



Application for initial grant or renewal of a Hackney Carriage or Private Hire vehicle licence

Warning

It is an offence for the applicant to knowingly or recklessly make a false statement or to omit any material to obtain a licence. Such action will reflect on the suitability of the applicant to hold such a licence. Please read the questions carefully before completing the form.

Section 1 – Vehicle details	
Licence type	<input checked="" type="checkbox"/> Private Hire Vehicle
Type of application	<input checked="" type="checkbox"/> New application
If renewal, what is the licence plate number	
Do you intend to use the vehicle entirely or predominantly in North Yorkshire?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Registration number	██████████
Make and model	Ford KUGA
Colour	WHITE
Date of first registration	25/01/2016
Are you currently licensed in any other locality in North Yorkshire?	<input type="checkbox"/> Yes – Please provide licence no <input checked="" type="checkbox"/> No
Please note that vehicles over the age of 10 years will not generally be licensed (unless they are wheelchair accessible). Any applications in respect of vehicles over 10 years should be accompanied by some supporting documentation to demonstrate that the specific circumstances of the case would warrant a departure from the council's policy.	
Fuel type	diesel
Number of passengers	4
Meter make and model (if applicable)	N/A

Name of private hire operator (private hire only)	[REDACTED]
Are the seating arrangements kept in accordance with the manufacturer's original specification?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, it may be subject to testing under the Individual Vehicle Approval (IVA) scheme. https://www.gov.uk/vehicle-approval/individual-vehicle-approval
Has this vehicle ever been involved in an accident or recorded as an insurance write off?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please provide full details (including the insurance write-off category where applicable):
Is this vehicle wheelchair accessible (for instance, adapted or designed to carry at least one wheelchair user whilst in their wheelchair)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, it must have European Community Whole Vehicle Type Approval (ECWVTA). This will be shown on either the vehicle's V5 registration document, additional chassis number on the vehicle or by a 'Certificate of Conformity'.
If wheelchair accessible, does the vehicle have a ramp or lift? Please also confirm the maximum size and weight of wheelchair which can be accommodated.	<input type="checkbox"/> Ramp <input type="checkbox"/> Lift Maximum size of wheelchair: Maximum weight of wheelchair:

Section 2 – Applicant details

Name	[REDACTED]
Address (including postcode)	[REDACTED]
Email address	[REDACTED]
Telephone number	[REDACTED]
Date of birth	[REDACTED]
Place of birth	[REDACTED]
Nationality	[REDACTED]
National insurance number	[REDACTED]
New applications only ** Have you lived overseas in	<input type="checkbox"/> Yes (provide details below) <input checked="" type="checkbox"/> No

the last 10 years?

Are you a licensed driver of North Yorkshire Council?

Country	Date from	Date to

Yes Badge number

Have you ever held a private hire or hackney carriage driver and/or vehicle or private hire operator licence, with any other council?

Yes (provide details below) No

Details (including issuing authority, licence number, start date and expiry date)

Have you ever had a private hire or hackney carriage driver and/or vehicle licence suspended or revoked by another authority?

Yes (provide details below) No

Details (including issuing authority, licence type, dates of suspension/revocation)

If the applicant is a company or partnership, please provide the company number: [REDACTED]
 Number [REDACTED]

and details of all directors or partners below

Director/Partner	Date of birth	Address and telephone number
[REDACTED]	[REDACTED]	As above
[REDACTED]	[REDACTED]	As above

Section 3 – Additional proprietors

State the name and address of every person (including any limited company) who is a proprietor or part proprietor of the above vehicle or is concerned in the keeping, employing or letting on hire of the vehicle.

Proprietor name	Date of birth	Address and telephone number

Section 4 – Renewals only – vehicle plate requirements (please tick as required)

Door stickers	yes	How many?	2
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Wheelchair access sign
Windscreen pouch


N/A	
Yes	

Section 5 – Declaration

I have read and understood the implications of the warning regarding the making of false declarations in relation to this application and confirm that to the best of my knowledge the particulars I have provided with this application are correct.

If a licence is granted, I undertake to comply with all relevant licence conditions, policy requirements and byelaws where applicable.

