

NORTH YORKSHIRE COUNTY COUNCIL

DECISION RECORD

Re: OFFICE FURNITURE – EXTENSION TO CONTRACT

This record is produced in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This form should be used to record:

- **EXECUTIVE decisions (key or otherwise) taken by an individual Executive MEMBER; and**
- **EXECUTIVE decisions (key or otherwise) taken by an OFFICER (either alone or in consultation with an Executive Member)**
- **A non-Executive decision taken by an OFFICER which falls into one of the following descriptions:-**
 - (i) **under a specific express authorisation; or**
 - (ii) **under a general authorisation to officers to take such decisions and, the effect of the decision is to**
 - **grant a permission or licence;**
 - **affect the rights of an individual; or**
 - **award a contract or incur expenditure which, in either case, materially affects that relevant local government body's financial position.**

(One form per decision)

The following decision has been taken: -

Approval to utilise the first available 12-month option to extend the contract for office furniture. The contract extension will run from 1 February 2021 to 31 January 2021.

By whom:*Gary Fielding*
(insert name of Meeting, Member or Officer)

On:15 September 2020.....
(insert date decision taken)

Was this an executive decision?

YES

If an executive decision, was it also a key decision?

YES

Reasons for decision: -

The current supplier has successfully delivered the contract in line with the contract requirements and is meeting all of their contractual obligations.

It is difficult to know what the new "normal" will be going forward due to the Covid-19 pandemic. Home working set to continue for the majority of Authority staff for the foreseeable future.

Brexit may also have an impact on any future arrangements with the UK's transition period coming to an end at the end of this year.

The utilisation of the available contract extension will allow the Authority sufficient time to establish its future requirements.

Details of any alternative options considered and rejected: -

N/A

Conflicts of Interest

Please record below details of any conflict of interest declared by a Member or Officer regarding the decision and any dispensation granted by the Standards Committee or Monitoring Officer in respect of that conflict.

Conflict	Dispensation?

Background Papers

Please attach to this decision notice, for publication, the background papers that disclose any facts or matters on which this decision, or an important part of the decision, was based and which were relied on to a material extent in making the decision, but this does not include published works or those which disclose exempt or confidential information (as defined in Rule 10).

Signed
.....GARY FIELDING.....

Publication Date: 15 September 2020

(Name)Gary Fielding

DirectorateCentral Services

***Note 1 regarding Executive decisions only:
This decision will come into force, and may then be implemented, on the expiry of 5 clear working days after publication, unless any 6 members of the Council object to it and call it in by notice in writing (including e-mail) to The Assistant Chief Executive (Legal and Democratic Services).***

Note 2: non-executive and non-key executive decisions by Officers are not subject to call in.

Contact for further information: becky.naisbitt@northyorks.gov.uk

Contact for copy of report considered: becky.naisbitt@northyorks.gov.uk

To: The PA to the Assistant Chief Executive (Legal and Democratic Services) - for onward circulation to:

All Members of the Council; All Management Board; All Management Board Secretaries; All Senior Managers; All Democratic Services Officers; All Corporate Development Officers; Senior Press Officer; Communications Officer