

# North Yorkshire County Council

## Pension Board

8 July 2021

### Administration Report

#### 1. Purpose of the Report

To provide Pension Board members with an update on key initiatives undertaken by the administration team of the North Yorkshire Pension Fund.

#### 2. Pension Fund Committee paper

Included for information at **Appendix 1** is the administration paper and appendices provided to the Pension Fund Committee at their June 2021 meeting.

#### 3. Breaches Log

Included at **Appendix 2** is the North Yorkshire Pension Fund's Breaches Log for review. There are no new entries.

#### 4. Annual Benefit Statements

Work is well underway processing the year end data and the latest position is:

Files expected - 197 (73 i-Connect (employer portal) & 124 year end submissions)

Files received - 196 (72 i-Connect & 124 year end submissions)

168 files/submissions were received on time, with 25 received in May (21,371 members, both NYCC & CYC were received in May) and 3 in June (23 members). Of the 137 posted to date, 108 have been error free. This demonstrates a significant improvement in the timeliness and quality of the data we are now receiving.

The one outstanding file affects three members and we are chasing the payroll provider.

Deferred benefit statements were generated for 99.78% of the deferred membership on 19 May 2021 (38,671 / 38,758 meaning 87 members have not received a statement yet and these are being investigated).

#### 5. Major Projects

##### 5.1. Data Reconciliation

- The majority of pensioners were updated for the April 2021 payment so that the 2021 pension increases were applied to the corrected pension amounts.
- There are approximately 2000 cases still to check. This work has been suspended until the payroll merge work has been completed.
- To date:
  - 519 pensioners have been identified as overpaid - pensions have been reduced to the correct amount (where the change is more than £5 per annum). No overpayment arrears have been collected.
  - Circa 600 pensioners have been identified as underpaid - pensions have been increased to the correct amount and arrears have been paid.

- Final figures will be provided once all the checking and correction work has been completed and a final position is known.

### **5.2. i-Connect - Employer portal**

- Monthly online returns rollout has been paused due to the team working on year end processing and annual benefit statement production.
- We have on-boarded 76 employers to date.
- NYCC & CYC are still to be on-boarded but preparatory work continues and these will be on-boarded as a priority as soon as the annual benefit statement process is finished.

### **5.3. Pensioner payroll**

- Following successful payroll processing for March, April and May work is now underway on the merge process.
- This is the merging of the payroll data on the interim system into the main administration system to fully integrate the data.
- Testing is underway on the test merge. If this is successful the live merge is scheduled to happen at the end of July.

## **6. LGPC Bulletins**

- 6.1. The LGPC regularly issues bulletins, which can include actions for administering authorities. The NYPF reviews every bulletin and logs any actions highlighted. A log of the actions is included at **Appendix 3** to enable Pension Board Members to ensure appropriate activities are being undertaken

## **7. Recommendation**

- 7.1. That Pension Board Members note the contents of this report.  
7.2. That Pension Board Members note the contents of the Breaches Log.

Phillippa Cockerill  
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30 June 2021  
Background Papers - Nil