I will notify the council if any information in this application changes, as outlined in the council's Hackney Carriage and Private Hire Licensing Policy.

Signature: 

Date: 23/01/2026

Section 6 - Checklist

An application will not be determined unless the licensing authority is in receipt of:

- a fully completed application form
- the appropriate fee
- the vehicle registration document (V5C) in the name of the applicant or formal confirmation from the DVLA that the vehicle has been registered in the applicant's name. If neither is available, verifiable proof of ownership may be accepted (for instance, a bill of sale from a reputable firm) ****New applications only**
- a current vehicle insurance certificate or cover note which includes the carriage of passengers for public hire (in the case of hackney carriage vehicles) or private hire (in the case of private hire vehicles)
- confirmation that the vehicle has an MOT test certificate (required for all vehicles aged over one year as from the date of first registration as shown on the vehicle registration document)
- proof that the licensing authority's testing arrangements have been satisfied
- a certificate confirming that the meter has been calibrated by an authorised agent to the table of fares (hackney carriage only) ****New applications only**
- a satisfactory basic criminal record check from www.gov.uk/request-copy-criminalrecord in

respect of all proprietors (or in the case of a company or partnership, in respect of all directors or partners). Not applicable to drivers, proprietors and operators already licensed by North Yorkshire Council.

- a certificate of good conduct (only if an applicant/proprietor has lived overseas for a period of six months or more in the 10-year period leading up to the date of application).

Please return the completed form and documents to your local North Yorkshire office:

Licensing.central@northyorks.gov.uk (Harrogate and Selby)

Licensing.east@northyorks.gov.uk (Ryedale and Scarborough)

Licensing.west@northyorks.gov.uk (Richmond, Craven and Hambleton)

INFORMATION SHARING

This authority requires the requested information to process your application for a licence. It has a duty to protect and safeguard the public and therefore may share the information you have provided on this form with other service areas within the Council, Government Departments, law enforcement agencies and partners for these purposes.

This authority is under a duty to protect the public funds it administers. We may share information internally and externally with other organisations responsible for auditing or administering public funds, or where undertaking a public function, to prevent and detect fraud, including data to be used as part of the National Fraud Initiative. For further information, please see <https://www.gov.uk/government/collections/national-fraud-initiative>. We may also disclose information to a Specified Anti-Fraud Organisation for the purpose of preventing fraud under Section 68 of the Serious Crime Act 2007. Please also see our licensing privacy notice for further information.

Schedule 23 to the Finance Act 2011 (Data Gathering Powers) and Schedule 36 to the Finance Act 2008 (Information and Inspection Powers) grant HMRC powers to obtain relevant information from third parties. This includes licensing bodies being required to provide information about licence applicants. Your personal data will not be used for any other purpose without your prior consent, except as permitted by statute.

Under the Air Quality (Taxi and Private Hire Vehicles Database) (England and Wales) Regulations 2019, the Council is required to provide information to the Department for Environment, Food and Rural Affairs (DEFRA) about all hackney carriages and private hire vehicles licensed by North Yorkshire Council. The information given will include registration numbers, start and expiry dates and such other information we hold for the purposes of ensuring the accurate identification of vehicles. The guidance for authorities contains further details about the database: <https://www.gov.uk/government/publications/air-quality-taxis-and-private-hire-vehicles-phvs-database-guidance>

For further information on who and how the Council may share your information with, please refer to the following [privacy notice](#).

Eridge Underwriting

Agency No: PTNS
Client Ref: [REDACTED]

Eridge Tax

[REDACTED]

