

North Yorkshire Council

Executive Member Meeting

9.30am on Wednesday 9 August 2023

Grant Acceptance –York & North Yorkshire Careers Hub Network

Report of the Corporate Director Community Development

1.0 PURPOSE OF REPORT

- 1.1 To recommend that the Executive Member for Open to Business, following consultation with the Corporate Director of Community Development, the Corporate Director - Resources and the Assistant Chief Executive (Legal and Democratic Services), authorises the acceptance of the grant of £274,211 from the Careers Enterprise Company (on behalf of the Department for Education).

2.0 BACKGROUND

- 2.1 The York and North Yorkshire Local Enterprise Partnership (YNY LEP) have in previous years delivered the York and North Yorkshire area Careers Hub Network service, providing Careers Information, Advice and Guidance (IAG) across York and North Yorkshire areas. YNY LEP act via their accountable body North Yorkshire Council.

3.0 CURRENT ISSUE

- 3.1 For 2023/2024 financial year the offer of annual grant funding has been made for £274,211 from the Careers & Enterprise Company (CEC) (on behalf of the Department for Education (DfE)) for delivery of the York and North Yorkshire Careers Hub Network, to provide support services to 75 schools and colleges.
- 3.2 The DfE funding for 2023/24 (Academic Year) for the York & North Yorkshire Careers Hub Network provides funding for the programme in this area to reach every eligible school and college, with a target of doing so across the whole of England by the end of August 2024. This is a key aspiration in the Skills for Jobs White Paper. Evidence shows that this will bring higher quality, higher impact careers provision to an even greater number of young people and more enduring links between education and employers. In the York and North Yorkshire area this has been achieved already with all 75 establishments already being supported by the Hub.
- 3.3 The process requires a proposal to be submitted based on the annual allocated grant amount per MCA/LEP area. The 2023/2024 proposals have been assessed by the CEC, the national programme managing authority. The grant covers the cost of staff resources and activities to provide Careers IAG support services. Following CEC approval of the service delivery plan, the grant offer can be issued which requires sign-off by the NYC Accountable Body S151 Officer. Due to the amount of the Grant, to enable the sign-off, a decision for acceptance is first required by Executive Member for Open to Business.

4.0 CONTRIBUTION TO COUNCIL PRIORITIES

- 4.1 The York and North Yorkshire Careers Hub Network service which will be enabled by the grant from the CEC will contribute towards:

Economy

- economically sustainable growth that enables people and places to prosper
- new and existing businesses can thrive and grow
- North Yorkshire has a high profile, is influential nationally and receives its fair share of resources

People

- people can achieve their full potential through lifelong education and learning

5.0 ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The alternative would be to decline the grant, which would result in being unable to provide the level of service expected by Government, through the Department for Education approach to delivery of local Careers Information, Advice and Guidance support through Mayoral Combined Authorities/Local Enterprise Partnerships.

6.0 IMPACT ON OTHER SERVICES/ORGANISATIONS

- 6.1 The York and North Yorkshire Careers Hub Network offers local Careers Information, Advice and Guidance support services across York and North Yorkshire, and the delivery of the service is managed in close collaboration with both North Yorkshire Council and City of York Council to avoid duplication of service and resources, and to maximise benefits and impact for schools and colleges.

7.0 FINANCIAL IMPLICATIONS

- 7.1 The total grant funding offer is £274,211 from the CEC for delivery of the York and North Yorkshire Careers Hub Network service.
- 7.2 The grant will be payable to NYC, as the accountable body for the YNY LEP. Payment of grant will be made quarterly in arrears based on evidence of expenditure. YNY LEP will administer monitoring and reporting of the grant funding programme activity.
- 7.3 The Careers Hub Network service is sub-contract by YNY LEP to North Yorkshire Business Education Partnership (NYBEP). The contract was procured in 2021 to run annually, with an annual extension option subject to confirmation of grant funding from Government, and upon agreement by both parties. Subject to grant acceptance, the extension will be put in place for delivery up to 31 August 2024. All requirements of the contract are met under this arrangement.
- 7.4 The level of financial risk is low, due to the grant being used mainly to cover salary costs of the staff involved in delivering the Careers Hub Network service for York and North Yorkshire. The Service has been established and operating in the same way for several years therefore systems and processes are already in place to ensure minimal risk to grant claims and associated processes.

