

**Appendix 6 - Equality impact assessment screening form**

This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.

<b>Directorate</b>	Central Services
<b>Service area</b>	Democratic/Election services
<b>Proposal being screened</b>	Decision on whether to recommend the creation of town councils for the unparished town centres in Harrogate and Scarborough following a community governance review of those areas
<b>Officer(s) carrying out screening</b>	Barry Khan, Assistant Chief Executive (Legal and Democratic Services)
<b>What are you proposing to do?</b>	To consider making final recommendations for new town councils for Harrogate and Scarborough, along with proposed minor amendments to parish boundaries in Scarborough.
<b>Why are you proposing this? What are the desired outcomes?</b>	The creation of town councils will enable Harrogate and Scarborough to have stronger and more effective local governance, ensuring parity with the remainder of the county of North Yorkshire
<b>Does the proposal involve a significant commitment or removal of resources?</b> Please give details.	It is anticipated the budget of the town council could be between £1m and £1.5m pa, which would be funded through a precept added to council tax bills.

**Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYCC's additional agreed characteristics**

As part of this assessment, please consider the following questions:

- To what extent is this service used by particular groups of people with protected characteristics?
- Does the proposal relate to functions that previous consultation has identified as important?
- Do different groups have different needs or experiences in the area the proposal relates to?

If for any characteristic it is considered that there is likely to be an adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your [Equality rep](#) for advice if you are in any doubt.

Protected characteristic	Potential for adverse impact		Don't know/No info available
	Yes	No	
Age		No	
Disability		No	
Sex		No	
Race		No	
Sexual orientation		No	
Gender reassignment		No	
Religion or belief		No	
Pregnancy or maternity		No	
Marriage or civil partnership		No	

<b>NYCC additional characteristics</b>			
People in rural areas		No	
People on a low income		No	
Carer (unpaid family or friend)		No	
<b>Does the proposal relate to an area where there are known inequalities/probable impacts</b> (e.g. disabled people's access to public transport)? Please give details.	It is known that there are areas of deprivation within the town centre areas under consideration. Should town councils be formed there will be no negative impacts on such areas.		
<b>Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics?</b> Please explain why you have reached this conclusion.	Two sets of consultations have taken place with a wide range of voluntary and community organisations, business groups, charities, disability organisations and community associations. The consultation included consideration of people with disabilities and documentation stated that alternative formats and languages were available on request. The views of those organisations which responded to the consultation have been considered. The potential creation of town councils will create a new level of local democracy for those unparished areas.		
<b>Decision (Please tick one option)</b>	EIA not relevant or proportionate:	Yes (at this stage)	Continue to full EIA:
<b>Reason for decision</b>	It is not considered that the proposals to create town councils will have a disproportionate impact on areas where there are known inequalities or organisations supporting those with protected characteristics.		
<b>Signed (Assistant Director or equivalent)</b>	Barry Khan		
<b>Date</b>	XXXX		