CERTIFICATE OF MOTOR INSURANCE

1. Registration Mark of Vehicle. [REDACTED]	Certificate Number ETPIPTNS0001168
2. Make and Model of Vehicle. FORD KUGA TITANIUM TDCI 150 4X2 Estate Car/Station Wagon	W100
3. Name of Policyholder. [REDACTED]	
4. Effective date of commencement of Insurance for the purposes of the relevant law. 0001 hours 9th December 2025	
5. Date of expiry of Insurance. 2359 hours 8th December 2026	
6. Persons or classes of persons entitled to drive. Those specified below, provided that the person driving holds a licence to drive the vehicle or has held and is not disqualified from holding or obtaining such a licence. Policyholder as [REDACTED]	
7. Limitations as to use subject to the exclusions below. Private Hire Use for social domestic and pleasure purposes and for the carriage of passengers and/or goods for hire and reward by arrangement prior to the commencement of the period of hire. Excluding: standing or plying for hire, racing, pacemaking, speed testing, competitions, rallies, trials or use for any purpose in connection with the Motor Trade. Further excluding: Use to secure the release of a motor car, other than the vehicle identified above by its registration mark, which has been seized by, or on behalf of, any government or public authority.	
I hereby certify that the policy to which this Certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney.	Eridge Underwriting Authorised Insurers Address: PO Box 725, Tonbridge, TN9 9WB Eridge Underwriting is a trading name of DUAL Corporate Risks Limited. DUAL Corporate Risks Limited is authorised and regulated by the Financial Conduct Authority under firm reference number 312593, registered in England and Wales, Companies House Registration Number 4186965, with its registered office at One Crosschurch Place, London, EC3A 5AF.
AUTHENTICATED as authorised agent on behalf of the Insurer	[REDACTED] Managing Director Eridge Underwriting
NOTE: For full details of the insurance cover reference should be made to the Policy. Third Party Claims: Nothing contained in this Certificate affects your rights as a Third Party to make a claim.	

Warning: This certificate has been prepared using a laser printer and is not valid if altered in any way.
For change of vehicle or termination of insurance refer to your policy schedule.

Taxi Insurance

Insurance Product Information Document



Company: DUAL Corporate Risks Limited

Product: Eridge Taxi Policy

Your policy is administered by Eridge Underwriting. Eridge Underwriting is a trading name of DUAL Corporate Risks Limited. DUAL Corporate Risks Limited is authorised and regulated by the Financial Conduct Authority under firm reference number 312593, registered in England and Wales, Companies House Registration Number 4160680

This Insurance Product Information Document is a summary of the main coverage and exclusions of your policy and is not personalised to your specific needs. Complete pre-contractual and contractual information on the product is provided in your policy documents.

What is this type of insurance?

This is a Taxi insurance policy, with comprehensive cover and provides cover against damage to your car or damage caused by your car.



What is insured?

- ✓ Accidental and malicious damage to your car up to the market value.
- ✓ Loss or damage to your car caused by fire, theft or attempted theft.
- ✓ We will replace your car with a new car of the same make, model and specification where the car is a total loss or stolen and not recovered, where the car is less than 12 months old.
- ✓ Personal belongings up to the value of £200 if they are damaged as a result of an accident, fire or theft.
- ✓ Replacement locks and keys to your car as a result of loss or theft, up to the value of £500.
- ✓ We will cover you for legal liabilities for the death of or injury to any person or damage to their property as a result of you driving your car.
- ✓ Taxi audio and communication equipment is covered up to £100 for data Head Equipment and £300 for a permanently fitted Taxi Meter.
- ✓ Repair and replacement of damaged windscreen and windscreen glass.
- ✓ Personal accident cover of £7500 for the death and/or loss of sight or limb if you have an accident involving your car.
- ✓ Public liability limit up to £5 million for injury to any passengers and property damage, unless stated otherwise in the Schedule endorsements.



What is not insured?

- ✗ Your policy excesses. You must pay the appropriate excess for each claim you make.
- ✗ Loss or damage to your car if it is left unattended and all openings have not been closed and locked.
- ✗ Loss or damage to telephones, radio transmitters or receivers, removable satellite navigation equipment and money.
- ✗ An accident where you or the named driver are found to be under the influence of alcohol or drugs.
- ✗ Driving a vehicle that is not added to your policy
- ✗ Death or injury caused by suicide, self-injury or while under influence of drugs or alcohol.
- ✗ Loss or Damage caused by mistuelling.



Are there any restrictions on cover?

