

CENTRAL SERVICES
Appendix E

2020-21 REVENUE BUDGET OUTTURN REPORT

BUDGET HEAD	REVISED BUDGET	FINAL OUTTURN	VARIANCE	COMMENTS
Strategic Resources				
Financial Services	3,978	3,826	(152)	Underspend due to Staffing Vacancies and staff related expenditure
Insurances	2,473	2,473	-	
Property Services	11,016	11,075	59	Overspend is due to additional requirement for office homeworking furniture as a result of COVID-19
Technology & Change	14,665	14,217	(448)	Underspend due to phased roll out of Office 365 resulting in reduced year 1 license costs
Customer Services	2,552	2,627	75	Overspend due to an increase requirement for additional staffing as a result of COVID-19
	34,684	34,219	(466)	
Business Support & HR				
Business Support Services	14,547	17,712	3,165	Overspend due to COVID-19 pressures including £4,055k additional PPE and additional staffing requirements £205k, this is partially offset by underspend on venues, transport & document management (1,040k)
HR Services	3,289	3,041	(247)	Underspend on training and learning resulting in a decreased use of venues and travel to training events due to COVID-19.
	17,836	20,754	2,918	
Chief Executives Office				
CEO Support Services, Grants & Subscriptions	434	471	37	
Communications Unit	770	867	97	Overspend due to increased staffing pressures & photography cc
				Overspend as a result of COVID-19 requirement for additional support, including COVID Small Grants, Community Support and Food Voucher Scheme £1,350k. Grants received from central government have been used to partially offset these areas of spend
Policy & Partnerships	3,667	4,001	334	
Centralised COVID19	-	494	494	Overspend is due to requirement for PPE, additional storage facilities and IT costs as a result of COVID-19
	4,871	5,833	962	
Legal & Democratic Services				
Democratic Services	495	472	(23)	Underspend due to temporary staffing vacancies, additional income generated for support work within the team and decreased legal expenses for legal cases
Legal Services	2,358	2,039	(319)	
Members Services	1,146	1,077	(69)	Underspend due to reduced travel expenditure
	3,999	3,588	(412)	
Library, Customer & Community Services				
Archives & Records Management	399	397	(2)	
Coroners	741	922	182	Overspend due to increased Coroners salaries, set by chief Coroner and additional NHS Cost pressures for facilities and tests
Public Library Service	4,231	4,068	(162)	Underspend due to decreased staff costs, vehicle expenditure and general material costs, partially offset by impact of COVID-19 on libraries income fees and charges
Registrars	(418)	511	928	Overspend as a result of COVID-19, whilst restrictions are in place for wedding ceremonies, the cost of Registrars team is not re-covered £1,170k, this is partially offset by additional demand for licenses and certificates (£244k)
	4,953	5,898	945	
REVISED TOTAL	66,343	70,291	3,948	