

North Yorkshire County Council

Pension Board

8 April 2021

Administration Report

1. Purpose of the Report

1.1. To provide Pension Board members with an update on key initiatives undertaken by the administration team of the North Yorkshire Pension Fund (NYPF).

2. Pension Fund Committee paper

2.1. Included for information at **Appendix 1** is the administration paper provided to the Pension Fund Committee at their March 2021 meeting.

3. Breaches Log

3.1. Included at **Appendix 2** is the NYPF's Breaches Log for review. There is one new entry relating to the accidental disclosure of personal information. Unfortunately one member's letter was sent with another member's information. This was caused by a member of staff not following the agreed process which is in place to prevent such disclosures from happening.

4. Annual Benefit Statements

4.1. Work continues finalising the templates for the 2021 benefit statement exercise.

5. Major Projects

5.1. Data Reconciliation

- The combined GMP and data reconciliation is progressing well and we are in the final stages of uploading the corrected data to our records.
- We have identified 500 pensioners who have been overpaid and will be receiving a drop in pension with effect from April. They have all been contacted and advised.
- We are working through those identified as being underpaid to double check the results are correct.
- All data corrections have to be made before pension increases are applied.
- Priority is correcting data for the In Advance payroll (approx. 400 members) which is paid on the 6th of April.

5.2. Employer portal

- Monthly online returns rollout continues with xx employers now on-boarded.
- NYCC & CYC – where are we?

5.3. Pensioner payroll

- Following successful parallel processing for January and February it was agreed to go live on the interim system, Paylive, with effect from March.
- The interim system is in place to enable the controlled migration, reconciliation and payment of pensioners without affecting our business as usual activities.
- Pension increases will also be run on the interim system and the data will be merged back into the Live environment in June.

6. LGPC Bulletins

- 6.1. The LGPC regularly issues bulletins, which can include actions for administering authorities. The NYPF reviews every bulletin and logs any actions highlighted. A log of the actions is included at **Appendix 3** to enable Pension Board Members to ensure appropriate activities are being undertaken

7. Recommendation

- 7.1. That Pension Board Members note the contents of this report.
- 7.2. That Pension Board Members note the contents of the Breaches Log and determine whether a report should be made to the Pensions Regulator.

Phillippa Cockerill
Head of Pensions Administration
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29 March 2021
Background Papers - Nil