

NORTH YORKSHIRE COUNTY COUNCIL

DECISION RECORD

Re: Covid-19 Support Grant Scheme Contract Award (Variation)

This record is produced in accordance with the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

This form should be used to record:

- **EXECUTIVE decisions (key or otherwise) taken by an individual Executive MEMBER; and**
- **EXECUTIVE decisions (key or otherwise) taken by an OFFICER (either alone or in consultation with an Executive Member)**
- **A non-Executive decision taken by an OFFICER which falls into one of the following descriptions:-**
 - (i) **under a specific express authorisation; or**
 - (ii) **under a general authorisation to officers to take such decisions and, the effect of the decision is to**
 - **grant a permission or licence;**
 - **affect the rights of an individual; or**
 - **award a contract or incur expenditure which, in either case, materially affects that relevant local government body's financial position.**

(One form per decision)

The following decision has been taken: -

The approval of a variation to the North Yorkshire Local Assistance Fund (NYLAF) Contract for the Covid-19 Support Grant Scheme administered by Family Fund Business Services for those residents in North Yorkshire who are self-isolating and most in need or most at risk from the impact and effects of Coronavirus.

Contract variation value – £17,550 for the first three months, £3,600 each month thereafter. This equates to £49,950 over 12 months and £71,550 over 18 months.
Contract duration – a minimum of three months.

By whom: Neil Irving

On: 8th April 2020

Was this an executive decision?

YES

If an executive decision, was it also a key decision?

NO

Reasons for decision: -

There were five main reasons for the decision:

- The Council wanted to provide urgent support for emergency provision such as food to those residents who needed it the most in the wake of Government instructions for certain residents to shield, followed by the blanket lockdown strategy.
- Family Fund Business Services already administered the NYLAF, a very similar support scheme, and had much of the infrastructure already in place – online grant

system, supply chain, call centre operations etc – and could seamlessly and quickly implement a new and effective scheme.

- Family Fund Business Services had a proven track record of effective delivery on the NYLAF and there were already effective relationships and working practices in place.
- Due to their experience of operating many similar schemes, Family Fund Business Services could be sufficiently flexible to accommodate changes as they arose. It was decided to build the scheme around a Community Support Organisation model that the Council was developing with local community groups who were coordinating volunteers to do shopping on behalf of households. A similar model was already in operation for the NYLAF so this was easily adopted.
- Family Fund Business Services agreed to a reduction of their management charge because of the importance of the scheme and the unprecedented situation, as well as the value they placed on their partnership with the Council.

Details of any alternative options considered and rejected: -

Increasing the provision available from the Local Assistance Fund was initially considered, as was a closer and more overt link to the Local Assistance Fund; however, different eligibility criteria and different partner organisations made it practically difficult to integrate. It was also desirable, in terms of communication lines, financial management and access to information to keep the schemes as distinct as possible.

Conflicts of Interest

Please record below details of any conflict of interest declared by a Member or Officer regarding the decision and any dispensation granted by the Standards Committee or Monitoring Officer in respect of that conflict.

Conflict	Dispensation
None declared.	-

Background Papers

Please attach to this decision notice, for publication, the background papers that disclose any facts or matters on which this decision, or an important part of the decision, was based and which were relied on to a material extent in making the decision, but this does not include published works or those which disclose exempt or confidential information (as defined in Rule 10).

Neil Irving

Publication Date: 22 May 2020

Neil Irving
Assistant Director
Policy, Partnerships and Communities

Central Services

***Note 1 regarding Executive decisions only:
This decision will come into force, and may then be implemented, on the expiry of 5 clear working days after publication, unless any 6 members of the Council object to it and call it in by notice in writing (including e-mail) to The Assistant Chief Executive (Legal and Democratic Services).***

Note 2: non-executive and non-key executive decisions by Officers are not subject to call in.

Contact for further information: mark.taylor@northyorks.gov.uk

Contact for copy of report considered: N/A

To: The PA to the Assistant Chief Executive (Legal and Democratic Services) - for onward circulation to:

All Members of the Council; All Management Board; All Management Board Secretaries; All Senior Managers; All Democratic Services Officers; All Corporate Development Officers; Senior Press Officer; Communications Officer