- ! Permitted drivers and use are as stated in your certificate of motor insurance.
- ! Sunroofs, roof panels, lights or reflectors made of glass are not covered under Section 4 - Glass of the policy, and claims will be dealt with under Section 1 – Accidental Damage.
- ! Replacement car will only be provided where you or your spouse/civil partner are the first registered keeper.
- ! Liabilities to third party property are limited to £5 million for property damage and £5 million for legal fees and expenses.
- ! There is a maximum of 2 windscreen claims per policy period and this is limited to £400 per claim after the deduction of excess.
- ! Personal accident cover is limited to £7500 per policy period.
- ! Public liability does not cover you for loss or damage outside of the United Kingdom or outside your licensed operating area.
- ! If you do not wish to use our approved repairer an additional excess of £250 will apply.

IPIDTX7.0925

Registered keeper

You **must** make sure that the name and address printed here is correct. If it is not, see section 3.

Document reference number
Don't share, keep it safe

5340 681 0083

Acquired vehicle on 26 11 2025



Thinking of buying this vehicle?
Buyer beware...

Do you know how to avoid being tricked into buying a stolen vehicle?

For tips and advice go to gov.uk/checks-when-buying-a-used-car

THIS DOCUMENT IS NOT PROOF OF OWNERSHIP.

It shows who is responsible for registering and taxing the vehicle.

Registration Certificate translations

Лицензия на управление Permiso de circulación Doklad o registraci Registrationsbeskrivelse	Zařízení pro evidenci Registrationsbeskrivelse Államjogi közlekedési/ Hummengazdálkodási	Certificat d'immatriculation Voznašična listina Carte de circulație Registrazione Registrazioje aplikas	Reģistrācijas apliecība Förarskilt Certificat de înmatriculare Kontakvortale	Orwid Rejestracyjny Certificado de matrícula Certificat de înmatriculare Orvoktatói o yvidenci	Prorokna dovoljenje Registrationsbeskrivelse Registrationsbeskrivelse Prorokna dovoljenje
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Data protection

DVLA handles your personal data in accordance with road vehicle law and data protection laws. The law allows us to release your data to the police and other enforcement bodies. We also provide data to other parties where the law allows it. For further information about how we process your data, your rights and who to contact, see our [privacy notice at gov.uk/dvla/privacy-policy](https://gov.uk/dvla/privacy-policy)

Special notes (these notes cannot be removed)

NO. OF FORMER KEEPERS 3
1. DECLARED NEW AT FIRST REGISTRATION

How to fill in your V5C Registration Certificate (log book)

Tax or SORN (Statutory Off Road Notification) using the document reference number above.

<p>1 Change my vehicle details</p> <p>You must fill in section 1 over the page and return the whole V5C to DVLA, Swansea, SA99 1BA. For more information go to gov.uk/change-vehicle-details-registration-certificate</p>	<p>2 Selling or transferring my vehicle to a new keeper (not a trader)</p> <p>It's quick and simple to tell us online at: gov.uk/sold-bought-vehicle. Or fill in section 2 over the page and send to DVLA, Swansea, SA99 1BA. You must give section 6 to the new keeper.</p>	<p>3 Change my name or address or both</p> <p>It's quick and simple to tell us your new address online at: gov.uk/change-address-v5c. Or if your name and address has changed you must fill in section 3 over the page and return the whole V5C to DVLA, Swansea, SA99 1BA.</p>	<p>4 Selling, transferring or part exchanging this vehicle to a motor trader</p> <p>It's quick and simple to tell us online at: gov.uk/sold-bought-vehicle. Or fill in section 4 over the page and return just that page to DVLA, Swansea, SA99 1BA.</p>	<p>5 Permanently exporting this vehicle for more than 12 months</p> <p>If you or someone you're selling the vehicle to is taking it out of the country for 12 months or more, go to section 5 over the page. For more information go to: gov.uk/taking-vehicles-out-of-uk</p>	<p>6 New keeper slip</p> <p>Selling your vehicle: you must fill in the date of sale on section 6 over the page and give it to the new keeper. Vehicle tax or SORN isn't passed on to someone else. For more information go to: gov.uk/vehicletaxrules</p>
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Failure to tell DVLA of any changes may result in a penalty or prosecution, or both.

