

NORTH YORKSHIRE COUNTY COUNCIL

DECISION RECORD

**Re: Procurement of Personal Protective Equipment during the Coronavirus Pandemic**

This record is produced in accordance with the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

**This form should be used to record:**

- **EXECUTIVE decisions (key or otherwise) taken by an individual Executive MEMBER; and**
- **EXECUTIVE decisions (key or otherwise) taken by an OFFICER (either alone or in consultation with an Executive Member)**
- **A non-Executive decision taken by an OFFICER which falls into one of the following descriptions:-**
  - (i) **under a specific express authorisation; or**
  - (ii) **under a general authorisation to officers to take such decisions and, the effect of the decision is to**
    - **grant a permission or licence;**
    - **affect the rights of an individual; or**
    - **award a contract or incur expenditure which, in either case, materially affects that relevant local government body's financial position.**

*(One form per decision)*

**The following decision has been taken: -**

Assistant Chief Executive (Business Support) has approved the Procurement of Personal Protective Equipment during the Coronavirus Pandemic up to 31<sup>st</sup> December 2020.

**By whom:** JUSTINE BROOKSBANK, Assistant Chief Executive (Business Support)  
*(insert name of Officer)*

**On:** 23<sup>rd</sup> July 2020

*Was this an executive decision?*

**YES/NO**

*If an executive decision, was it also a key decision?*

**YES/NO**

**Reasons for decision: -**

Agreed as per report that due to urgent requirements and an inconsistent supply chain NYCC will source items based on best value up to the end of the calendar year.

**Details of any alternative options considered and rejected: -**

Due to the urgent nature of the pandemic and with an inconsistent supply chain NYCC are looking at using collaborative opportunities to source PPE but also source direct with suppliers known and unknown to use to enable NYCC to have sufficient stock up to the end of the calendar year without impacting front line services.

## Conflicts of Interest

Please record below details of any conflict of interest declared by a Member or Officer regarding the decision and any dispensation granted by the Standards Committee or Monitoring Officer in respect of that conflict.

Conflict	Dispensation?
N/A	N/A

## Background Papers

Please attach to this decision notice, for publication, the background papers that disclose any facts or matters on which this decision, or an important part of the decision, was based and which were relied on to a material extent in making the decision, but this does not include published works or those which disclose exempt or confidential information (as defined in Rule 10).

Signed  
.....Justine Brooksbank

Publication Date: 4<sup>th</sup> August 2020

(Name) ...Justine Brooksbank

Directorate ...Central Services

***Note 1 regarding Executive decisions only:  
This decision will come into force, and may then be implemented, on the expiry of 5 clear working days after publication, unless any 6 members of the Council object to it and call it in by notice in writing (including e-mail) to The Assistant Chief Executive (Legal and Democratic Services).***

***Note 2: non-executive and non-key executive decisions by Officers are not subject to call in.***

Contact for further information: ... [Stacey.Speakman@northyorks.gov.uk](mailto:Stacey.Speakman@northyorks.gov.uk)

Contact for copy of report considered ... [Stacey.Speakman@northyorks.gov.uk](mailto:Stacey.Speakman@northyorks.gov.uk)

To: The Senior Legal and Democratic Technical Support Officer, Legal and Democratic Services - for onward circulation to:

All Members of the Council; All Management Board; All Management Board Secretaries; All Senior Managers; All Democratic Services Officers; All Corporate Development Officers; Senior Press Officer; Communications Officer