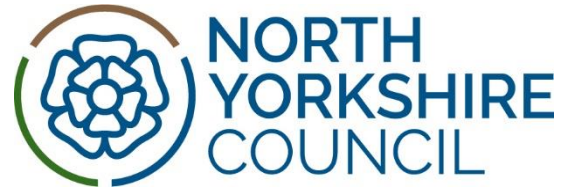


Economic, Regeneration Tourism and Transport

Project Development Fund



Project Scoping & Budget Holder Approval Form

SECTION A – PROJECT SCOPING

NYC Area Constituency Committee Name	Scarborough & Whitby	
Project Name	Scarborough 400 Commemorations	
Description of Project Location	Scarborough seafront, specifically the Spa area	
NYC Division(s) in which the project is located	Scarborough	
Project Lead Officer Details	Name	Danielle Daglan
	Job Title	Head of Culture & Archives
	Email	Danielle.daglan@northyorks.gov.uk
	Telephone	01756 706222

1. PROJECT DETAILS

<p>Please outline why the budget is required and what are the current barriers to project development it will help overcome?</p>	<p>The budget is required to support scoping and feasibility of the development of heritage interpretation of the original Scarborough Spa pump, located beneath the roundabout adjacent to Scarborough Spa venue entrance.</p> <p>'Scarborough 400' commemorations centre around the first reference to Scarborough being used and described as a seaside spa resort 400 years ago in 2026.</p> <p>The 'Scarborough 400' steering group are working on a series of events for 2026, incorporating Scarborough Fair, public art, outdoor health and active wellbeing pursuits, heritage and arts trails. As part of the project a physical legacy is proposed to develop interpretation of the spa pump and its history,</p>
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	<p>which will continue to feed into the promotion of Scarborough as a destination for culture & wellbeing.</p>
<p>Please detail what specific costs the budget will be spent on?</p>	<ul style="list-style-type: none"> • A structural engineer assessment of the pump • Removal of water ingress to the pump location • 3D scanning of the pump for use in interpretation/immersive VR etc. • A feasibility study assessing interpretation options located at the Spa building.
<p>Please describe the future project that this activity will help to unlock.</p>	<p>This initial funding will allow the physical legacy of the Scarborough 400 commemorations to develop; will provide the basis for funding bids to external funding bodies; and will give a central focal point to the project.</p> <p>As noted above, the purpose behind Scarborough 400 is not only to commemorate an important milestone, but also to pivot perception of Scarborough to promote it as a destination to a wider/different audience interested in cultural tourism and the wider wellbeing agenda/outdoor pursuits.</p>
<h2>2. STRATEGIC FIT</h2>	
<p>Detail how the project will contribute to the North Yorkshire Council 'Council Plan' and the Economic Growth Strategy or the Destination Management Plan</p> <p>(Reference should be made on how a future project will help deliver the respective strategies)</p>	<p>The project will contribute to the five ambitions included in the Council plan under the following themes:</p> <ul style="list-style-type: none"> • Place and environment. <ul style="list-style-type: none"> ○ Promote and encourage community engagement with local heritage. • Economy. <ul style="list-style-type: none"> ○ Pivot perception of Scarborough and promote it as a destination for active wellbeing & culture/heritage visitors, attracting new and different audiences to stay and spend in the area. • Health & Wellbeing <ul style="list-style-type: none"> ○ Encourage and support the active wellbeing agenda. ○ Support an active environment that prioritises safe areas for wild swimming, walking and exploration of green spaces. ○ Provide opportunity to engage in cultural activity that supports health and mental wellbeing of our communities. • People <ul style="list-style-type: none"> ○ Improve the built environment through wider project work incorporating cultural development and long term planning for towns projects. • Organisation <ul style="list-style-type: none"> ○ Encourages active collaboration between variety of service areas for wider community benefit, joined-up thinking and more meaningful and likely legacy.

