valleys NHS Foundation Trust
- Janet Waggott, Chief Executive, Selby District Council and Assistant Chief Executive, North Yorkshire County Council
- Lisa Winward, Chief Constable, North Yorkshire Police

26. Declarations of Interest

There were no declarations of interest.

27. Public Questions of Statements

There were no public questions or statements.

28. North Yorkshire Safeguarding Children Partnership Annual Report 2021/2022

Considered –

A presentation by Stuart Carlton, Corporate Director, Children and Young People's Service, which summarised the Annual Report of the North Yorkshire Safeguarding Children Partnership (NYSCP), 2021/2022. The Annual Report was also included with the papers circulated. The presentation and the Annual Report are available [here](#)

Being Young in North Yorkshire is the North Yorkshire Safeguarding Children Partnership Strategy for Children and Young People. The Corporate Director pulled out some of the headline performance from its four themes, including the following:-

Theme 1: A Safe Life

- There has been just one custodial sentence for a young person (compared to 27 the previous year)

Theme 2: A Happy Life

- 64.7% is the figure in the Annual Report for the percentage of Care Leavers over 18 who are living in suitable accommodation. The figure currently is in excess of 90%

Theme 3: A Healthy Life

- In North Yorkshire for 11/18 vaccines coverage is rated Amber, (for most vaccines Amber represents 90-95% coverage). For 4/18 vaccines North Yorkshire coverage is rated Green and for 3/18 vaccines, coverage is rated Red
- There has been a good take up (64%) of Schools in the Healthy Schools Award

Theme 4: Achieving in Life

- There has been a return to a more expected trend in children being electively home educated. In 2021/22, the number of EHE pupils increased by 5.7% compared to 21% in the previous year
- The number of young people who are not in education, employment or training, or unknown, has reduced from 8.1% to 4.7%

There has been a continuing drive around on-line safety, which is one of the three overarching areas of focus in Being Young in North Yorkshire - the others being Social Emotional Mental Health and Child Exploitation and Contextual Safeguarding.

Wider partners are invited to the NYSCP Partnership Achievement Awards to recognise their contribution.

The Corporate Director also highlighted the work of the Child Safeguarding Practice Review Group; Practice Development and Learning Development Sub Groups; feedback from Safeguarding Week 2021 and the Child Death Review Process.

The Chair referred to the 42% reduction in first time entrants to the Youth Justice and the fact that there has been just one custodial sentence for a young person and asked the reason for this – was it Covid-related? The Corporate Director advised that there had been targeted work to reduce the number and, nationally, numbers have reduced.

Resolved –

That the Annual Report of the North Yorkshire Safeguarding Children Partnership for 2022/2023, be noted.

29. North Yorkshire Safeguarding Adults Board Annual Report 2021/2022

Considered –

A report by Dr. Sue Proctor, Chair of the North Yorkshire Safeguarding Adults Board, which presented the Board's Annual Report for 2021/2022.

The report highlighted key messages from the Annual Report and looked ahead by summarising priorities for 2022/2023.

You can view the Annual Report [here](#)

It was not possible for Dr Proctor to be at the meeting. Richard Webb, Corporate Director for Health and Adult Services, advised that there has been a big increase in safeguarding activity, with good levels of engagement between partners and good work undertaken on Safeguarding Adult Reviews.

The Chair queried inappropriate referrals. The Corporate Director advised that safeguarding referrals have different entry points into the system. The new Referral System is working well. An examination of the increase in referrals has shown that they

seem to be appropriate. However, the proportion of referrals from the Ambulance Service seems to be an issue. This will be followed up.

Ashley Green, Chief Executive of Healthwatch North Yorkshire, commented that the work of the Safeguarding Adults Board has been innovative and forward thinking and has helped Healthwatch's work on accessibility.

Dr. Sally Tyrer, Chair of the Yorkshire Local Medical Committee and Primary Care Representative, stated that, given the cost of living situation, colleagues may well see an increase in safeguarding incidents, including mental health incidents.

Resolved –

That the Annual Report of the North Yorkshire Safeguarding Adults Board for 2022/2023, be noted.

30. Updates from Integrated Care Systems

a) North Yorkshire and Humber ICS

Considered –

A verbal update by Wendy Balmain, Place Director for North Yorkshire - Humber and North Yorkshire Health and Care Partnership.

Wendy updated as follows:

- Some Clinicians from the ICS had been involved in the Prime Minister's Summit, held on 7th January 2023. Following this, there has been an increased level of scrutiny and political expectations - particularly in relation to bed levels and discharge of patients from Hospital.
- The ICS is working though with North Yorkshire colleagues how we get people flowing through the system.
- The first iteration of the Operating Plan for 2023/2024 will be available in February 2023 and will play into North Yorkshire Place. There will be a continued focus on discharge.
- The draft of the Joint Forward Plan will be circulated in March 2023 and finalised by the end of June. This will be shared with the Health and Wellbeing Board.
- The system recognises that there are a number of Plans – the expectation is that there will be a *Golden Thread*, focusing on doing the right things that will make a difference to the people of North Yorkshire.

b) West Yorkshire ICS

Considered –

A verbal update by Ali Jan Haider, Director of Integrated Health and Care, Bradford District and Craven Health and Care Partnership.

Ali Jan advised that the situation in West Yorkshire was similar to that outlined by Wendy Balmain and added that the various planning timescales are very tight.

NOTED.

31. North Yorkshire Joint Strategic Needs Assessment - Update

Considered –

A progress update on the Joint Strategic Needs Assessment by Louise Wallace, Director of Public Health.

A presentation had been circulated with the Agenda.

