

North Yorkshire Council

Environment Executive Members

28 February 2025

Review of Fees and Charges 2025/26 for Highways and Infrastructure

Report of the Assistant Director – Highways and Infrastructure

1.0 PURPOSE OF REPORT

- 1.1 To seek approval from the Corporate Director of Environment, in consultation with the Executive Member for Highways and Transportation, to increase fees and charges for the financial year 2025/26, in line with a recent review, which was consistent with the Corporate Fees and Charges Strategy.

2.0 BACKGROUND

- 2.1 Highways and Infrastructure fees and charges were reviewed in 2024 and following a report to the Environment Corporate Director and Environment Executive Member, were increased in line with inflation, or by a greater amount where costs had increased further, for the 2024/25 financial year.
- 2.2 For 2025/26 fees and charges, it should be noted that a separate report has already been taken to Full Council for approval. Therefore, this report is largely seeking approval for the introduction of increased fees and charges for a small number of other chargeable services that were out with the Full Council report and for which a higher than the corporate 3.2% CPI increase, are proposed. Specifically, these relate to fees associated with S50 of the New Roads and Street Works Act (1991) and S171 and S184 of the Highways Act (1980), as well as those related to Temporary Traffic Regulation Orders (TTROs). All other fees and charges set out in Appendix 1 of this report are for information.
- 2.3 For completeness, fees and charges for Highways and Transportation, Parks and Grounds and Countryside Access are in-scope for this review. Although Parking Services also forms part of the Highways and Infrastructure Service Unit, parking charges are considered to be a separate matter and so remain outside the scope of this report.

3.0 METHODOLOGY

- 3.1 As in previous years, fees and charges have been reviewed in line with the Corporate Fees and Charges Strategy and all fees and charges set out in Appendix 1 have had a minimum flat rate 3.2% uplift to account for the effects of inflation.
- 3.2 In circumstances where a greater increase is considered to be necessary, e.g. due to historic under-recovery of costs against service provision or because of higher industry or input costs, as in the case of those highlighted in paragraph 2.2 above, an enhanced approach towards charging for services the Council provides has been adopted.
- 3.3 A review of S50 and S171 fees has been undertaken and then benchmarked across the Yorkshire region, in order to better reflect the actual costs associated with their processing and implementation. S50 and S171 charges are associated with a licence to place and maintain or repair apparatus in the highway and temporary excavations, respectively. Details on the figures proposed are set out in Appendix 1.

- 3.4 For S184 vehicle dropped crossing applications, there is currently a two-tier charging structure in place, as set out below, according to whether the application is or is not associated with a planning permission:
- i. Application with planning permission: £99
 - ii. Application without planning permission: £155
- 3.5 Following review, it is apparent that the Council is under-recovering quite significantly against the actual costs for processing and dealing with applications related to more complex commercial/industrial, agricultural or temporary works accesses, where vehicular access is required to facilitate development. It is therefore, necessary to bring fees charged in line with the costs incurred.
- 3.6 As a result, it is proposed to:
- i. To increase initial application fee for commercial applications to £2000, to better cover the costs to the council of supporting the application and in line with other councils charging structures.
 - ii. To increase the cost of a domestic application to £300, in line with other councils charging structures if the customer wishes to instruct their own contractor.
 - iii. To introduce a construction service through the Council's Highway Development Service. The cost of an initial quote would be £99, with HDS undertaking the design and costing the works.
 - iv. Construction costs would be determined by North Yorkshire Highways. HDS would charge a 10% design and administration fee, which would be incorporated into the cost of the quote issued to the customer. Based on a typical crossing application, the final fee should be in line with the alternative £300 application fee.
 - v. Fees would only be collected when the team has determined if the proposal to construct a vehicular dropped crossing is appropriate to the location.
 - vi. If a customer pays £99 and decides not to proceed with NYH quotation, a further £201 will duly be required for processing the s184 licence and to cover the inspection fee.
- 3.7 In summary, the costs associated with dropped crossing applications from 01 April 2025 would therefore be:

Mechanism/Type of application	Proposed Fee
Commercial application including Temporary Site Accesses that are not part of a S278 Agreement.	£2000 per access
Dropped Kerb application, using independent contractors from approved contractor list	£300 licence fee
Quote for dropped kerb to be delivered through HDS	£99 paid to LHA
Design and Admin Fee to be charged by HDS	10% of construction quote offered by NYH

- 3.8 Costs are only attributable when it is determined that the proposal to construct a vehicular dropped crossing is appropriate to the location and satisfies the Council's guidance.

4.0 ALTERNATIVE OPTIONS CONSIDERED

- 4.1 The Corporate Fees and Charges Strategy requires full cost recovery, which for 2025/26, has been set at a minimum 3.2 % uplift. Where a different approach is proposed, it is set out separately in this report and its Appendix 1. No other alternatives have been considered.

5.0 FINANCIAL IMPLICATIONS

- 5.1 The Corporate Fees and Charges Strategy establishes a requirement to review fees and charges within Directorates on an annual basis, in order to help raise income and lower the burden to Council Taxpayers and ensure that the fee charged for a council service is reflective of the Council's costs of provision.
- 5.2 The proposed schedule attached as Appendix 1 does not include all Highways and Infrastructure fees and charges. For areas of the service that have been the subject of more significant cost increases, e.g. the NYC Permit scheme, detailed cost exercises are currently being carried out to establish the true cost of provision, in order to ensure fees and charges are set at the right level. The outputs from these more detailed reviews will be presented to a separate Environment Executive Members meeting.
- 5.3 More generally, this report proposes that Highways and Infrastructure fees and charges estimated income will increase as a result of the proposed prices in Appendix 1, which in the main, are due to applied inflation since the previous fee review.
- 5.4 Specifically in relation to the proposed fee increases for S50 and S171 and S184 and Temporary Traffic Regulation Orders (TTROs), the expectation is that, collectively, these will result in an additional £217K per annum over and above the 3.2% inflation increase for 2025/26. The breakdown for which is an extra £17K for S50 and S171, S184 a further £90K and TTROs, an additional £110K.

