

**From:** [REDACTED]  
**Sent:** 02 January 2025 15:45  
**To:** [Licensing\\_\(CRA\)](#)  
**Cc:** [Richardson Bars](#)  
**Subject:** FW: premises licence application, variation to change trading hours.

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Afternoon Licensing,

Please see the agreed premises licence conditions for 33 Main Street, Grassington (points 1-9 below).

Lucie – This email is for your information only.

Kind regards

[REDACTED]  
North Yorkshire Police  
Licensing unit  
[REDACTED]

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**From:** Richardson Bars  
**Sent:** Thursday, January 2, 2025 2:38 PM  
**To:** [REDACTED]  
**Subject:** Re: premises licence application, variation to change trading hours.

[REDACTED]  
Thank you for your email, yes of course we would be more than happy to follow the mentioned conditions.

Thanks

Lucie

On Thu, Jan 2, 2025 at 2:12 PM [REDACTED] <[\[REDACTED\]@orthyorkshire.police.uk](mailto:[REDACTED]@orthyorkshire.police.uk)> wrote:

Dear Lucie Ellen Weatherill & James Sebastian Richardson,

I am a Licensing Officer for North Yorkshire Police, part of my role is to process all licensing applications that are submitted to North Yorkshire Police in our role as a responsible authority (as defined by the Licensing Act 2003). I would ask that you accept this e-mail as both an acknowledgement to your communication and the formal response.

In assessing this application I have considered the Licensing Objectives and the police would seek the following conditions at 33 Main Street, Grassington, in addition to those offered in your application to mitigate the risk of Crime and Disorder and Public

Nuisance at the premises. Should these conditions not be acceptable to you then North Yorkshire Police would submit a formal representation in respect of this matter.

### **1. Incident & Refusals Register**

*An incident log will be kept at the premises and made available on request to an authorised officer or the police which will record the following:*

- crimes reported to the venue related to licensable activity*
  - complaints received regarding crime and disorder related to licensable activity*
  - any incidents of disorder*
  - any refusal of sale*
- with such records being kept for a minimum of one year. [For the avoidance of doubt, the one year period relates to each respective entry in the log book and runs from the date of that particular entry]*

### **2. Staff Training**

*A documented training programme shall be provided to all staff involved in licensable activities in respect of the:-*

- . operation of the cctv system, including the downloading of evidence (can be designated staff only)*
- retail sale of alcohol*
  - . age verification policy*
- conditions attached to the Premises Licence;*
  - permitted licensable activities;*
  - the licensing objectives;*
  - . opening times for the venue.*

*with such records being kept for a minimum of one year. [For the avoidance of doubt, the one year period relates to each respective entry in the log book and runs from the date of that particular entry];*

### **3. CCTV**

*A digital colour CCTV system will be installed at the premises,*

- . It will be maintained, working and recording at all times when the premises are open.*
  - The recordings should be of capable of providing clear images to be produced in Court or other such hearing.*
  - Copies of the recordings will be kept available for any Responsible Authority for a minimum of **28 days**. Subject to Data Protection requirements.*
  - Copies of the recordings shall be made available to any Responsible Authority **within 48 hrs** upon request. Subject to Data Protection requirements.*
  - Copies of the recordings will display the correct time and date of the recording.*

*It is the responsibility of the management to ensure that there are sufficient members of staff and/or management available during the hours of operation to be able to download evidence from the CCTV system at the request of the police or responsible authority. Subject to Data Protection requirements.*

*4. No open drinking vessels, or bottles, shall be taken out of the licensed premises, or licensed area, on to the pavement or highway, except for consumption in a clearly delineated external area, intended for this purpose, i.e. an area covered by a pavement licence or within a beer garden or outdoor seated area under the control of the premises.*

*5. All "off sales" of alcohol shall be in sealed containers.*

6. It is the responsibility of the dps / manager to risk assess all events to be held at the premises, this would include risk assessing the need for SIA door supervisors for each event. The risk assessment must be recorded in the incident report book.

7. *The premises shall operate the **Challenge 25 policy** for the sale of alcohol. The only acceptable proof of age identification shall be a current passport, Photo card Driving Licence or identification carrying the PASS logo (until other Effective identification technology e.g. thumb print or pupil recognition, is adopted by the Premises Licence Holder).*

8. Prominent, clear and legible notices shall be displayed at all exits to the premises requesting customers respect the needs of local residents when smoking outside and to leave the area quietly.

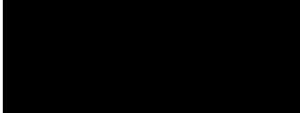
9. All regulated entertainment shall take place inside the building and doors and windows shall remain closed while the regulated entertainment is taking place (save for entry and egress).

I would be grateful if you could respond by 5pm on 17/01/2025 ( at the latest ) if you are amenable to the above conditions. If I have not received any communication from you by this time, I will submit a formal representation on behalf of North Yorkshire Police to the licensing authority.

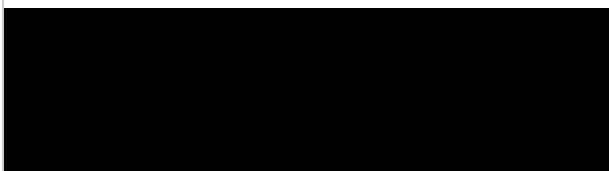
If you wish to discuss any of the above please do not hesitate to contact me.

I look forward to hearing from you in relation to this matter.

Kind Regards,



Police Licensing Officer  
Police Licensing Unit  
Partnership Hub



"Committed to the code of ethics"

Web: [www.northyorkshire.police.uk](http://www.northyorkshire.police.uk)

Twitter: @NYPAlcohol\_Lic

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