V5C-0823

Vehicle details

Official use only

A Registration number: [REDACTED]

B: Date of first registration: 25 01 2016
[B.1]: Date of first registration in the UK: 25 01 2016

D.1: Make: FORD
D.2: Type: DM2
 Variant: T7MA1A
 Version: EURO6 W SNN1 PE

Euro status
Recd driving emissions

D.3: Model: KUGA TITANIUM TDCI
D.5: Body type: 5 DOOR HATCHBACK
[X]: Taxation class: DIESEL CAR

[D.6]: Suspension type:
[Y]: Revenue weight: 2250 KG GROSS
P.1: Cylinder capacity (cc): 1997 CC
V.7: CO₂ (g/km): 122 G/KM
P.3: Type of fuel: HEAVY OIL

S.1: Number of seats, including driver: 5
S.2: Number of standing places (where appropriate):

[D.4]: Wheelplan: 2-AXLE-RIGID BODY
J: Vehicle category: M1
K: Type approval number: e13*2D01/116*0109*40
P.2: Max. net power (kW): 110

E: VIN/Chassis/Frame No.: WF0AXXWPMFP86798
P.5: Engine number: FP86798

F.1: Max. permissible mass (exc. m/c): 2250
G: Mass in service: 1681

Q: Power/Weight ratio (kW/kg) (only for motorcycles):
R: Colour: WHITE

O: Technical permissible maximum towable mass of trailer

O.1: braked (kg): 1900
O.2: unbraked (kg): 750
U: Sound level

U.1: stationary (dB(A)): 71
U.2: engine speed (min-1): 2625
U.3: drive-by (dB(A)): 69

V: Exhaust Emissions

V.1: CO (g/km or g/kWh): 0.145
V.2: HC (g/km or g/kWh):
V.3: NOx (g/km or g/kWh): 0.059
V.4: HC+NOx (g/km): 0.092
V.5: particulates (g/km or g/kWh): 0.001

Automated vehicle (AV):

1 Change my vehicle details – Only fill in details to be corrected or changed

By submitting this form you are declaring that the information provided is correct. If you have made changes to your vehicle or if the information above is incorrect, you must

tell us by filling in the relevant boxes below and send whole V5C to DVLA, Swansea, SA99 1BA. Use black ink and CAPITALS.

Registration number: [REDACTED]

Document reference number: 5340 681 0083

Wheelplan or Body type:

VIN, Chassis or Frame number:

New revenue weight: Date of change: Cylinder capacity (cc):

No. of seats inc. driver: No. of standing places: Type of fuel:

Engine number:

New colour: Date of change: CLR

Tax class: Y

For information on how to change your tax class go to gov.uk/change-vehicle-tax-class

2 Selling or transferring my vehicle to a new keeper (not a trader)

By submitting this form you are declaring that the information provided is correct. You must tell us immediately if you have sold or transferred your vehicle. It's quick and simple to tell us online. If you don't receive an acknowledgment or tax refund, if applicable, go to gov.uk/contact-the-dvla as you may still be liable. If you want to keep the registration number you must do this before you sell or transfer it. To tell us go to: gov.uk/keep-registration-number

You can use this form to tell us if you have:

- Sold your vehicle privately – fill in the boxes below and the date of sale on section 6 over the page. Use black ink and CAPITALS. Tear off section 6 (green slip) give it to the new keeper. Return the rest of the V5C to DVLA, Swansea, SA99 1BA.
- Sold, transferred or part exchanged your vehicle to a motor trader – go to section 4 (yellow section) on the next page.

Registration number: [REDACTED]

Document reference number: 5340 681 0083

Title: Mr: Mrs: Miss:

Or other title, or business or company name:

New keeper's first and middle names written in full:

Surname:

DVLA fleet number for companies only: Date of birth: (optional)

Current UK address (house number, street name, town or city):
 Foreign address? For information go to: gov.uk/taking-vehicles-out-of-uk

Postcode: Date of sale: (mandatory) Mileage: (optional)

K

Contact number of the new keeper: (optional)
 Email address of the new keeper: (optional)
 Driving licence number of the new keeper: (optional)

Official use only. Do not write in this space.

5340 681 0083 06 12 25
 2061 / 1030766016 / 00708 23



7/2015/10/20