6.0 LEGAL IMPLICATIONS

- 6.1 The methodology adopted for increasing fees and charges is consistent with the Corporate Fees and Charges Strategy, which indicated that the Fees and Charging Policy applies to services where there is a legal power to charge for the service and discretionary services.
- 6.2 Section 93 of the Local Government Act 2003 and Section 3 of the Localism Act 2011 give local authorities power to charge for discretionary services. Discretionary services are those services that a local authority is not required to provide but may do so voluntarily.
- 6.3 The charging powers do not apply where there is a power to charge for a particular service elsewhere in other legislation, or where other legislation expressly excludes an authority from charging.

7.0 EQUALITIES IMPLICATIONS

- 7.1 No equalities implications are considered to arise as a result of the proposed changes to the fees and charges set out in Appendix 1. Any increase is reflective of the cost of delivering the service and/or in line with the Consumer Price Index inflation rate. All the rates have previously been benchmarked against comparator authorities. An Equalities Impact Assessment screening form has been completed, which is attached as Appendix 2.

8.0 CLIMATE CHANGE IMPLICATIONS

- 8.1 No climate change impact is considered to arise as a result of the proposed fees and charges, see Appendix 3 for further details.

9.0 REASONS FOR RECOMMENDATIONS

- 9.1 To ensure that the fee charged for a council service is reflective of the Council's costs of provision.

10.0 RECOMMENDATION

- 10.1 It is recommended that the Corporate Director of Environment, in consultation with the Executive Member for Highways and Transportation, notes the increase in fees and charges already approved by Full Council and approves the introduction a revised set of fees and charges as set out in Appendix 1, for S50, S171 and S184 licences and TTROs.

APPENDICES:

Appendix 1: Proposed Fees and Charges Schedule 2025/26 for Highways and Infrastructure

Appendix 2: Initial Equality Impact Assessment Screening Form

Appendix 3: Climate Change Impact Assessment

BACKGROUND DOCUMENTS:

Barrie Mason
Assistant Director – Highways and Infrastructure
County Hall
Northallerton
28 February 2025

Report Author – Allan McVeigh
Presenter of Report – Allan McVeigh

Title	Current price	Proposed New Price	Increase Description
Abnormal loads notification	No fee	No Fee	Legislation states no fee applicable
Traffic speed and flow data (where available) Per site. Where non-standard reports are requested this fee will increase. Applicants will be notified prior to charges. Where the request is received from a member of the public and is straightforward the fee may be waived	£61.87	£63.85	
Traffic speed and flow data (where available) Per hour (or part hour). Where non-standard reports are requested this fee will increase. Applicants will be notified prior to charges. Where the request is received from a member of the public and is straightforward the fee may be waived.	£52.35	£54.03	
Over-sail of the highway by crane and cable spanning the highway applications	£171.35	£176.83	
Officer time spent dealing with requests for commercial events on the highway	£52.36	£54.04	
Officer time spent dealing with applications from external organisations to carry out traffic surveys on the public highway	£52.36	£54.04	
Skip licences 2 week licence.	£85.67	£88.41	
Skip licences Early start fee (if licence is required within 3 days of request).	£33.32	£34.39	
Skip licences Failure to comply with the licence conditions will result in a further inspection fee.	£65.44	£67.53	
Skip licences No licence extensions. If a skip needs to be in situ for longer than 2 weeks then an additional fee will apply.	£85.67	£88.41	
Skip licences If an un-licensed skip is found on the highway.	£184.43	£190.33	
Scaffold / hoarding licences Standard (<10m height) Licence fee (4 weeks)	£236.79	£244.37	
Scaffold / hoarding licences Standard (<10m height) Early start fee	£33.32	£34.39	
Scaffold / hoarding licences Standard (<10m height) Extension fee	£104.71	£108.06	
Scaffold / hoarding licences Non-standard (> 10m height) Licence fee (4 weeks)	£236.79	£244.37	
Scaffold / hoarding licences Non-standard (> 10m height) Early start fee	£33.32	£34.39	
Scaffold / hoarding licences Non-standard (> 10m height) Extension fee	£104.71	£108.06	
Scaffold / hoarding licences Retention scaffold Licence fee (4 weeks)	£472.39	£487.51	