3. LOCAL FIT	
Detail how this project meets local priorities including linkages with local regeneration plans and strategies.	<p>The Scarborough 400 Project, of which this feasibility and preparatory works is the first step for, contributes to the following Scarborough Local Plan strategic policies:</p> <ul style="list-style-type: none"> • DEC 5 Historic & Built Environment • HC15 Healthy & Active Communities • EG1 Supporting Industry & Business • TC2 Regeneration of Commercial Centres • ENV6 Natural Environment
4. FINANCE	
Will the service area be making a financial contribution to the project development costs? If so, please detail.	No, we are offering a significant amount of officer time to development and delivery.
<p>Please confirm the amount of money required.</p> <p>Please provide a breakdown of costs / estimates where available and how these have been calculated.</p>	<p>£10,500</p> <p>£2,500 Feasibility study (Consultant £250 per day x 10 days) – average daily consultancy rate</p> <p>£2,000 Structural Engineer assessment (estimate from Spa/previous enquiries into this work)</p> <p>£3,000 Pumping (initial estimate from informal enquiries)</p> <p>£3,000 3D scanning (based on costs from Craven Elbolton caves 3D scanning)</p>
5. DELIVERY, TIMESCALES AND MONITORING	
<p>What is the staffing resource within NYC required / how will it be resourced?</p> <p>Has the capacity to complete the activity been confirmed with the relevant service manager?</p> <p>Dependencies on other NYC services</p>	<p>The Culture & Archives service will continue to lead the steering group, with officers from Active Wellbeing, Scarborough Spa and Scarborough Fair representative on the group and leading on a distribution of the work.</p> <p>Capacity has been assessed and determined realistic, combined with partnership working on the wider event programme.</p> <p>Procurement and HR will be required, though it is not envisaged this will be a significant investment of time from those service areas.</p> <p>Advice and expertise from the Major Projects / Coastal Engineering team will also be sought as it is understood that some feasibility / survey work has previously been undertaken.</p>
<p>Please outline the anticipated timeframe for delivery of the activity?</p> <p>Please include details of how the activity will be procured (if required).</p>	<p>June/July – feasibility study & structural engineer review procured</p> <p>August – feasibility study undertaken</p> <p>September/October – pumping & 3D scanning undertaken</p> <p>Procurement will be based on a 3 quote process.</p>

Can the proposed work to be funded delivered within the allocated financial year?	Yes
How will progress and the outcome of the project be reported to the ACC to aid effective monitoring?	A report from the steering group, with feasibility study, structural analysis and scanning evidence will be appended.

6. BENEFITS

<p>What are the benefits of undertaking this work now?</p> <p>What opportunities / estimated economic, social or environmental benefits could be derived for the future project outlined above?</p>	<p>The Scarborough 400 commemoration is in 2026; in order to apply for necessary additional funding to develop the heritage interpretation and supplementing the event programme in 2025, we need robust evidence to support this work to be gathered in this financial year.</p> <p>The project will deliver social and health benefits to local communities through development of culture, health and heritage engagement opportunities.</p> <p>It will also provide opportunity to increase tourism, and therefore economic benefit, through creation of an offer to a specific culture/heritage/active wellbeing market.</p>
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AREA COMMITTEE SIGN OFF

ACC Meeting Date When Project Scope Agreed		Draft Minute Number	
Signed (ACC Chairman)		Date	

SECTION B – PROJECT EVALUATION

Using the details in the Economic, Regeneration, Tourism and Transport Project Development Fund Guidance Note please comment on how the proposed project meets the identified criteria for the Fund.

Project Name			
SECTION		FIT WITH CRITERIA	
1	Project Details		
2	Strategic Fit		
3	Local Fit		
4	Finance		
5	Delivery, Timescales and Monitoring		
6	Benefits		
Evaluation Completed By		Signed	
		Name	
		Job Title	
		Email	
		Telephone	

SECTION C – BUDGET HOLDER (CORPORATE DIRECTOR) SIGN OFF

NYC Area Constituency Committee			
Project Name			
Lead Officer			
Requested Budget Allocated?	Yes / No	Value	£
Signed			
Name			
Job Title			
Date			

DRAFT