

NORTH YORKSHIRE COUNTY COUNCIL

DECISION RECORD

Re: Procurement and Contract Procedure Rules (PCPRs) Delegation

This record is produced in accordance with the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

This form should be used to record:

- **EXECUTIVE decisions (key or otherwise) taken by an individual Executive MEMBER; and**
- **EXECUTIVE decisions (key or otherwise) taken by an OFFICER (either alone or in consultation with an Executive Member)**
- **A non-Executive decision taken by an OFFICER which falls into one of the following descriptions:-**
 - (i) under a specific express authorisation; or**
 - (ii) under a general authorisation to officers to take such decisions and, the effect of the decision is to**
 - **grant a permission or licence;**
 - **affect the rights of an individual; or**
 - **award a contract or incur expenditure which, in either case, materially affects that relevant local government body's financial position.**

(One form per decision)

The following decision has been taken: -

After consideration of a report of the Corporate Director Strategic Resources proposing delegation of authority to make amendments to the Procurement and Contract Procedure Rules and after consultation with Executive Members, the Chief Executive Officer agreed that authority be delegated to the Corporate Director Strategic Resources, in consultation with the Assistant Chief Executive (Legal and Democratic Services), to make required amendments to the Procurement and Contract Procedure Rules to ensure business continuity and appropriate approvals are implemented during the period of the COVID-19 pandemic including, but not limited to, the following areas of the Rules:

- Rule 16 – Exceptions to the Procurement and Contract Procedure Rules (Directors Recommendation)
- Rule 16.4 - Waivers
- Executing deeds (including by electronic sealing)

By whom: Richard Flinton, Chief Executive Officer, under his emergency delegated powers and in consultation with Executive Members.

On: 7 April 2020

Was this an executive decision?

YES/NO

If an executive decision, was it also a key decision?

YES/NO

Please note that call-in has been exempted from this decision by the Chairman of the County Council under Overview and Scrutiny Procedure Rule 16(h).

Reasons for decision: -

The decision was taken to ensure appropriate business continuity and delegations are implemented during the period of the COVID-19 pandemic, to ensure that senior officers are free to take on wider portfolios in response to the current pandemic crisis.

Details of any alternative options considered and rejected: -

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Conflicts of Interest

Please record below details of any conflict of interest declared by a Member or Officer regarding the decision and any dispensation granted by the Standards Committee or Monitoring Officer in respect of that conflict.

Conflict	Dispensation?

Background Papers

Please attach to this decision notice, for publication, the background papers that disclose any facts or matters on which this decision, or an important part of the decision, was based and which were relied on to a material extent in making the decision, but this does not include published works or those which disclose exempt or confidential information (as defined in Rule 10).

Signed
RICHARD FLINTON, Chief Executive Officer

Publication Date: 9 April 2020

Directorate – Central Services

***Note 1 regarding Executive decisions only:
This decision will come into force, and may then be implemented, on the expiry of 5 clear working days after publication, unless any 6 members of the Council object to it and call it in by notice in writing (including e-mail) to The Assistant Chief Executive (Legal and Democratic Services).***

Note 2: non-executive and non-key executive decisions by Officers are not subject to call in.

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Contact for copy of report considered: kevin.draisey@northyorks.gov.uk

To: The PA to the Assistant Chief Executive (Legal and Democratic Services) - for onward circulation to:

All Members of the Council; All Management Board; All Management Board Secretaries; All Senior Managers; All Democratic Services Officers; All Corporate Development Officers; Senior Press Officer; Communications Officer