APPENDIX 1

Title	Current price	Proposed New Price	Increase Description
Scaffold / hoarding licences Retention scaffold Early start fee	£33.32	£34.39	
Scaffold / hoarding licences Retention scaffold Extension fee	£104.71	£108.86	
Scaffold / hoarding licences Tower scaffold (if removed daily) Licence fee (4 weeks)	£39.27	£40.53	
Scaffold / hoarding licences Tower scaffold (if removed daily) Early start fee	£33.32	£34.39	
Scaffold / hoarding licences Tower scaffold (if removed daily) Extension fee	£20.23	£20.88	
Scaffold / hoarding licences Hoarding (remaining width of footway 1.5m+) Licence fee (4 weeks)	£117.80	£121.57	
Scaffold / hoarding licences Hoarding (remaining width of footway 1.5m+) Early start fee	£33.32	£34.39	
Scaffold / hoarding licences Hoarding (remaining width of footway 1.5m+) Early start fee	£104.71	£108.06	
Scaffold / hoarding licences Hoarding (remaining width of footway <1.5m) Licence fee (4 weeks)	£236.79	£244.37	
Scaffold / hoarding licences Hoarding (remaining width of footway <1.5m) Early start fee	£33.32	£34.39	
Scaffold / hoarding licences Hoarding (remaining width of footway <1.5m) Extension fee	£104.71	£108.06	
Street café license Application fee Up to 5 tables or Up to 10m2 - plus works costs	£328.41	£338.92	
Street café license Application fee Over 5 tables or Over 10 m2 - plus works costs	£591.38	£610.30	
Street café license Application fee - Amount non refundable	£104.71	£108.06	
Street café license Annual renewal fee Up to 5 tables or Up to 10m2	£85.67	£88.41	
Street café license Annual renewal fee Over 5 tables or Over 10 m2	£151.12	£155.96	
Building materials licence	£85.67	£88.41	
Highway projection licence	£171.35	£176.83	
Cellar opening licence	£52.36	£54.04	
Temporary Traffic Regulation Orders 18-month closure - (plus advertising costs)	£525.93	£542.76	
Temporary Traffic Regulation Orders 5 day closure	£393.86	£406.06	
Temporary Traffic Regulation Orders Emergency closure	£393.86	£406.06	
Temporary Traffic Regulation Orders Event closure - for a new event	£393.86	£406.06	
Temporary Traffic Regulation Orders Recurring event (plus advertising at cost)	£197.52	£203.84	
Temporary Traffic Regulation Orders Additional charges will be applied where further work is	£52.36	£54.04	

Title	Current price	Proposed New Price	Increase Description
required in relation to a temporary closure at an hourly rate of:			
Rechargeable works admin fee – Damage works Work costs <£500	£59.49	£61.39	
Rechargeable works admin fee – Damage works Work costs £500 - £1,000	£118.99	£122.80	
Rechargeable works admin fee – Damage works Work costs >£1,000	24%	25%	
CON29 Highway Search, Standard Highway search (VAT included)	£56.63	£58.44	Incl. VAT
CON29 Highway Search Optional Questions Q4	£17.55	£18.11	Incl. VAT
CON29 Highway Search Optional Questions Q21	£4.85	£5.01	Incl. VAT
CON29 Highway Search Optional Questions Q22	£24.40	£25.18	Incl. VAT
Non-CON29 Highway Enquiry (inc a plan (up to 100m) and CON29 type questions but not in accordance with the Local Authorities (Charges for Property Searches) Regulations 2008	£69.66	£71.89	VAT not applicable
Non-CON29 Highway Enquiry (as above but each additional 100m on a plan) and CON29 type questions	£33.71	£34.79	
Non-CON29 Highway Enquiry (not inc a reply plan) - Is the road publicly maintainable highway?; or subject to adoption and supported by a bond or waiver?; or to be made up by the local authority who will either reclaim the costs from the frontagers or not reclaim the costs?	£29.61	£30.56	
Non-CON29 Highway Enquiry (not inc a reply plan) - Is any PRoW which abuts or crosses the property shown on the Definitie Map?; Are there any pending applications to record a PRoW that abuts or crosses the property?; Are there any legal orders to stop-up, divert, alter or create a PRoW which abuts or crosses the property?	£10.45	£10.78	
Non-CON29 Highway Enquiry (not inc a reply plan) Is the property to be included in land to be acquired for road works?	£2.96	£3.05	
Non-CON29 Highway Enquiry (not inc a reply plan) Is the property (or will it be) within 200 metres of any of the following? (a) the centre line of a new trunk road or special road specified in any order, draft order or scheme (b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (c) the outer limits of construction works for a proposed alteration or improvement to an existing road involving:- (i) construction of a roundabout (other than a mini	£11.84	£12.22	

Title	Current price	Proposed New Price	Increase Description
<p>roundabout), or</p> <p>(ii) widening by construction of one or more additional traffic lanes</p> <p>(d) the outer limits of:-</p> <p>(i) construction of a new road to be built by a local authority,</p> <p>(ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway,</p> <p>(iii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes</p> <p>(e) the centre line of the proposed route of a new road under proposals published for public consultation</p> <p>(f) the outer limits of:-</p> <p>(i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway</p> <p>(ii) construction of a roundabout (other than a mini roundabout)</p> <p>(iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation</p>			
<p>Non-CON29 Highway Enquiry (not inc a reply plan) Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths which are named in Box B & C and are within 200 metres of the boundaries of the property?</p> <p>(a) permanent stopping up or diversion</p> <p>(b) waiting or loading restrictions</p> <p>(c) one way driving</p> <p>(d) prohibition of driving</p> <p>(e) pedestrianisation</p> <p>(f) vehicle width or weight restriction</p> <p>(g) traffic calming works including road humps</p> <p>(h) residents parking controls</p> <p>(i) minor road widening or improvement</p> <p>(j) pedestrian crossings</p> <p>(k) cycle tracks</p> <p>(l) bridge building</p>	£11.84	£12.22	
<p>Non-CON29 Highway Enquiry (not inc a reply plan) Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?</p> <p>(a) building works</p>	£2.96	£3.05	

