

AUDIT COMMITTEE - PROGRAMME OF WORK 2023/24

ANNUAL WORKPLAN		JUNE 24	SEPT 24	OCT 24	NOV 24	DEC 24	MARCH 25
Audit Committee Agenda Items							
A	Training for Members (as necessary)		x			x	x
	Annual Internal Audit Plan	x					x
	Annual report of Head of Internal Audit	x					
	Internal audit and counter fraud progress report	x	x				x
B	<i>Annual Audit Plan (NYC & NYPF)</i>					x	
	<i>Annual Reports / Letters of the External Auditors (ISA 260)</i>		x			x	
	<i>External Audit Progress Update</i>		x			x	
	External Audit Plans for former Districts and Boroughs						
C	Statement of Final Accounts including AGS (including letter of representation)		x			x	x
	Report of member working group on NYCC + NYPF					x	
	Chairman's Annual Report		x				
	Audit Committee - terms of reference / effectiveness					x	
	Changes in Accounting Policies						x
	<i>Corporate Governance – review of Local Code + AGS</i>						x
	<i>– annual report inc re AGS</i>	x					
	<i>Risk Management (inc Corporate risk register) – annual report</i>					x	
	<i>Directorate risk register – Children and Young People's Services</i>	x					
	<i>Directorate risk register – Health and Adults Services</i>					x	
	<i>Directorate risk register – Environment</i>		x				
	<i>Directorate risk register – Community Development</i>					x	
	<i>Directorate risk register – Central Services</i>						x
	<i>Partnership Governance – annual report</i>						x
	<i>Information Governance – annual report</i>	x					
	<i>Review of Finance/Contract/Property Procedure Rules</i>						x
	<i>Business Continuity – annual report</i>					x	
	<i>Counter Fraud Policy Framework / Fraud Strategy / Risk Assessment / Work plan</i>						x
	<i>Counter Fraud – annual report</i>	x					
	<i>Procurement and Contract Management – update report</i>	x				x	
	<i>CIPFA FM Code</i>	x					
	<i>Treasury Management – Executive February</i>						x
	<i>Commercial Governance Review</i>						x
Consultation on proposals for a new long term contract for internal audit services					x		
Motions from Council					x		
<i>VFM – annual assurance review</i>	x						
D	<i>Work Programme</i>	x	x			x	x
	<i>Progress on issues raised by the Committee (inc Treasury Management)</i>	x	x			x	x
E	Agenda planning / briefing meeting						
	Audit Committee Agenda/Reports deadline						
Audit Committee Meeting Dates		24/06	23/09			09/12	17/03

- A = Internal Audit
 B = External Audit
 C = Statement of Final Accounts / Governance
 D = Other
 E = Dates

- ⊙ Meetings to be sorted
 1 Governance of External Companies (inc NY Highways) & Commercial Investments
 2 LGR Update – MTFs & Governance Issues
 3 Pensions Governance
 4 Counter fraud