8.0 LEGAL IMPLICATIONS

- 8.1 The grant terms between the CEC and NYC have been reviewed by the Council's legal team.

9.0 EQUALITIES IMPLICATIONS

- 9.1 An Equalities Impact Assessment has been completed (Appendix A). No equalities implications have been identified.

10.0 CLIMATE CHANGE IMPLICATIONS

10.1 A Climate Change Impact Assessment has been completed (Appendix B). No climate change implications have been identified.

11.0 POLICY IMPLICATIONS

11.1 The arrangements for delivery of the Careers Hub Network service for York and North Yorkshire reflect current Government policy for delivery of Careers Information, Advice and Guidance support in schools and colleges. At a local level this can be designed to meet local support requirements and take account of the specific needs across the local area.

12.0 HUMAN RESOURCES IMPLICATIONS

12.1 There are no HR implications – as this is a further year extension to the existing service, staff are already in post and will continue to deliver the same service for 2023/2024.

13.0 REASONS FOR RECOMMENDATIONS

13.1 The recommendation for acceptance of the grant from the Careers Enterprise Company (on behalf of the Department for Education) Trade will enable the Yorkshire and North Yorkshire Growth Hub business support service to continue during 2023/2024 for the benefit of businesses across York and North Yorkshire.

14.0 RECOMMENDATION(S)

14.1 That the Executive Member for Open to Business following consultation with the Corporate Director of Community Development, the Corporate Director - Resources and the Assistant Chief Executive (Legal and Democratic Services) authorises the acceptance of the grant of £274,211 from the Careers Enterprise Company (on behalf of the Department for Education).

APPENDICES:

Appendix A – Equalities Impact Assessment
Appendix B – Climate Change Impact Assessment

BACKGROUND DOCUMENTS:

None

Nic Harne
Corporate Director – Community Development
County Hall
Northallerton
27 July 2023

Report Author – Liz Philpot, Head of Delivery
Presenter of Report – Liz Philpot, Head of Delivery

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

APPENDIX A

Initial equality impact assessment screening form	
This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.	
Directorate	Community Development Directorate
Service area	The York and North Yorkshire Local Enterprise Partnership (YNY LEP)
Proposal being screened	Recommendation of grant acceptances - for funding from Government Departments to York and North Yorkshire Local Enterprise Partnership
Officer(s) carrying out screening	Liz Philpot/Paul Clark
What are you proposing to do?	<p>This screening concerns the YNY offer of Dept of Education (DfE) funding to support annual delivery (Sept 2023 to August 2024) of the Careers Hub Network service in York and North Yorkshire</p> <p>The funded programme will enable YNY LEP to offer a range of careers support for education to meet local needs, and improve prospects of career progression through access to bespoke local support programmes.</p> <p>Delivery will be facilitated via : North Yorkshire Business Education Partnership (NYBEP) – providing Careers Information Advice and Guidance (IAG) to 75 schools and colleges across York and North Yorkshire</p>
Why are you proposing this? What are the desired outcomes?	<p>This will support priorities identified in the YNY LEP published Covid-19 A Plan to Reshape our Economy plan published in October 2020; also the YNY LEP Plan for Growth and research published March 2022 on Sector Analysis of the York and North Yorkshire local economy.</p> <p>Desired outcomes : Careers Hub Network – continuation of free Careers Information Advice and Guidance (IAG) support for 75 schools and colleges across York and North Yorkshire (full coverage) Schools & Colleges NYBEP</p>
Does the proposal involve a significant commitment or removal of resources? Please give details.	N/A
<p>Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYCC’s additional agreed characteristics</p> <p>As part of this assessment, please consider the following questions:</p> <ul style="list-style-type: none"> • To what extent is this service used by particular groups of people with protected characteristics? • Does the proposal relate to functions that previous consultation has identified as important? • Do different groups have different needs or experiences in the area the proposal relates to? <p>All programmes will promote equality and diversity through the support provided and offer appropriate, timely and impartial information, advice and guidance. In delivering the programmes, a range of measures will be put in place that will prevent any unlawful discrimination relating to discrimination (whether in race, gender, religion, disability, sexual orientation, age or otherwise) in employment.</p>	

If for any characteristic it is considered that there is likely to be an adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your [Equality rep](#) for advice if you are in any doubt.