Title	Current price	Proposed New Price	Increase Description
(b) environment (c) health and safety (d) housing (e) highways (f) public health (g) flood and coastal erosion risk management			
Regulation 43 of the Commons Registration (England) Regulations 2014 (Application form CA15)	£78.65	£81.17	
Section 6 of the 2006 Act CA1 Creation of a right of common over existing common land	£331.46	£342.07	
Section 6 of the 2006 Act CA1 Creation of a right of common over existing common land Creation of a right of common resulting in the registration of new common land	No Fee	No Fee	Legislation states "No fee applicable"
Section 7 of the 2006 Act CA2, Variation of a right of common	£331.46	£342.07	
Section 7 of the 2006 Act, CA2, Variation of a right of common resulting in the registration of new common land	No Fee	No Fee	Legislation states "No fee applicable"
Section 8 of the 2006 Act CA3, Apportionment of a right of common	£331.46	£342.07	
Section 10 of the 2006 Act CA4, Attachment of a right of common	No Fee	No Fee	Legislation states "No fee applicable"
Section 11 of the 2006 Act CA5 Reallocation of attached rights	£331.46	£342.07	
Section 12 of the 2006 Act, CA6, Transfer of a right in gross	£123.60	£127.56	
Section 13 of the 2006 Act CA7, Surrender or extinguishment of a right of common	£247.19	£255.10	
Section 4, paragraph 8 of the 2006 Act CA8, Statutory disposition pursuant to section 14 of the 2006 act (including the exchange of land for land subject to a statutory disposition)	£494.38	£510.20	
Section 15(1) or Section 15(8) of the 2006 Act CA9 Registration of a new town or village green by the owner or someone other than by the owner	No Fee	No Fee	Legislation states "No fee applicable"
Section 19 of the 2006 Act CA10 Correction, for a purpose described in section 19(2)(d)	£56.18	£57.98	
Section 19 of the 2006 Act CA10 Correction, for a purpose described in 19(2)(b) or (e)	£331.46	£342.07	
Section 19 of the 2006 Act, CA10 Correction, for a purpose described in Section 19(2)(a) or (c)	No Fee	No Fee	Legislation states "No fee applicable"
Schedule 1, paragraph 19(6)(b), to the 2006 Act CA11 Severance by transfer to public bodies	£84.27	£86.97	
Schedule 1, paragraph 3 (7)(b), to the 2006 Act CA12	£247.19	£255.10	

APPENDIX 1

Title	Current price	Proposed New Price	Increase Description
Schedule 2, paragraphs 6 - 9, to the 2006 Act CA13 Deregistration of certain land registered as common land or as a town or village green	£1,651.69	£1,704.54	
Schedule 2, paragraph 2 or 3, to the 2006 Act CA13 Non-registration of common land or town or village green	No Fee	No Fee	Legislation states "No fee applicable"
Schedule 2, paragraph 4, to the 2006 Act CA13, Waste land of a manor not registered as common land	No Fee	No Fee	Legislation states "No fee applicable"
Schedule 2, paragraph 5, to the 2006 Act CA13 Town or village green wrongly registered as common land	No Fee	No Fee	Legislation states "No fee applicable"
Schedule 3, paragraph 2 or 4, to the 2006 Act CA14 Creation of a right of common, statutory disposition (including the exchange of land for land subject to a statutory disposition) and variation	£455.06	£469.62	
Schedule 3, paragraph 2 or 4, to the 2006 Act, CA14, Apportionment of a right of common (to facilitate any other purpose)	£415.73	£429.03	
Schedule 3, paragraph 2 or 4, to the 2006 Act CA14 Surrender or extinguishment of a right of common, severance of a right of common, transfer of a right in gross	£280.90	£289.89	
Section 15A(1) of the 2006 Act, CA16 Deposits under section 31(6) of the Highways Act 1980 and section 15A(1) of the Commons Act 2006	£438.20	£452.22	
Section 15A(1) of the 2006 Act, CA16 Deposits under section 31(6) of the Highways Act 1980 and section 15A(1) of the Commons Act 2006 (Any additional notices per notices)	£33.71	£34.79	
General Enquiry Requesting a copy of a register/ plan	£17.85	£18.42	
S38 Superintendence fees, minimum fee for both Section 38 and 278 Agreements £2,000.	12%	12%	Percentage is based on value of the associated bond
S278 Superintendence fees, minimum fee for both Section 38 and 278 Agreements £2,000.	12%	12%	Percentage is based on value of the associated bond
S278 Supervision fees for 278 agreement work where the Highway Development Service has been used	10%	10%	Percentage is based on value of the associated bond
Stopping up order Officer time spent dealing with an application will be charged at an hourly rate as listed. Other external costs incurred by the County Council will be recharged to the applicant.	£52.36	£54.04	
Stopping up order Other external costs are also charged to the customers.	£0.00	£0.00	

APPENDIX 1

Title	Current price	Proposed New Price	Increase Description
Stopping up order Initial fee the applicant must pay with the initial request, the balance must be settled prior to the application to the Magistrates Court.	£985.23	£1,016.76	
H-Bar Markings	£262.97	£271.39	
Request from consultants / private companies for 'new' information	£52.36	£54.04	
Structures approval Hourly rate of officer time spent assessing new structures proposed by developers	£52.36	£54.04	
Structures approval Initial request fee the applicant must pay (the balance must be settled with the request for signature of the Approval in Principle (AIP))	£130.89	£135.08	
Application from developer for a Traffic Regulation Order amendment	£52.36	£54.04	
Mobile mechanical plant machinery e.g. cherry picker, scissor lifts and cranes (one day or less) There is no charge for mobile mechanical plant machinery that is on site for one day or less.	No Fee	No Fee	
Mobile mechanical plant machinery e.g. cherry picker, scissor lifts and cranes (more than one day) £144.00 for a 2 week licence	£171.35	£176.83	
Mobile mechanical plant machinery e.g. cherry picker, scissor lifts and cranes (more than one day) Early start fee (if licence is required within 3 days of request).	£33.32	£34.39	
Mobile mechanical plant machinery e.g. cherry picker, scissor lifts and cranes (more than one day) If mobile mechanical plant machinery needs to be in situ for longer than 2 weeks then an additional weekly extension fee will apply:	£104.71	£108.06	
Mobile mechanical plant machinery e.g. cherry picker, scissor lifts and cranes (more than one day) Failure to comply with the licence conditions will result in a further inspection fee of:c	£65.44	£67.53	
Tourist Traffic Signs Initial assessment fee (non-refundable).	£196.33	£202.61	
Tourist Traffic Signs Additional charges will be applied where further work is required in relation to an application at an hourly rate	£52.36	£54.04	
Road safety audits - hourly rate	£52.36	£54.04	
Temporary excavation in the Highway (s171 HA) and licence to place and maintain/repair apparatus in the Highway (s50 NRSWA) Total	£476.87	£600.00	
Temporary excavation in the Highway (s171 HA) and licence to place and maintain/repair apparatus in the Highway (s50 NRSWA) Licence fee	£317.87	£450.00	

