

Explanation of variances – pro forma

Name of smaller authority: **SORE, WALSHFORD & CATTAL PARISH COUNCIL**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/ rates & levies value (Box 2).

	2019 £	2020 £	Variance £	Variance %				Explanation Required?	
								Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	
1 Balances Brought Forward	3,025	2,791						Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	2,374	2,678	304	12.81%	0	1	0	NO	
3 Total Other Receipts	7	47	40	571.43%	0	0	1	YES	Explanation not required, difference less than £200
4 Staff Costs	725	755	30	4.14%	0	0	0	NO	
5 Loan Interest/Capital Repayment			0	0.00%	0	0	0	NO	
6 All Other Payments	1,890	1,891	1	0.05%	0	0	0	NO	
7 Balances Carried Forward	2,791	2,870						NO	VARIANCE EXPLANATION NOT REQUIRED
8 Total Cash and Short Term Investments	2,791	2,870							VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investments and Ass	1	1	0	0.00%	0	0	0	NO	
10 Total Borrowings	0	0	0	0.00%	0	0	0	NO	
	Rounding errors of up to £2 are tolerable								
	Variances of £200 or less are tolerable								
	BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)								