Louise Wallace highlighted the following:-

- The JSNA is an iterative document. The refresh will feed into the Joint Health and Wellbeing Strategy.
- One of the key elements is the countywide profile, where we can *tell our story*. This will help partners identify key health areas and health inequalities.
- There is already a raft of information on the Council's website, including health profiles by District area.

In response to questions from the Chair, Louise Wallace advised that a fuller update on the JSNA would be made to the next meeting and that it would comprise part of the evidence to be presented to the Care Quality Commission, when they inspect the health system in this area. It was also confirmed that the needs of Craven will be fed into all appropriate parts of the JSNA.

NOTED.

32. Better Care Fund 2022/2023 – Submission Update

Considered –

An update by Louise Wallace, Director of Public Health.

A presentation had been circulated with the Agenda and covered the following aspects:-

- National conditions
- Submission timeline
- Objectives
- Key changes since the previous Plan
- Major areas of pooled budget
- 2022/2023 Priorities and Plans
- Discharge funding

Louise advised that this update is being provided for assurance purposes. The Plan is in place and has been approved by partners.

The Chair asked whether the resources within the Plan included all of the monies that are flowing through the system. Richard Webb confirmed that it included BCF monies; some improved BCF; an element of discharge funding; and some of the recently announced £200 million made available nationally. All of the funding was intended for the same direction of travel, but the various strands have different metrics and timescales.

He added that there are 7/8 funding sources into Adult Social Care. This highlights the need for a common approach to funding.

Resolved –

That the update, together with the fact that the Director of Public Health has delegated authority to agree the Plan, on behalf of the Board, be noted.

33. Review of the North Yorkshire Health and Wellbeing Board

Considered –

A report by Patrick Duffy, Principal Democratic Services Scrutiny Officer, which sought the approval of Members to revised:-

- Terms of Reference;
- Membership; and
- Modus Operandi

Patrick Duffy made the following points:-

- The Terms of Reference need to be updated to reflect the introduction of Integrated Care Systems and some of the additional responsibilities on Health and Wellbeing Boards, such as involvement in Integrated Care Strategies.
- Members are being asked to approve the Terms of Reference, in principle, for consideration by the Council's Constitution Working Party.
- Subject to the agreement of the Board, prior to submitting the Terms of Reference to the Council's Constitution Working Party, he would discuss with health colleagues whether the number of key responsibilities in Section 2 could be reduced by combining some of them. The substance will not be changed – it will just be a case of possibly streamlining those responsibilities.
- The Membership had been updated at the May 2022 meeting to reflect the introduction of Integrated Care Systems. The proposed change now relates to Local Government Reorganisation. With the seven District and Borough Councils and the County joining to become one new North Yorkshire Council, the existing categories of membership for District Council Elected Member Representative and District Council Chief Executive Representative will no longer apply from 1st April.
- It is proposed that whoever becomes the Executive Member with responsibility for Housing and Leisure for North Yorkshire Council and the Director of Community Development for North Yorkshire Council, or their representative for Housing and Leisure, be appointed
- One other change, for noting, is that Nancy O Neill and Ali Jan Haider from Bradford District and Craven Health Care Partnership have swapped - so Ali Jan will be the representative, with Nancy attending when he is unable to.
- Does the Board feel that there any other categories of membership that should be represented on the Board - for instance, people with lived experience?
- The Modus Operandi seeks to capture views that have been expressed by the Board in recent meetings. For instance, that it would want to meet remotely wherever possible. The principles stated in paragraph 7 of the Modus Operandi, around ensuring leadership is collaborative, etc., are taken from the recent Guidance for Health and Wellbeing Boards, issued by the Department for Health and Social care.

Councillor Richard Foster stated that it is possible that there will not be a representative from Craven from April. That is worth thinking about. The Chair confirmed that consideration would be given, separately, to ensuring appropriate political representation.

In response to a question from the Chair, Patrick Duffy advised that he will check the question of substitutes for elected Member representatives and amend the Terms of Reference to include provision for this.

In terms of possible representation on the Board from people with lived experience, Richard Webb advised that there are some very active networks for people with learning disabilities.

Jill Quinn, Chief Executive of Dementia Forward and the Voluntary Sector Representative, suggested that there could be a group of people with lived experience who could attend on a rota basis. Ashley Green concurred and said he would be happy to be involved in any work to establish this.

Resolved –

- a) That the revised Terms of Reference (Appendix A) be approved, in principle, for consideration by the Council's Constitution Working Party but that:-
 - (i) further discussion, aimed at streamlining the number of key responsibilities, be held between Patrick Duffy, Wendy Balmain and Ali Jan Haider; and
 - (ii) provision be made for substitutes for elected Members of the Board
- b) That the revised Membership, as stated in the final column of the table at Appendix B, be approved, to take effect from 1st April 2023.
- c) That Members advise Patrick Duffy if they have any suggestions as to who else should be represented on the Board.
- d) That a discussion be held between Patrick Duffy, Jill Quinn and Ashley Green to think through the logistics of people with lived experience becoming Members of the Board and that they report back on their suggestions in due course.
- e) That the modus operandi (Appendix C) be approved.

34. Work Programme

Considered –

A rolling Work Programme, presented by Patrick Duffy.

He stressed that the Work Programme is fluid, as circumstances change. It is open to any Member to input into it.

The Chair asked Members to let Patrick Duffy know if they would like anything added to the Work Programme. He stressed that the number of Items that are scheduled tends to be kept to a fairly small number. This is intentional so as to give flexibility to adapt to changing circumstances.

35. Next Meeting

The Chair confirmed that the next meeting will be on Friday 17th March 2023 at 10.30 a.m.

36. Any other business which, in the opinion of the Chair, should be considered as a matter of urgency

There was none.

The meeting concluded at 1.00 p.m.

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