APPENDIX 1

Title	Current price	Proposed New Price	Increase Description
Temporary excavation in the Highway (s171 HA) and licence to place and maintain/repair apparatus in the Highway (s50 NRSWA) Inspection fee x 3	£150.00	£150.00	Unable to raise as statutory fee figure
Temporary excavation in the Highway (s171 HA) and licence to place and maintain/repair apparatus in the Highway (s50 NRSWA) Inspection fee (1 unit) 15 working days or less	£150.00	£150.00	Unable to raise as statutory fee figure
Temporary excavation in the Highway (s171 HA) and licence to place and maintain/repair apparatus in the Highway (s50 NRSWA) Additional inspection fee (2 units) 16-30 working days	£300	£300.00	Unable to raise as statutory fee figure
Temporary excavation in the Highway (s171 HA) and licence to place and maintain/repair apparatus in the Highway (s50 NRSWA) Additional inspection fee (3 units) greater than 30 working days	£450	£450.00	Unable to raise as statutory fee figure
Commercial application including Temporary Site Accesses that are not part of a S278 Agreement.	£155	£2000 per access	Previously there was a Two-tier fee structure Application with planning permission: £99 Application without planning permission: £155
Dropped Kerb application, using independent contractors from approved contractor list	Application with planning permission £99 Application without planning application £155	£300 licence fee	Previously there was a Two-tier fee structure Application with planning permission: £99 Application without planning permission: £155
Quote for dropped kerb to be delivered through HDS	n/a	£99 paid to LHA	This is a new option for delivery of a dropped kerb
Design and Admin Fee to be charged by HDS	n/a	10% of construction quote offered by NYH	This is a new option for delivery of a dropped kerb

Title	Current price	Proposed New Price	Increase Description
Pavement Licence	£100	-	New fee set in statute as part of Pavement Licensing Legislation – work on going
Purchase of grit bin by parish councils	£75	£77.40	
Annual charge for up to two refills of grit bins purchased by parish councils	£50	£51.60	
Provision of salt to schools (1t)	£140	£144.48	
Park and Grounds Fees & Charges 2024/25			
Ripon & Knaresborough Market - Regular Trader - direct debit payment (standard rate effective for 40 weeks per year)	£21.95	£22.75	Including VAT
Ripon & Knaresborough Market - Regular Trader - direct debit payment (Winter rate effective for 12 weeks per year)	£18.45	£19.00	Including VAT
Ripon & Knaresborough Market - Casual Trader	£24.70	£25.50	Including VAT
Ripon & Knaresborough Market - New Starter Rate	£11.85	£12.25	Including VAT
Ripon & Knaresborough Market - Surcharge to provide and erect stall	£5.30	£5.50	Including VAT
Ripon & Knaresborough Market - Small table / hanging space	£2.65	£2.75	Including VAT
Ripon & Knaresborough Market - Electricity	£9.45	£9.75	Including VAT
Ripon & Knaresborough Market - Charity stall	£0.00	£0.00	Including VAT
Northallerton Market - Regular trader - Monthly direct debit in advance, per metre frontage (min £22.00)	£5.30	£5.50	
Northallerton Market - Regular trader - Weekly cash, per metre frontage (min £23.40)	£5.85	£6.10	
Northallerton Market - Casual trader - Weekly cash, per metre frontage min (£29.80)	£7.20	£7.45	
Northallerton Market - Electricity	£3.25	£5.00	
Thirsk Market - Regular trader - Monthly direct debit in advance, per metre frontage (min £19.60)	£4.75	£4.90	
Thirsk Market - Regular trader - Weekly cash, per metre frontage (min £22.00)	£5.30	£5.50	
Thirsk Market - Casual trader - Weekly cash, per metre frontage (min £26.40)	£6.40	£6.60	
Thirsk Market - Casual trader - bank holiday - Weekly cash	£6.40	£6.60	

APPENDIX 1

Title	Current price	Proposed New Price	Increase Description
per metre frontage (min £26.40)			
Helmsley & Pickering Markets - Stall hire	£28.10	£29.00	
Helmsley & Pickering Markets - Vehicle	£7.10	£7.30	
Scarborough - Farmers Market, Market pitch	£30.75	£31.75	
Scarborough - Farmers Market, Commercial Sale of a Vehicle on the Highway (for period up to sale)	£31.80	£32.90	
Scarborough Indoor Market: Main Floor, Trader Fee including Pitch			Including VAT
Regular Trader - per meter squared	£215.00	£222	Per week
Car Parking	£8.00	£8.30	Per week
Electrical Rate (supplier charge plus)	£4.50	£4.70	Per week
Mazzannine Floor			
Permanent Trader - per meter squared.	£180.00	£186.00	Per week
Car Parking	£8.00	£8.30	Per week
Electrical Rate (supplier charge plus)	£4.50	£4.70	Per week
Vaults			
Permanent Trader - Indoor - per unit	£35.00	£36.40	Per week
Permanent Trader - Outdoor - per unit	£38.00	£39.50	Per week
Car Parking	£8.00	£8.30	Per week
Electrical Rate (supplier charge plus)	£4.50	£4.70	Per week
Storage Unit	£8.58	£8.90	Per week
Seating Area	£12.00	£12.45	Per week
Miscellaneous			
Legal Fee	£250.00	£258.00	On application
Application Fee	£185.00	£190.00	On application
Credit Check	£50.00	51.60	On application
Hall Hire		POA	New Fee

