

# North Yorkshire Council

## Harrogate and Knaresborough Area Committee

7 March 2025

### Work Programme Report

#### **1.0 PURPOSE OF REPORT**

- 1.1 To ask Members to consider the Committee's work programme and amend it as required.
- 1.2 To inform Members and the public of work undertaken since the last Committee meeting, including informal meetings, working group sessions, and progress on issues raised by members.

#### **2.0 BACKGROUND**

- 2.1 The intention is for the Committee to develop a work programme that:
  - a) is owned by the Committee,
  - b) has items on it that are important locally but relevant at a strategic level,
  - c) evolves over time and is not static.
- 2.2 The Committee Chairman, Vice-Chairman and the Democratic Services Officer will keep the work programme up to date. They will also determine which items need to be considered at a committee meeting, and which could be dealt with by an informal working group.
- 2.3 Issues which are considered by the Committee can be:
  - a) referred to an officer at the Council for a response,
  - b) referred to the Democratic Services Officer, to conduct further research to ascertain whether it was appropriate for the Committee to review,
  - c) referred to the relevant Overview and Scrutiny Committee,
  - d) referred to the Chairman and Vice-Chairman to consider, outside of a formal committee meeting,
  - e) referred to the appropriate Executive Member to consider.
- 2.4 The Work Programme Report is considered at every meeting. It is an opportunity for Members to request additions to the programme of work, but also it provides a public summary of the work undertaken since the last Committee meeting, including informal meetings and discussions which are not held in public.

### **3.0 WORKING GROUPS**

3.1 The following working group meetings have taken place the last meeting of the Committee on 28 November 2024:

a) **Harrogate Station Gateway Working Group:**

- i. **21 February 2025.** The Working Group met to receive an informal update on progress on delivering the scheme, and updated timelines for the next steps. The Executive Member for Highways was in attendance.

b) **Climate Change Working Group:**

- i. **14 January 2025.** Following on from the agenda item at the meeting on 28 November ([Minute 97](#)), a further meeting was held to co-ordinate future actions and ensure councillors were informed on next steps, as well as offering support to officers to help communicate with residents.

### **4.0 INFORMAL BRIEFINGS**

4.1 The following informal briefings have taken place since the last meeting of the Committee on 28 November 2024:

- a) 11 December 2024 – Active Travel Scheme Update.
- b) 10 January 2025 – Budget Session.
- c) 15 January 2025 – Let’s Talk Active Consultation Feedback Session.
- d) 23 January 2025 – Mid Cycle Briefing (for 20 March 2025).
- e) 27 January 2025 – Let’s Talk Active – Consultation Feedback Session.
- f) 6 March 2025 – Resilience and Emergencies Update.

### **5.0 FUTURE ITEMS OF WORK**

5.1 The Democratic Services Officer maintains a live version of the work programme, which is available for any committee member on request. A current version is always included in the papers for each committee meeting as part of the Work Programme Report.

5.2 A summary of progress on actions raised by members is at paragraph 1 of the work programme (Appendix A).

5.2 A summary of items scheduled for consideration at the next meeting of the Committee (25 March 2025) are at paragraph 2 of the work programme (Appendix A).

5.3 A list of future items of work, which do not yet have a date for consideration, is at paragraph 3 of the work programme (Appendix A).

## **6.0 RECOMMENDATION**

6.1 Members are asked to:

- a) consider the Committee's work programme and amend it as required.
- b) note the work undertaken by working groups since the last Committee meeting.

### **APPENDICES:**

**Appendix A:** Harrogate and Knaresborough AC Work Programme (March 2025).

**Appendix B:** Response from Network Strategy (Paragraph 1, Appendix A refers).

### **BACKGROUND PAPERS:**

None.

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