

General Licensing and Registration Sub-Committees

There are 3 General Licensing and Registration Sub-Committees. Each Sub-Committee shall comprise 3 Members drawn down from the full General Licensing and Registration Committee. Only Members who have received licensing training can sit on the Sub Committees.

The quorum is 3 Members.

Delegated Powers

1. Each General Licensing and Registration Sub-Committee will discharge all of the functions of the General Licensing and Registration Committee except policy development and matters otherwise reserved to Officers or another Committee or Council.
2. To consider and determine the issue, refusal or repeal of, or attachment of conditions to, all individual approvals, consents, licences, permissions or registrations, included in Part B of the Schedule 1, Part B of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, as set out in the below table and which have not otherwise been determined by an Officer under delegated powers where public safety is deemed to be at risk.
3. To determine all applications referred to the Sub-Committee for sexual entertainment venues by virtue of the Local Government (Miscellaneous Provisions) Act 1982 (as amended by section 27 of the Policing and Crime Act 2009) and any regulations or guidance issued under that Act, as set out in the below table and which have not otherwise been determined by an Officer under delegated powers where public safety is deemed to be at risk.
4. If consideration is being given to the revocation of any licence, registration or permit then this will usually be referred to the General Licensing and Registration Sub-Committee for determination, save and except where an urgent decision is required in the interests of public safety and which warrants the exercise of the powers delegated to Corporate Director of Environment.

Matter to be determined	Circumstances where the matter will be referred to the General Licensing and Registration Sub-Committee for determination
Application for the grant of a licence, approval, permission, consent or registration of the functions listed in paragraphs 2 and 3 above.	Where an objection or relevant representation is received (and not withdrawn) or where the Corporate Director for Environment has concerns in respect of the application.
Application for the renewal of a licence approval, permission, consent or registration of the functions listed in paragraphs 2 and 3 above.	Where an objection or relevant representation is received (and not withdrawn) or where the Corporate Director for Environment has concerns in respect of the application.

Application for the transfer of a licence approval, permission, consent or registration of the functions listed in paragraphs 2 and 3 above.	Where an objection or relevant representation is received (and not withdrawn) or where the Corporate Director for Environment has concerns in respect of the application.
Application for a variation to a licence approval, permission, consent or registration of the functions listed in paragraphs 2 and 3 above.	Where an objection or relevant representation is received (and not withdrawn) or where the Corporate Director for Environment has concerns in respect of the application.
Application for waiver of a licence approval, permission, consent or registration of the functions listed in paragraphs 2 and 3 above.	All cases.
Where conditions allow written consent to amend restrictions in relation to opening hours, external appearance, etc.	Where an objection or relevant representation is received (and not withdrawn) or where the Corporate Director for Environment has concerns in respect of the application.
Revocation of a licence approval, permission, consent or registration of the functions listed in paragraphs 2 and 3 above.	All cases.

General Licensing and Registration Committee and Sub-Committee Procedure Rules

The Sub-Committees are not politically proportionate by resolution of the Council at its Annual Meeting. This decision is reconsidered at each Annual Meeting.

Meetings of the Committee and Sub-Committees will be conducted in accordance with the Council Procedure Rules and the Access to Information Rules contained in the Constitution. The General Licensing and Registration Committee will determine the Sub-Committees' hearings procedures.