APPENDIX 1

Title	Current price	Proposed New Price	Increase Description
Late Payment Fee		£25	New Fee -per late payment / cancelled DD
Whitby Market - Pitch hire (single 3mx3m) Tuesday / Saturday	£16.00	£17.00	Per pitch per day
Whitby Market - Pitch hire (single 3mx3m) Sunday	£26.00	£27.00	Per pitch per day
All Markets: Late Payment Fee		£25.00	New Fee -per late payment / cancelled DD
Hanging Basket Scheme - Harrogate Area, Subsidised rate	£93.00	£96.00	Including VAT
Hanging Basket Scheme - Harrogate Area, Non-subsidised rate	£152.00	£157.00	Including VAT
Allotments – Harrogate Area, Standard rental (300 square yards / 250m ²)	£78.65	£78.65	VAT Exempt Allotment holders are entitled to one year's notice for any price changes so prices are for 2024/25 and 2025/26 respectively.
Allotments – Harrogate Area, Senior citizens	£42.15	£42.15	VAT Exempt Allotment holders are entitled to one year's notice for any price changes so prices are for 2024/25 and 2025/26 respectively.
Allotments – Harrogate Area, Water charges	£14.75	£14.75	Zero rated VAT Allotment holders are entitled to one year's notice for any price changes so prices are for 2024/25 and 2025/26 respectively.
Allotments – Scarborough Area, Standard Rental	£58.45	£60.30	VAT Exempt Allotment holders are entitled to one year's notice for any price changes so prices are for 2024/25 and 2025/26 respectively.
Allotments – Craven Area, Standard Rental Rental price dependant on plot size.	£39.77- £79.54	£41.15- £82.00	VAT Exempt Allotment holders are entitled to one year's notice for any price changes so prices are

APPENDIX 1

Title	Current price	Proposed New Price	Increase Description
			for 2024/25 and 2025/26 respectively.
Community Event Hire Charge - Harrogate Area, Small event (up to 999)	£0.00	£0.00	
Community Event Hire Charge - Harrogate Area, Medium event (1000 - 1999)	£0.00	£0.00	
Community Event Hire Charge - Harrogate Area, Large event (2000+)	£0.00	£0.00	
Community Event Application Fee (non-refundable) - Harrogate Area, Small event (up to 999 attendees)	£122.00	£126.00	Excludes VAT Per event
Community Event Application Fee (non-refundable) - Harrogate Area, (1000 attendees and over)	£180.00	£186.00	Excludes VAT Per event
Community Event Bond (refundable) - Harrogate Area, Small event (up to 999)	£480.00	£500.00	Outside scope of VAT Per event
Community Event Bond (refundable) - Harrogate Area, Medium event (1000 - 1999)	£1,170	£1,210	Outside scope of VAT Per event
Community Event Bond (refundable) - Harrogate Area, Large event (2000+)	POA	POA	Outside scope of VAT Per event, price on application.
Commercial Hire - Premium location event fees (Harrogate Stray and town centre open spaces) - Harrogate Area	£1,380	£1,425	Excludes VAT Per day
Commercial Hire - Premium locations application fee (non-refundable) - Harrogate Area	£180.00	£186.00	Excludes VAT Per day
Commercial Hire - All other locations - Harrogate Area	£650.00	£670.00	Excludes VAT Per day
Commercial Application Fee - All other locations (non-refundable) - Harrogate Area	£180.00	£186.00	Excludes VAT Per day
Commercial Hire – Bond (refundable)	£500-£2,500	£550-£5,000	Excludes VAT Per day
Professional Fees - Event Management Plan due diligence	£230.00	£237.50	Excludes VAT Per event
Professional Fees - On site event supervision	£450.00	£465.00	Excludes VAT Per day
Tennis - Harrogate Area, Court hire	£7.95	£8.30	Including VAT Per court, per hour
Tennis - Harrogate Area, Hire of racket	£2.85	£3.00	Including VAT Per racket
Tennis - Harrogate Area, Hire of balls	£2.35	£2.50	Including VAT Per set (6)
Flat Green Bowls - Harrogate Area, Adult	£4.70	£4.90	Including VAT Per game / hour
Flat Green Bowls - Harrogate Area, Child / Concession	£3.10	£3.20	Including VAT Per game / hour
Flat Green Bowls - Harrogate Area, Season ticket, Adult	£81.00	£84.00	Including VAT, Per season
Flat Green Bowls - Harrogate Area, Season ticket, Child / Concession	£41.00	£42.50	Including VAT Per season

