

AUDIT COMMITTEE - PROGRAMME OF WORK 2023/24

ANNUAL WORKPLAN		SEPT 24	DEC 24	MARCH 25	JUNE 25
Audit Committee Agenda Items					
A	Training for Members (as necessary)	x	x	x	x
	Annual Internal Audit Plan		x	x	
	Annual report of Head of Internal Audit				x
	Internal audit and counter fraud progress report	x	x	x	
B	<i>Annual Audit Plan (NYC & NYPF)</i>			x	
	<i>Annual Reports / Letters of the External Auditors (ISA 260)</i>	x	x		
	<i>External Audit Progress Update</i>	x	x		
C	Statement of Final Accounts/Update (including AGS and letter of representation)	x	x		x
	Report of member working group on NYCC + NYPF 22/23		x		
	Chairman's Annual Report	x			
	Audit Committee - terms of reference / effectiveness		x		
	Changes in Accounting Policies			x	
	<i>Corporate Governance – review of Local Code and AGS</i>			x	
	<i>Risk Management (inc Corporate risk register) – annual report</i>			x	
	<i>Directorate risk register – Children and Young People's Services</i>				x
	<i>Directorate risk register – Health and Adults Services</i>		x		
	<i>Directorate risk register – Environment</i>	x			
	<i>Directorate risk register – Community Development</i>		x		
	<i>Directorate risk register – Central Services</i>			x	
	<i>Partnership Governance – annual report</i>			x	
	<i>Information Governance – annual report</i>				x
	<i>Review of Finance,/Contract/Property Procedure Rules</i>				x
	<i>Business Continuity – annual report</i>			x	
	<i>Counter Fraud Policy Framework / Fraud Strategy / Risk Assessment / Work plan</i>			x	
	<i>Counter Fraud – annual report</i>				x
	<i>Procurement and Contract Management – update report</i>		x		x
	<i>Treasury Management – Executive February</i>			x	
<i>Commercial Governance Review</i>			x		
Motions from Council (as required)					
D	<i>Work Programme</i>	x	x	x	x
	<i>Progress on issues raised by the Committee (inc Treasury Management)</i>	x	x	x	x
E	Agenda planning / briefing meeting				
	Audit Committee Agenda/Reports deadline				
Audit Committee Meeting Dates		23/09	09/12	17/03	23/06

- A = Internal Audit
 B = External Audit
 C = Statement of Final Accounts / Governance
 D = Other
 E = Dates

- ⊙ Meetings to be sorted
 1 Governance of External Companies (inc NY Highways) & Commercial Investments
 2 LGR Update – MTFs & Governance Issues
 3 Pensions Governance
 4 Counter fraud