

**NORTH YORKSHIRE COUNTY COUNCIL**

**DECISION RECORD**

**Re: Pre-packaged Sandwiches for Schools**

This record is produced in accordance with the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

**This form should be used to record:**

- **EXECUTIVE decisions (key or otherwise) taken by an individual Executive MEMBER; and**
- **EXECUTIVE decisions (key or otherwise) taken by an OFFICER (either alone or in consultation with an Executive Member)**
- **A non-Executive decision taken by an OFFICER which falls into one of the following descriptions:-**
  - (i) under a specific express authorisation; or**
  - (ii) under a general authorisation to officers to take such decisions and, the effect of the decision is to**
    - **grant a permission or licence;**
    - **affect the rights of an individual; or**
    - **award a contract or incur expenditure which, in either case, materially affects that relevant local government body's financial position.**

*(One form per decision)*

**The following decision has been taken: -**

The Corporate Director, Strategic Resources has approved the decision to undertake a further competition via an existing Framework Agreement for the provision of pre-packaged sandwiches and other lunch-to-go items for schools.

The value of the contract is estimated to be between £700,000 and £1,400,000 dependent upon whether the contract is extended after the initial term of 1 year.

The duration of the contract is estimated to be for a period of up to 2 years.

**By whom:**

*Gary Fielding, Corporate Director, Strategic Resources*

**On: 27<sup>th</sup> November 2020**

*Was this an executive decision?*

**YES**

*If an executive decision, was it also a key decision?*

**YES**

**Reasons for decision: -**

To enable the Authority to comply with the requirements of Natasha's Law when it is introduced in October 2021. The law will require all food businesses to include full ingredients labelling on pre-packed for direct sale foods.

**Details of any alternative options considered and rejected: -**

No alternative options considered.
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**Conflicts of Interest**

Please record below details of any conflict of interest declared by a Member or Officer regarding the decision and any dispensation granted by the Standards Committee or Monitoring Officer in respect of that conflict.

Conflict	Dispensation?

**Background Papers**

Please attach to this decision notice, for publication, the background papers that disclose any facts or matters on which this decision, or an important part of the decision, was based and which were relied on to a material extent in making the decision, but this does not include published works or those which disclose exempt or confidential information (as defined in Rule 10).

Signed  
Gary Fielding

Publication Date: 30 November 2020

Corporate Director, Strategic Resources

***Note 1 regarding Executive decisions only:  
This decision will come into force, and may then be implemented, on the expiry of 5 clear working days after publication, unless any 6 members of the Council object to it and call it in by notice in writing (including e-mail) to The Assistant Chief Executive (Legal and Democratic Services).***

***Note 2: non-executive and non-key executive decisions by Officers are not subject to call in.***

**Contact for further information: Shaun Mancrief 01609 536871**

**Contact for copy of report considered: Katie Longstaff 01609 536831**

To: The PA to the Assistant Chief Executive (Legal and Democratic Services) - for onward circulation to:

All Members of the Council; All Management Board; All Management Board Secretaries; All Senior Managers; All Democratic Services Officers; All Corporate Development Officers; Senior Press Officer; Communications Officer