APPENDIX 1

Title	Current price	Proposed New Price	Increase Description
Flat Green Bowls - Harrogate Area, Hire of woods	£2.65	£2.80	Including VAT Per set
Crown Green Bowls - Harrogate Area, Adult	£4.70	£4.90	Including VAT Per game / hour
Crown Green Bowls - Harrogate Area, Child / Concession	£3.10	£3.20	Including VAT Per game / hour
Crown Green Bowls - Harrogate Area, Hire of Woods	£2.65	£2.80	Including VAT Per set
Pitch & Putt Golf – Harrogate Area, Adult	£5.85	£6.10	Including VAT Per round
Pitch & Putt Golf – Harrogate Area, Child / Concession	£3.70	£3.80	Including VAT Per round
Pitch & Putt Golf – Harrogate Area, Season Ticket, Adult	£228.00	£235.50	Including VAT Per season
Pitch & Putt Golf – Harrogate Area, Season Ticket, Child / Concession	£122.00	£126.00	Including VAT Per season
Pitch & Putt Golf – Harrogate Area, Book of 10 sessions (Adult)	£51.00	£53.00	Including VAT Per book
Pitch & Putt Golf – Harrogate Area, Book of 10 sessions (Child / Concession)	£28.50	£29.50	Including VAT Per book
Putting, Continental Golf, Table Tennis (30mins), Disc Golf - Harrogate Area, Adult.	£3.40	£3.60	Including VAT Per round
Putting, Continental Golf, Table Tennis (30mins), Disc Golf - Harrogate Area, Child / Concession	£2.65	£2.80	Including VAT Per round
Putting, Continental Golf, Table Tennis (30mins), Disc Golf - Harrogate Area, Adult – try 2 activities	£5.30	£5.50	Including VAT Per round
Putting, Continental Golf, Table Tennis (30mins), Disc Golf - Harrogate Area, Child / Concession – try 2 activities	£4.00	£4.20	Including VAT Per round
General Charges (games) – Harrogate Area, lost golf ball	£1.70	£1.80	Including VAT, per ball
General Charges (games) – Harrogate Area, lost tennis ball	£2.65	£2.80	Including VAT Per ball
General Charges (games) – Harrogate Area, lost / broken club or racket	£19.50	£20.50	Including VAT Per club / racket
General Charges (games) – Harrogate Area, lost / broken disc	£7.20	£7.50	Including VAT Per disc
Football pitch hire football – Harrogate Area, Stray. Senior teams.	£327.00	£337.50	VAT Exempt Per season Charge only applicable to changing facilities
Football pitch hire football – Harrogate Area; Cats Field, Crimple Meadow, Fysche Hall, Harlow Hill, Hydro, Queen Ethelburgas. Senior teams.	£297.00	£306.50	VAT Exempt Per season No changing facilities except Harlow Hill
Football pitch hire football – Harrogate Area; Cats Field, Crimple Meadow, Fysche Hall, Harlow Hill, Hydro, Queen Ethelburgas. Junior teams.	£167.00	£172.40	VAT Exempt Per season No changing facilities except Harlow Hill

APPENDIX 1

Title	Current price	Proposed New Price	Increase Description
Football pitch hire football – Harrogate Area; Hookstone Road and Hay-a-Park. Senior teams.	£525.00	£542.00	VAT Exempt Per season With changing facilities
Football pitch hire football – Harrogate Area; Hookstone Road and Hay-a-Park. Junior teams.	£383.00	£395.25	VAT Exempt Per season With changing facilities
Football pitch hire football – Harrogate Area, Killinghall Moor and Camp Close. Senior teams.	£791.00	£816.30	VAT Exempt Per season With changing facilities
Football pitch hire football – Harrogate Area; Killinghall Moor and Camp Close. Junior teams.	£383.00	£395.30	VAT Exempt Per season With changing facilities
Football pitch hire football – Harrogate Area, Hell Wath, Ripon. Junior teams.	£167.00	£172.35	VAT Exempt Per season With changing facilities - upon agreement with Ripon City.
Football pitch hire one-off / ad hoc – Harrogate Area. Killinghall Moor / Camp Close / Hell Wath (with changing facility)	£82.70	£85.40	Excludes VAT Per match
Football pitch hire one-off / ad hoc – Harrogate Area. Killinghall Moor / Camp Close / Hell Wath (without changing facility)	£48.00	£49.50	Excludes VAT Per match
One off hire for Killinghall Moor Meeting Room only	£48.00	£49.50	VAT Exempt Per half day
Countryside Services Fees & Charges 2024/25			
Public Path Order Charges - Initial advice and site visit	£573.00	£591.34	
Public Path Order Charges - Registration	£78.70	£81.22	
Public Path Order Charges - Informal Consultation	£887.60	£916.00	
Public Path Order Charges - Initial liaison with objectors	£910.10	£939.22	
Public Path Order Charges - Making a public path order	£2,202.30	£2,272.77	

APPENDIX 1

Title	Current price	Proposed New Price	Increase Description
Public Path Order Charges - Each additional path	£213.50	£220.33	
Public Path Order Charges - Liaison with objectors	£1,640.50	£1,693.00	
Public Path Order Charges - Confirming an unopposed Public Path Order	£483.10	£498.56	
Public Path Order Charges - Based on the charges above an unopposed PPO will cost an applicant (plus the actual cost of the 2 statutory newspaper adverts, one at the end of Stage 5 AND one at the end of Stage 8. Each advert costs in the region of £400 - £700	£4,224.70	£4,359.89	
New S31(6) submission - registration fee	£427.00	£440.66	
New S31(6) submission - registration of extra blocks of land (per block up to £168.50 2024/25, £173.89 2025/26)	£33.70	£34.78	
Renewal of a current submission with no changes to be made	£67.40	£69.56	
Renewal of a current submission where changes are being made	£292.10	£301.45	

Initial equality impact assessment screening form			
This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.			
Directorate	Environment		
Service area	Highways and Infrastructure		
Proposal being screened	Fees and Charges 2025/26 review		
Officer(s) carrying out screening	Allan McVeigh		
What are you proposing to do?	Review fees and charges for Highways and Infrastructure in time for 2025/26 financial year		
Why are you proposing this? What are the desired outcomes?	Corporate requirement to review fees and charges on an annual basis, in order to ensure full cost recovery		
Does the proposal involve a significant commitment or removal of resources? Please give details.	No		
Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYC's additional agreed characteristics			
As part of this assessment, please consider the following questions:			
<ul style="list-style-type: none"> To what extent is this service used by particular groups of people with protected characteristics? Does the proposal relate to functions that previous consultation has identified as important? Do different groups have different needs or experiences in the area the proposal relates to? 			
If for any characteristic it is considered that there is likely to be an adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your directorate representative for advice if you are in any doubt.			
Protected characteristic	Potential for adverse impact		Don't know/No info available
	Yes	No	
Age		No	
Disability		No	
Sex		No	
Race		No	
Sexual orientation		No	
Gender reassignment		No	
Religion or belief		No	
Pregnancy or maternity		No	
Marriage or civil partnership		No	
People in rural areas		No	
People on a low income		No	
Carer (unpaid family or friend)		No	
Are from the Armed Forces Community		No	
Does the proposal relate to an area where there are known inequalities/probable impacts (for	No		

