

NORTH YORKSHIRE COUNTY COUNCIL

DECISION RECORD

**Re: Procurement exercise for the refurbishment of pupil and staff toilets at Wistow Church of England Voluntary Controlled Primary School**

This record is produced in accordance with the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

This form should be used to record:

- EXECUTIVE decisions (key or otherwise) taken by an individual Executive MEMBER; and
- EXECUTIVE decisions (key or otherwise) taken by an OFFICER (either alone or in consultation with an Executive Member)
- A non-Executive decision taken by an OFFICER which falls into one of the following descriptions:-
  - (i) under a specific express authorisation; or
  - (ii) under a general authorisation to officers to take such decisions and, the effect of the decision is to
    - grant a permission or licence;
    - affect the rights of an individual; or
    - award a contract or incur expenditure which, in either case, materially affects that relevant local government body's financial position.

*(One form per decision)*

The following decision has been taken: -

To undertake a procurement exercise for the refurbishment of pupil and staff toilets at Wistow Church of England Voluntary Controlled Primary School.

By whom:

*Howard Emmett, Assistant Director, Strategic Resources, under delegated power from Gary Fielding, Corporate Director – Strategic Resources.*

On: 15<sup>th</sup> December 2020

Was this an executive decision?

YES

If an executive decision, was it also a key decision?

No

Reasons for decision: -

This project will upgrade pupil and staff toilets at Wistow Church of England Voluntary Controlled Primary School. The procurement exercise is programmed to commence in March 2021 utilising the YORbuild framework. The scheme is programmed to commence on site in July 2021 and is due to complete September 2021.

**Details of any alternative options considered and rejected: -**

None.
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**Conflicts of Interest**

Please record below details of any conflict of interest declared by a Member or Officer regarding the decision and any dispensation granted by the Standards Committee or Monitoring Officer in respect of that conflict.

Conflict	Dispensation?
None	None

**Background Papers**

Please attach to this decision notice, for publication, the background papers that disclose any facts or matters on which this decision, or an important part of the decision, was based and which were relied on to a material extent in making the decision, but this does not include published works or those which disclose exempt or confidential information (as defined in Rule 10).

Signed:  
*Howard Emmett*

Publication Date: 15<sup>th</sup> December 2020

(Name):  
Howard Emmett

Directorate:  
Central Services

***Note 1 regarding Executive decisions only:  
This decision will come into force, and may then be implemented, on the expiry of 5 clear working days after publication, unless any 6 members of the Council object to it and call it in by notice in writing (including e-mail) to The Assistant Chief Executive (Legal and Democratic Services).***

***Note 2: non-executive and non-key executive decisions by Officers are not subject to call in.***

**Contact for further information: [paula.mclean@northyorks.gov.uk](mailto:paula.mclean@northyorks.gov.uk)**

To: The Senior Legal and Democratic Technical Support Officer, Legal and Democratic Services - for onward circulation to:

All Members of the Council; All Management Board; All Management Board Secretaries; All Senior Managers; All Democratic Services Officers; All Corporate Development Officers; Senior Press Officer; Communications Officer