Protected characteristic	Potential for adverse impact		Don't know/No info available
	No	No	
Age		✓	
Disability		✓	
Sex		✓	
Race		✓	
Sexual orientation		✓	
Gender reassignment		✓	
Religion or belief		✓	
Pregnancy or maternity		✓	
Marriage or civil partnership		✓	
NYCC additional characteristics			
People in rural areas		✓	
People on a low income		✓	
Carer (unpaid family or friend)			N/A
Does the proposal relate to an area where there are known inequalities/probable impacts (e.g. disabled people's access to public transport)? Please give details.	NO		
Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics? Please explain why you have reached this conclusion.	All the programmes may be delivered in partnership with a range of external delivery partners. These organisations will ensure that all activities will be fully accessible and inclusive to all learners thus ensuring equal access to support, in accordance with the Equality Act 2010 and NYCC Equality and Diversity policies.		
Decision (Please tick one option)	EIA not relevant or proportionate:	✓	Continue to full EIA:
Reason for decision	<p>There are no equality impacts as all activities will be fully accessible and inclusive to all relevant target groups ensuring equal access to support, in accordance with the Equality Act 2010 and NYCC Equality and Diversity policies.</p> <p>The Local Enterprise Partnership operates in accordance with the National Local Growth Assurance Framework, and its own Local Assurance Framework, which contains a Diversity Statement setting out its commitments to fairness and inclusivity in its procurement and partnership arrangements.</p> <p>Screening exercises will continue throughout the project and where necessary and proportionate, an Equality Impact Assessment will be undertaken.</p>		
Signed (Assistant Director or equivalent)	James Farrar		
Date	21 June 2023		

APPENDIX B

Initial Climate Change Impact Assessment (Form created August 2021)

The intention of this document is to help the council to gain an initial understanding of the impact of a project or decision on the environment. This document should be completed in consultation with the supporting guidance. Dependent on this initial assessment you may need to go on to complete a full Climate Change Impact Assessment. The final document will be published as part of the decision-making process.

If you have any additional queries, which are not covered by the guidance please email climatechange@northyorks.gov.uk

Title of proposal	Recommendation of grant application and acceptances - for funding from Government Departments to York and North Yorkshire Local Enterprise Partnership
Brief description of proposal	<p>This Climate Change Impact Assessment concerns the YNY LEP offer of Dept of Education (DfE) funding to support annual delivery (Sept 2023 to August 2024) of the Careers Hub Network service in York and North Yorkshire.</p> <p>The programme will enable YNY LEP to offer a range of support for careers education to meet local needs, and improve prospects of career progression through access to bespoke local support programmes.</p>
Directorate	Community Development Directorate
Service area	York and North Yorkshire Local Enterprise Partnership
Lead officer	Liz Philpot, Head of Delivery
Names and roles of other people involved in carrying out the impact assessment	Paul Clark, Governance and Assurance Manager

The chart below contains the main environmental factors to consider in your initial assessment – choose the appropriate option from the drop-down list for each one.

Remember to think about the following;

- Travel
- Construction
- Data storage
- Use of buildings
- Change of land use
- Opportunities for recycling and reuse

Environmental factor to consider	For the council	For the county	Overall
Greenhouse gas emissions	No effect on emissions	No Effect on emissions	No effect on emissions
Waste	No effect on waste	No effect on waste	No effect on waste
Water use	No effect on water usage	No effect on water usage	No effect on water usage
Pollution (air, land, water, noise, light)	No effect on pollution	No effect on pollution	No effect on pollution
Resilience to adverse weather/climate events (flooding, drought etc)	No effect on resilience	No effect on resilience	No effect on resilience
Ecological effects (biodiversity, loss of habitat etc)	No effect on ecology	No effect on ecology	No effect on ecology
Heritage and landscape	No effect on heritage and landscape	No effect on heritage and landscape	No effect on heritage and landscape

If any of these factors are likely to result in a negative or positive environmental impact then a full climate change impact assessment will be required. It is important that we capture information about both positive and negative impacts to aid the council in calculating its carbon footprint and environmental impact.

Decision (Please tick one option)	Full CCIA not relevant or proportionate:	√	Continue to full CCIA:	(Not required)
Reason for decision	All environmental factors are considered to be neutral			
Signed (Assistant Director or equivalent)	James Farrar			
Date	21 June 2023			