example, disabled people's access to public transport)? Please give details.					
Will the proposal have a significant effect on how other organisations operate? (for example, partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics? Please explain why you have reached this conclusion.	No				
Decision (Please tick one option)	<table border="1"> <tr> <td>EIA not relevant or proportionate:</td> <td><input type="checkbox"/></td> <td>Continue to full EIA:</td> <td><input type="checkbox"/></td> </tr> </table>	EIA not relevant or proportionate:	<input type="checkbox"/>	Continue to full EIA:	<input type="checkbox"/>
EIA not relevant or proportionate:	<input type="checkbox"/>	Continue to full EIA:	<input type="checkbox"/>		
Reason for decision	Full EIA not required. Any increase is reflective of the cost of delivering the service and/or in line with the Consumer Price Index inflation rate. All the rates have previously been benchmarked against comparator authorities.				
Signed (Assistant Director or equivalent)	Barrie Mason				
Date	19/02/2025				

Climate change impact assessment

The purpose of this assessment is to help us understand the likely impacts of our decisions on the environment of North Yorkshire and on our aspiration to achieve net carbon neutrality by 2030, or as close to that date as possible. The intention is to mitigate negative effects and identify projects which will have positive effects.

This document should be completed in consultation with the supporting guidance. The final document will be published as part of the decision-making process and should be written in Plain English.

If you have any additional queries which are not covered by the guidance, please email climatechange@northyorks.gov.uk

Version 2: amended 11 August 2021

Please note: You may not need to undertake this assessment if your proposal will be subject to any of the following:

Planning Permission
Environmental Impact Assessment
Strategic Environmental Assessment

However, you will still need to summarise your findings in the summary section of the form below.

Please contact climatechange@northyorks.gov.uk for advice.

Title of proposal	Review of Highways and Infrastructure fees and charges 2025/26
Brief description of proposal	Review of Service Fees and Charges to ensure the Council charges the correct rate for its services and achieves full cost recovery
Directorate	Environment
Service area	Highways and Infrastructure
Lead officer	Allan McVeigh
Names and roles of other people involved in carrying out the impact assessment	N/A
Date impact assessment started	07 February 2025

Options appraisal

Were any other options considered in trying to achieve the aim of this project? If so, please give brief details and explain why alternative options were not progressed.

Fees and charges need to be reviewed and where appropriate, revised, in order to reflect the actual cost of services to the Council

What impact will this proposal have on council budgets? Will it be cost neutral, have increased cost or reduce costs?

Please explain briefly why this will be the result, detailing estimated savings or costs where this is possible.

The review and implementation of the new fees and charges should have a positive effect on council budgets ensuring the correct fee or charge is received for that service. It will be cost neutral

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p>Positive impact (Place a X in the box below where</p>	<p>No impact (Place a X in the box below where</p>	<p>Negative impact (Place a X in the box below where</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> • Changes over and above business as usual • Evidence or measurement of effect • Figures for CO₂e • Links to relevant documents 	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>	
<p>Minimise greenhouse gas emissions e.g. reducing emissions from travel, increasing energy efficiencies etc.</p>	<p>Emissions from travel</p>	<p></p>	<p>Y</p>	<p></p>	<p></p>	<p></p>	<p></p>
<p></p>	<p>Emissions from construction</p>	<p></p>	<p>Y</p>	<p></p>	<p></p>	<p></p>	<p></p>
<p></p>	<p>Emissions from</p>	<p></p>	<p>Y</p>	<p></p>	<p></p>	<p></p>	<p></p>

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p>Positive impact (Place a X in the box below where</p>	<p>No impact (Place a X in the box below where</p>	<p>Negative impact (Place a X in the box below where</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> • Changes over and above business as usual • Evidence or measurement of effect • Figures for CO₂e • Links to relevant documents 	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>	
	running of buildings						
	Emissions from data storage		Y				
	Other		Y				
<p>Minimise waste: Reduce, reuse, recycle and compost e.g. reducing use of single use plastic</p>		Y					
<p>Reduce water consumption</p>		Y					
<p>Minimise pollution (including air, land, water, light and noise)</p>		Y					
<p>Ensure resilience to the effects of climate change e.g. reducing flood risk, mitigating effects of drier, hotter summers</p>		Y					

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p>Positive impact (Place a X in the box below where</p>	<p>No impact (Place a X in the box below where</p>	<p>Negative impact (Place a X in the box below where</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> • Changes over and above business as usual • Evidence or measurement of effect • Figures for CO₂e • Links to relevant documents 	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>
<p>Enhance conservation and wildlife</p>		<p>Y</p>				
<p>Safeguard the distinctive characteristics, features and special qualities of North Yorkshire's landscape</p>		<p>Y</p>				
<p>Other (please state below)</p>		<p>Y</p>				

Are there any recognised good practice environmental standards in relation to this proposal? If so, please detail how this proposal meets those standards.

N/A

Summary Summarise the findings of your impact assessment, including impacts, the recommendation in relation to addressing impacts, including any legal advice, and next steps. This summary should be used as part of the report to the decision maker.

No climate change impact is considered to arise as a result of the proposed Highways and Transportation Fees and Charges.

Sign off section

This climate change impact assessment was completed by:

Name	Allan McVeigh
Job title	Head of Network Strategy
Service area	Highways and Transportation
Directorate	Environment
Signature	
Completion date	07 February 2025

Authorised by relevant Assistant Director (signature): Barrie Mason

Date: 19/02/2025